



# City of Carmel

## CARMEL BOARD OF PUBLIC WORKS MEETING AGENDA

WEDNESDAY, MAY 20, 2026 - 10:00 AM  
COUNCIL CHAMBERS/CITY HALL/ONE CIVIC SQUARE

---

1. **MEETING CALLED TO ORDER**
2. **MINUTES**
  - a. **Minutes from the May 06, 2026, Regular Meeting**
3. **BID OPENINGS AND AWARDS**
  - a. **Bid Opening for Carmel Fire Department Vehicles 2026;** Chief Joel Thacker, Carmel Fire Department
  - b. **Bid Opening for 26-STR-04 Rangeline Improvements;** Matt Higginbotham, Street Commissioner
4. **CONTRACTS**
  - a. **Request for Purchase of Goods and Services; Passport Labs, Inc; (\$79,694.89); LPR Software and Equipment;** Chief Drake Sterling, Carmel Police Department
  - b. **Request for Professional Services; R A D Fabrications, LLC; (\$55,000.00); 24-CFD-02 Station 341 Training Center; Additional Services Amendment;** Brad Pease, Director of Engineering
  - c. **Request for Purchase of Goods and Services; Accurate Striping, Inc.; (\$85,000.00); Stimsonite Thermoplastic Trailer with Crane;** Matt Higginbotham, Street Commissioner
  - d. **Request for Maintenance Agreement between City of Carmel and Vendor; Village of WestClay Owners Association, Inc.;** Matt Higginbotham, Street Commissioner
  - e. **Request for Agreement between City of Carmel and Vendor; Old Town Construction, LLC; Water Main Relocation Agreement;** Lane Young, Director of Utilities
5. **REQUEST TO USE CITY STREETS/PROPERTY**
  - a. **Request to Use Civic Square Fountain Area; Special Request to Use Electricity and Fountain Restrooms; (Originally Approved April 01, 2026, Food Vendor Amendment); Gazebo Concert Series; Wednesday Nights from May 27, 2026 through September 30, 2026; 3:00 PM to 10:00 PM;** John Eaton, Carmel Fountain Square Committee

- b. **Request to Use Civic Square Fountain Area and Civic Square Gazebo and Lawn; Special Request to Use Electricity and Fountain Restrooms; (Originally Approved August 20, 2025, Time Amendment); EIDFEST; May 30, 2026; 8:00 AM to 9:00 PM;** Ashhar Madni, EidFest Inc
- c. **Request to Use Midtown Plaza; Special Request to Use Electricity; World Cup Kickoff Watch Party; June 12, 2026; 4:00 PM to 11:00 PM;** Jesse Greene, Renewal by Anderson
- d. **Request to Use Civic Square Fountain Area, Civic Square Gazebo and Lawn, Carter Green and East Patio and Use/Close City Streets; Special Request to Use Electricity, Fountain Restroom, and James Building Restrooms; CarmelFest; July 2 through July 5, 2026; 10:00 AM to 10:00 AM;** Stanley Lebron, Rotary Club
- e. **Request to Use Midtown Plaza; JetSet Pilates Event; July 11, 2026; 7:00 AM to 11:00 AM;** Brooke Cohen, JetSet Pilates
- f. **Request to Use City Streets; Waterwood HOA Block Party; July 14, 2026; 5:00 PM to 8:30 PM;** Mariam Lanthron, Waterwood of Carmel HOA
- g. **Request to Use Civic Square Fountain Area and Use/Close City Streets; Special Request to Use Electricity and Fountain Restroom; Rotary Club of Carmel 50th Anniversary; September 17 through September 21, 2026; 8:00 AM to 2:00 PM;** Nancy Heck, Carmel Rotary Club
- h. **Request to Use Midtown Plaza and Use/Close City Streets; Special Request to Use Electricity; Chinese Mooncake Festival; September 19, 2026; 2:00 PM to 10:30 PM;** Peter Kirkwood, City of Carmel Mooncake Festival Committee
- i. **Request to Use Allied Solutions Center for the Performing Arts East Patio; Private Wedding; September 27, 2026; 2:30 PM through 6:00 PM;** Laura Overfield, Fleurish Event Design
- j. **Request to Use Carter Green and Allied Solutions Center for Performing Arts East Patio; Special Request to Use Electricity and James Building Restrooms; Christkindlmarkt; September 28 through December 31, 2026; 8:00 AM to 10:00 PM;** Michael Nahimas, Carmel Christkindlmarkt INC
- k. **Request to Use/Close City Streets; 14th Annual Boo N Brew; October 17, 2026; 7:00 AM to 9:00 PM;** Christine Foulk, HGIT Clay Terrace LLC
- l. **Request to Use Carter Green and Use/Close City Streets; Bolt for the Heart 5K; November 26, 2026; 6:00 AM to 12:00 PM;** Pierre Twer, Bolt for the Heart

## 6. OTHER

- a. **Request for Consent to Encroach; 12475 Carmel Garden;** Property Owners
- b. **Request for Consent to Encroach; 973 Deer Lake Drive;** Property Owners

- c. **Request for Dedication and Deed of Public Right of Way; 510 3rd Ave;** Pedcor Investments
- d. **Request for Quitclaim Deed; 510 3rd Ave;** Pedcor Investments
- e. **Request for Dedication and Deed of Public Right of Way; 770 3rd Ave;** Village Capital Corporation
- f. **Request for Quitclaim Deed; 770 3rd Ave;** Village Capital Corporation
- g. **Request for Secondary Plat; 1025 W Main Street - Icon on Main;** HWC Engineering
- h. **Request for Water Line Easement Agreement; Fred M Fehsenfeld & Suzanne Marie Fehsenfeld; 4415 West 116th Street;** Lane Young, Director of Utilities
- i. **Request for Water Line Easement Agreement; Suzanne M. Fehsenfeld; West 116th Street;** Lane Young, Director of Utilities
- j. **Resolution BPW 05-20-26-01; A Resolution of the Board of Public Works and Safety of the City of Carmel; Appointing Dylan Stiles as a Special Police Officer;** Chief Drake Sterling, Carmel Police Department
- k. **Resolution of BPW 05-20-26-02; A Resolution of the Board of Public Works and Safety of the City of Carmel, Indiana, Approving the Transfer of and Presentation of Pistol and Badge to Sergeant David Kinyon; 20 years of Meritorious Service;** Chief Drake Sterling, Carmel Police Department

**7. ADD-ONS AND DEPARTMENT DIRECTOR COMMENTS**

**8. PUBLIC HEARING**

- a. **Public Hearing Concerning an Additional Appropriation by the Board of Public Works and Safety of the City of Carmel Acting as the Board of Directors of the Department of Storm Water Management of the City of Carmel;** Zac Jackson, Chief Financial Officer
- b. **Resolution NO. 05-20-26-03; Bond Resolution of the Board of Public Works, Acting as the Board of Directors of the Department of Storm Water Management for the City of Carmel, Indiana; (\$24,000,000.00); Storm Water District Refunding Bonds, Series 2026;** Zac Jackson, Chief Financial Officer

**9. ADJOURNMENT**

**Board of Public Works Members**

**Laura Campbell,**  
**Presiding Officer**  
 Appointed by Mayor Finkam  
 Term January 17, 2024,  
 Until a Successor is Appointed

**Alan Potasnik**  
 Appointed by Mayor Finkam  
 Term January 17, 2024,  
 Until a Successor is Appointed

**James Barlow**  
 Appointed by Mayor Finkam  
 Term August 27, 2025,  
 Until a Successor is Appointed

**Next Meeting: June 3, 2026**