



City of Carmel

CARMEL MEETING AGENDA

THURSDAY, JULY 16, 2026 - 7:30 AM
COUNCIL CHAMBERS/CITY HALL/ONE CIVIC SQUARE

1. MEETING CALLED TO ORDER

- a. Call meeting to order

2. AGENDA APPROVAL

- a. Approve July 16 meeting agenda

3. MINUTES

4. PRESENTATIONS

- a. **Presentation: Emily Weikert Bryant, Executive Director of Feeding Indiana's Hungry**
- b. **Presentation: Tricia Hudson, Executive Director/CEO, Meals on Wheels of Hamilton County**
- c. **Presentation: Sloan Thompson, Executive Director, PrimeLife Enrichment**

5. RESOLUTIONS

- a. **RESOLUTION No. 2026: A RESOLUTION OF THE MAYOR'S ADVISORY COMMISSION ON FOOD ACCESS ESTABLISHING THE POLICY BY WHICH MEMBERS MAY PARTICIPATE BY ELECTRONIC MEANS OF COMMUNICATION**

6. OTHER

7. ADJOURNMENT

- a. **Meeting Adjournment**

Mayor's Advisory Commission on Food Access:

Jeff Worrell, Chair
Amanda Hulse
Cindy Muse

Kevin Woods
Hiba Alalami
Jennifer McFarland
Jay Dorman
Lisa Brandt
Monica Urick
Sarah Glenn

All members are appointed by the Mayor, and each member's term expires Dec. 31, 2027.

Next Meeting: August 20, 2026 7:30 AM

RESOLUTION NO. 2026-01

**A RESOLUTION OF THE MAYOR'S ADVISORY COMMISSION ON FOOD ACCESS
ESTABLISHING THE POLICY BY WHICH MEMBERS MAY PARTICIPATE BY
ELECTRONIC MEANS OF COMMUNICATION**

Synopsis: This resolution adopts an electronic participation policy for Commission meetings.

WHEREAS, P.L. 88-2021, SEC. 5, amended IC 5-14-1.5-1 et seq. (the “Act”), effective April 20, 2021, by amending IC 5-14-1.5-3.5 to prescribe new requirements by which members of the governing bodies of a public agency of a political subdivision may participate in a meeting by any electronic means of communication; and

WHEREAS, a member of the governing body may participate by any means of communication that:

- Allows all participating members of the governing body to simultaneously communicate with each other; and
- Except for a meeting that is an executive session, allows the public to simultaneously attend and observe the meeting; and

WHEREAS, the Act requires the governing body to adopt a written policy establishing the procedures that apply to a member’s participation in a meeting by an electronic means of communication and may adopt procedures that are more restrictive than the procedures established by IC 5-14-1.5-3.5(d); and

WHEREAS, the Mayor's Advisory Commission on Food Access (the “Commission”) now desires to adopt an Electronic Participation Policy (the “Policy”), to govern a Commission member’s participation by electronic means of communication.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Carmel, Indiana, that:

Section 1. The foregoing Recitals are incorporated herein by this reference.

Section 2. (a) The provisions of the Act, including definitions, apply to this resolution.

(b) This resolution shall be known as the “Electronic Meetings Policy” of the Commission and applies to the Commission meetings.

Section 3. (a) Subject to Sections 4 and 6, any member may participate in a meeting by any electronic means of communication that: (i) allows all participating members of the governing body to simultaneously communicate with each other; and (ii) other than a meeting that is an executive session, allows the public to simultaneously attend and observe the meeting.

(b) A member who participates by an electronic means of communication: (i) shall be considered present for purposes of establishing a quorum; and may participate in final action only if the member can be seen and heard.

(c) All votes taken during a meeting at which at least one (1) member participates by an electronic means of communication must be taken by roll call vote.

Section 4. (a) At least fifty percent (50%) of the members must be physically present at a meeting at which a member will participate by means of electronic communication. Not more than fifty percent (50%) of the members may participate by an electronic means of communication at that same meeting.

(b) A member of the governing body may not attend more than fifty percent (50%) of the governing body's meetings in a calendar year by means of electronic communication, unless the member's electronic participation is due to:

- (1) military service;
- (2) illness or other medical condition;
- (3) death of a relative; or
- (4) an emergency involving actual or threatened injury to persons or property.

(c) A member may attend no more than two (2) Commission consecutive meetings by electronic communication.

(d) A member may not participate in a meeting by electronic communication if Commission is attempting to take final action to:

- (1) adopt a budget;
- (2) make a reduction in personnel;
- (3) establish or increase a fee or a penalty;
- (4) use the Commission's eminent domain authority; or
- (5) establish, raise, or renew a tax.

Section 5. The minutes or memoranda of a meeting at which any member participates by electronic means of communication must:

(1) identify each member who:

- (A) was physically present at the meeting;
- (B) participated in the meeting by electronic means of communication; and
- (C) was absent; and

(2) identify the electronic means of communication by which:

- (A) members participated in the meeting; and
- (B) members of the public attended and observed the meeting if the meeting was not an executive session.

Section 6. (a) If an emergency is declared by the Governor under IC 10-14-3-12 or the Mayor of Carmel, Indiana under IC 10-14-3-29, then members are not required to be physically present for a meeting until the emergency is terminated.

(b) Members may participate in a meeting by any means of communication provided that:

- (1) At least a quorum of the members participate in the meeting by means of electronic communication or in person.

(2) The public may simultaneously attend and observe the meeting unless the meeting is an executive session.

(3) The minutes or memoranda of the meeting must comply with Section 5 of this resolution.

(c) All votes taken during a meeting at which at least one member participates by an electronic means of communication must be taken by roll call vote.

Section 7. This resolution shall be effective from and after adoption by the Commission.

SO RESOLVED this _____ day of _____, 20__.

MAYOR'S ADVISORY COMMISSION ON FOOD ACCESS

BY:

Hiba Alalami

Cindy Muse

Lisa Brandt

Monica Urick

Jay Dorman

Kevin Woods

Sara Glenn

Jeff Worrell

Amanda Hulse

Jennifer McFarland