



City of Carmel

CARMEL BOARD OF PUBLIC WORKS MEETING AGENDA

WEDNESDAY, MARCH 4, 2026 - 10:00 AM
COUNCIL CHAMBERS/CITY HALL/ONE CIVIC SQUARE

1. **MEETING CALLED TO ORDER**
2. **MINUTES**
 - a. **Minutes from the February 18, 2026, Regular Meeting**
3. **BID OPENINGS, AWARDS, AND REVOCATION**
 - a. **Bid Opening for 26-STR-02 Paving; Matt Higginbotham, Street Commissioner**
4. **TABLED ITEMS**
 - a. **Public Hearing for the Demolition and Removal of Unsafe Building; 11033 Haverstick Road, Carmel, IN 46033; Brent Liggett, Code Enforcement Official Tabled 11-05-25**
5. **CONTRACTS**
 - a. **Request for Purchase of Goods and Services; ZOLL Medical Corporation; (\$223,040.00); Zenix Monitors Defibrillators EMS; Additional Services Amendment; Chief Joel Thacker, Carmel Fire Department**
 - b. **Request for Second Amendment Agreement; Axon Enterprise, Inc.; Chief Drake Sterling, Carmel Police Department**
 - c. **Request for Professional Services; CrossRoad Engineers, P.C.; (\$228,000.00); 22-ENG-12 & 17-SW-15-Westfield Blvd Path & Structure Replacement; Additional Services Amendment #7a; Bradley Pease, Director of Engineering**
 - d. **Request for Purchase of Goods and Services; Reith-Riley Construction; (\$4,695.86); 18-ENG-12a Community Drive Raised Intersection Project; CO#1 Final; Bradley Pease, Director of Engineering**
 - e. **Request for Professional Services; Heapy Solutions, LLC; (\$88,000.00); Phase 1 Energy Center Feasibility/Design Work; Zac Jackson, Chief Financial Officer**
 - f. **Request for Purchase of Goods and Services; Fortē, Inc.; (\$232,218.89); Midtown Plaza-Extron Head End Replacement; Additional Services Amendment #3; Kevin Cusimano, Director of Information & Communication Systems**

- g. **Request for Purchase of Goods and Services; Engledow, Inc.; (\$182,000.00); 2026 Flower Maintenance; Additional Services Amendment;** Matt Higginbotham, Street Commissioner
- h. **Request for Purchase of Goods and Services; TMT, Inc.; (\$85,000.00); Mulching & Landscaping Maintenance; Additional Services Amendment;** Matt Higginbotham, Street Commissioner

6. REQUEST TO USE CITY STREETS/PROPERTY

- a. **Request to Use Carter Green; Wedding Fireworks; March 7,2026; 5:00 PM to 12:00 AM.;** Donald Eicks, Circle City Pyros
- b. **Request to Use City Streets; Wedding Ceremony; June 19, 2026; 8:00 AM to 10:00 AM;** Usnal Gill, A Panache Affair
- c. **Request to Use Civic Square Gazebo and Lawn; Special Request to Use Fountain and Reflecting Pool Restrooms; The Climb; October 4, 2026; 9:00 AM to 6:00 PM;** Brittany Dewbrew-Hale, Flourish Mental Health and Wellness
- d. **Request to Use Civic Square Gazebo and Lawn; Special Request to Use Electricity and Fountain Restroom; Indianapolis Children's Festival; April 25, 2026; 7:00 AM to 4:00 PM;** Greg Yoakam, Kids and family growth foundation/Kidslinked
- e. **Request to Use City Streets; Mobile Lung Screening; May 28, 2026; 6:00 AM to 5:00 PM;** Heather Walton, Merchants Bank
- f. **Request to Use/Close City Streets; Special Request to Use Electricity; (Amendment to Approved Application; Originally Approved 12-03-25);Corks in Carmel WineFest; October 3, 2026; 9:00 AM to 6:00 PM;** Mark Lasbury, Indiana On Tap
- g. **Request to Use/Close City Streets; Special Request to Use Electricity; (Amendment to Approved Application; Originally Approved 11-05-25); Late Night on Main; October 3, 2026; 9:00 AM to 11:00 PM;** Sondra Schwieterman, Carmel PorchFest, Inc.
- h. **Request to Use Civic Square Fountain Area, Midtown Plaza, and Use City Streets; 2026 City of Carmel Trolley; November 20, 2026, through December 19, 2026; 8:00 AM to 4:00 PM.;** Tierra Bush, City of Carmel

7. OTHER

- a. **Request for Consent to Encroach; 1445 Tallyn Way;** Property Owners
- b. **Request for Stormwater Technical Standards Waiver; 1335 S Guilford;** Connor Strege
- c. **Request for Aerial Waiver of BPW Resolution NO. 04-28-17-01; 1225 E 111th Street;** Duke Energy

- d. **Request for Aerial Waiver of BPW Resolution NO. 04-28-17-01; Various Locations on Oakridge Road;** Duke Energy
- e. **Request for Aerial Waiver of BPW Resolution NO. 04-28-17-01; Various Locations on Clay Center Road;** Verizon Wireless

8. ADD-ONS

9. ADJOURNMENT

Board of Public Works Members

**Laura Campbell,
Presiding Officer**

Appointed by Mayor Finkam
Term January 17, 2024,
Until a Successor is Appointed

Alan Potasnik

Appointed by Mayor Finkam
Term January 17, 2024,
Until a Successor is Appointed

James Barlow

Appointed by Mayor Finkam
Term August 27, 2025,
Until a Successor is Appointed

Next Meeting: March 18, 2026



City of Carmel

CARMEL BOARD OF PUBLIC WORKS MEETING MINUTES

WEDNESDAY, FEBRUARY 18, 2026 - 10:00 AM
COUNCIL CHAMBERS/CITY HALL/ONE CIVIC SQUARE

MEETING CALLED TO ORDER

Chairwoman Campbell called the meeting to order at 10:00am.

MEMBERS PRESENT

Chairwoman Laura Campbell, Board Members James Barlow and Alan Potasnik, and City Clerk Jacob Quinn are present.

MINUTES

Minutes from the February 4, 2026, Regular Meeting. Board Member Barlow moved to approve. Board Member Potasnik seconded. Minutes approved 3-0.

BID OPENINGS, AWARDS, AND RECOMMENDATIONS

Bid Award for 24-ENG-07B1 Raised Crosswalk Improvements-Gray Road and Hazel Dell Roundabouts; Brad Pease, Director of Engineering, recommended awarding the bid to Calumet Civil Contractors for \$3,046,000.00, as they were the lowest bid and most responsive. Board Member Potasnik moved to approve. Board Member Barlow seconded. Bid approved 3-0.

Bid Award for 22-ENG-02 Roundabout at 116th Street & Hoover Road; Brad Pease, Director of Engineering, recommended awarding the bid to E&B Paving for \$1,587,938.28, as they were the lowest bid and most responsive. Board Member Barlow moved to approve. Board Member Potasnik seconded Bid approved 3-0.

Bid Recommendation for 26-STR 01 Paving; Crystal Edmondson, Street Department, recommended rejecting all bids. We plan to rebid this project in March. Board Member Barlow moved to reject the bid. Board Member Potasnik seconded. Bid Rejected 3-0.

33 **TABLED ITEMS**

34
35 *Public Hearing for the Demolition and Removal of Unsafe Building; 11033 Haverstick*
36 *Road, Carmel, IN 46033; Brent Liggett, Code Enforcement*
37 *Official TABLED 11-05-25 REMAINS TABLED*

38 **CONTRACTS**

39
40 *Request for Professional Services; St. Vincent Hospital and Health Care Center, Inc.*
41 *d/b/a Ascension St. Vincent Sports Performance; (\$111,245.00); Tactical Athlete*
42 *Program 2026; Additional Services Amendment #1; Chief Joel Thacker, Carmel Fire*
43 *Department, spoke briefly; this contract is for our fire department to help with any*
44 *medical issues, and they can also go to the Clay Terrace office to be seen, or*
45 *Derrick makes rounds at the stations. This is an incredible service for our Fire*
46 *Department: it keeps them healthy and fit and gets them back on the job as soon*
47 *as possible. Board Member Barlow moved to approve. Board Member Potasnik*
48 *seconded. Request approved 3-0*

49 *Request for Purchase of Goods and Services; Calumet Civil Contractors, Inc.;*
50 *(\$3,046,000.00); 24-ENG-07b Raised Crosswalk Improvements at Gray Rd & Hazel Dell*
51 *RAB Construction; Board Member Barlow moved to approve. Board Member Potasnik*
52 *seconded. Request approved 3-0*

53
54 *Request for Professional Services; CrossRoad Engineers, P.C.; (\$2,765,850.00); 24-*
55 *ENG-19 Monon Blvd to Range Line Design, Phase 1 and 2; Additional Services*
56 *Amendment #11; Brad Pease, Director of Engineering, spoke briefly; this is for road*
57 *design, storm design, and landscape architecture along Main Street from Fourth West to*
58 *Rangeline and further. This is a big design that will take a few years to complete. Board*
59 *Member Potasnik moved to approve. Board Member Barlow seconded. Request*
60 *approved 3-0*

61 *Request for Professional Services; DLZ Indiana, LLC; (\$56,500.00); 24-ENG-04 116th*
62 *Street & AAA Way Roundabout Design; Additional Services Amendment #1; Brad Pease,*
63 *Director of Engineering, spoke briefly. This is a roundabout we have been trying to build*
64 *since 2016, and we hope this contract and plan will get us to the finish line. Board Member*
65 *Barlow moved to approve. Board Member Potasnik seconded. Request approved 3-0.*

66 *Request for Reimbursement Agreement; Duke Energy Indiana, Inc.; (\$60,000.00); 24-*
67 *ENG-05 Preliminary Engineering Reimbursement; Brad Pease, Director of Engineering,*
68 *spoke briefly regarding the 116th and River Road signal conversion to a roundabout.*
69 *This is to pay Duke Energy's transmission engineers. We will pay them in advance for*
70 *the redesign. There are some transmission poles there, and it is a difficult project. They*
71 *will send us an itemized receipt later, and we will pay their actual cost. This is just for*
72 *the engineering cost. Board Member Potasnik moved to approve. Board Member*
73 *Barlow seconded. Request approved 3-0.*

74 *Request for Purchase of Goods and Services; E & B Paving, LLC; (\$1,587,938.28);*
75 *22-ENG-03 116th Street & Hoover Road Roundabout Construction; Board Member*
76 *Barlow approved. Board Member Potasnik seconded. Request approved 3-0.*

77 *Request for Purchase of Goods and Services; Total Administrative Services Corporation;*
78 *COBRA Benefits; Jennifer Stites, Human Resources, spoke briefly; this replaces our*
79 *COBRA and flexible spending for the city. We are currently with a larger vendor, and*
80 *this provides us with much better service. It will cost approximately \$4 more a*
81 *month, but we will be able to add additional services to flexible spending and COBRA.*
82 *Board Member Barlow moved to approve. Board Member Potasnik seconded. Request*
83 *approved 3-0.*

84 *Request for Purchase of Goods and Services; Converjint Technologies, LLC;*
85 *(\$219,820.29); Genetec Services & Environment; Additional Services Amendment; Kevin*
86 *Cusimano, Director of Information and Communication Systems, spoke briefly; this*
87 *is to continue expanding our recording capacity for some parking garages and street*
88 *cameras in the future. Board Member Potasnik moved to approve. Board Member*
89 *Potasnik seconded. Request approved 3-0.*

90

91 *Request for Purchase of Goods and Services; Forte, Inc.; (\$155,357.37); IT Equipment;*
92 *Additional Services Amendment #2; Kevin Cusimano, Director of Information and*
93 *Communication Systems, spoke briefly; this contract is for 54 end-of-life cameras that*
94 *are being replaced, 15 additional traffic cameras, some of which are going to be in*
95 *Michigan road area, and also some AV upgrades around the city. Board Member*
96 *Barlow. Board Member Potasnik seconded. Request approved 3-0.*

97 *Request for Purchase of Goods and Services; Graybar Electric Co., Inc.; (\$60,162.39);*
98 *IT Equipment; Additional Services Amendment; Kevin Cusimano, Director of*
99 *Information and Communication Systems, spoke briefly; this is for the end of life of*
100 *22 uninterruptible power sources, which keep our networks up and running. If we*
101 *ever have a power outage, these units take over, and now is the time to replace*
102 *them. There are about 84 across the city, so this will space them out a bit. Board*
103 *Member Potasnik moved to approve. Board Member Barlow seconded. Request*
104 *approved 3-0.*

105 *Request for Purchase of Goods and Services; Mainscape, Inc.;*
106 *(\$1,731,031.00); 2026 Mowing/Landscaping; Additional Services Amendment;*
107 *Board Member Barlow moved to approve. Board Member Potasnik seconded.*
108 *Request approved 3-0.*

109
110 *Request for Purchase of Goods and Services; Mainscape, Inc.; (\$474,000); 2026 Snow*
111 *Removal; Additional Services Amendment; Board Member Potasnik moved to approve.*
112 *Board Member Barlow seconded. Request approved 3-0.*

113 **REQUEST TO USE CITY STREETS/PROPERTY**

114
115 *Request to Use Carter Green; Tree Decoration; February 28 through March 21, 2026;*
116 *12:00 PM to 12:00 PM; Sergey Grechukhin, the Corporation Counsel, spoke briefly;*
117 *we received notification that the Board of Bulgarians Abroad will not be able to*
118 *obtain a COI for this item. We didn't know the tree's size, so we recommended*
119 *waiving that requirement if necessary. We confirmed that this is a very small*
120 *prefabricated tree, not a real one; it's just a Bulgarian tradition. We don't believe any*
121 *insurance company would insure such a small item, and we do not have any*
122 *reservations about waiving that insurance requirement. Board Member Barlow moved*
123 *to approve the item and the waiver of insurance. Board Member Potasnik seconded.*
124 *Request approved 3-0.*

125 *Request to Use City Hall Parking Lot; Freewheelin' Bike Collab; April 11, 2026; 10:00 AM*
126 *to 2:00 PM; Board Member Potasnik moved to approved. Board Member Barlow*
127 *seconded.*

128 *Request approved 3-0. Request to Use Civic Square Fountain Area, Japanese Garden,*
129 *Civic Square Gazebo and Lawn, and Use/Close City Streets; Special Request to Use*
130 *Electricity and Fountain Restrooms; Japan SpringFest; May 03, 2026; 8:00 AM to 5:00*
131 *PM; Board Member Potasnik moved to approved. Board Member Barlow seconded.*
132 *Request approved 3-0.*

133

134 *Request to Use City Council Chambers; Special Request to Use Electricity; National Day*
135 *of Prayer; May 7, 2026; 11:30 AM to 1:00 PM; Board Member Potasnik moved to*
136 *approved. Board Member Barlow seconded. Request approved 3-0.*

137
138 *Request to Use Reflecting Pool and Veterans Memorial Plaza; Special Request to Use*
139 *Electricity and Reflecting Pool Restrooms; Memorial Day Ceremony; May 22, 2026; 7:00*
140 *AM to 10:00 AM; Board Member Potasnik moved to approved. Board Member Barlow*
141 *seconded. Request approved 3-0.*

142
143 *Request to Use Monon and Main Plaza and Use City Streets; Kelli's Kegs N Eggs SK;*
144 *August 08, 2026; 6:00 AM to 2:00 PM; Board Member Potasnik moved to approved.*
145 *Board Member Barlow seconded. Request approved 3-0.*

146
147 *Request to Use Carter Green and Use/Close City Streets; Special Request to Use Electricity*
148 *and James Building Restrooms; Diwali Festival of Lights; October 10, 2026; 6:00 AM to 9:00*
149 *PM; Board Member Potasnik moved to approved. Board Member Barlow seconded.*
150 *Request approved 3-0.*

151 **OTHER**

152
153 *Request for Acknowledgment of Agreement; 116th & Hoover Roundabout - Parcel 5*
154 *Recommendation; Brad Pease, Director of Engineering, spoke briefly. We acquired*
155 *some property from one of the homeowners. This property included some landscaping*
156 *and County-owned property that is now being transferred to us. This agreement*
157 *acknowledges that we are okay with that landscape and the easement. Board Member*
158 *Barlow moved to approve. Board Member Potasnik seconded. Request approved 3-0.*

159 *Request for Consent to Encroach; 2628 Milano Drive; Board Member Potasnik moved to*
160 *approve. Board Member Barlow seconded. Request approved 3-0.*

161
162 *Request for Aerial Waiver of BPW Resolution NO. 04-28-17-01; Pole*
163 *Replacements at Various Locations; Board Member Barlow moved to*
164 *approve. Board Member Potasnik seconded. Request approved 3-0.*

165 *Request for Agreement between City of Carmel and Vendor; Baker's Village*
166 *Homeowners' Association; Maintenance Agreement; Board Member Potasnik moved to*
167 *approve. Board Member Barlow seconded. Request approved 3-0.*

168
169 *Uniform Conflict of Interest; Board Member Barlow moved to acknowledge. Board Member*
170 *Potasnik seconded. Acknowledgment approved 3-0.*

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174 **ADD-ONS**

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176 **ADJOURNMENT**

177 *Chairwoman Campbell adjourned the meeting at 10:21 AM*

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180 **APPROVED:**

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Jacob Quinn – City Clerk

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Chairwoman Laura Campbell

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188 **ATTEST:**

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Jacob Quinn – City Clerk

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DEMOLITION AND REMOVAL OF UNSAFE BUILDING ORDER

Deeded Owner: Richard Sanders
Address: 11033 Haverstick Rd, Carmel, IN 46033
Legal Description: Acreage .98 Section 5, Township 17, Range 4
Parcel Number: 17-14-05-00-00-008.005

October 17, 2025

RE: Unsafe Building – Barn

Parcel Number: 17-14-05-00-00-008.005,

ATTENTION: Richard Sanders:

This Demolition and Removal of Unsafe Building Order is being issued to you, the recorded owner of 11033 Haverstick Rd, Carmel, IN 46033, Parcel Number: 17-14-05-00-00-008.005 (the “Property”), under Indiana Code § 36-7-9-5(7), because a barn on your Property is an unsafe building under Indiana Code § 36-7-9-4 and Carmel City Code § 6-159, as set forth below:

Property	Address: 11033 Haverstick Rd, Carmel, IN 46033 Parcel Number(s): 17-14-05-00-00-008.005
Statement of Violation(s)	The barn located on the Property is an “unsafe building” under Indiana Code § 36-7-9-4 and Carmel City Code § 6-159, and is “so old, dilapidated or out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human use; or shall be an invitation to children and endanger the lives of such children, or which, because of its condition has become a fire hazard” in violation of Carmel City Code Section §6-79(f) and § 6-222(c).
Corrective Action	1. Safely Demolish and Remove the barn located at the Property. 2. Submit proof of demolition and removal to the City of Carmel.
Due Date	You have until November 4, 2025, to complete the Corrective Action the violation(s).
Hearing Date	<u>This Order is set for Hearing before the City of Carmel Board of Public Works and Safety on November 5, 2025, at 10:30 a.m. at Council Chambers, Carmel City Hall, 1 Civic Square, Carmel IN 46032</u> You are entitled to appear at the hearing with or without legal counsel, present evidence, cross-examine opposing witnesses, and present arguments.

If this Order is not complied with following its approval by the City of Carmel Board of Public Works and Safety, daily citations may be issued for as long as the violation(s) persists and until the unsafe building on the Property is demolished and removed. The City also reserves the right to pursue all other lawful enforcement methods, including, but not limited to, abatement of the violation(s), namely, demolition and removal of the barn, at the expense of the property owner. Under Indiana Code § 36-7-9-27, “[a] person who has been issued and has received notice of an order relative to unsafe premises and has not complied with that order: (1) must supply full information regarding the order to a person who takes or agrees to take a substantial property interest in the unsafe premises before transferring or agreeing to transfer that interest; and (2) must, within five (5) days after transferring or agreeing to transfer a substantial property interest in the unsafe premises, supply the enforcement authority with written copies of: (A) the full name, address, and telephone number of the person taking a substantial property interest in the unsafe premises; and (B) the legal instrument under which the transfer or agreement to transfer the substantial property interest is accomplished.” The hearing authority may determine the property to be abandoned as provided in Indiana Code Chpt. 36-7-37.

Sincerely,

Brent Liggett - Code Enforcement Official
 City of Carmel, 1 Civic Square, Carmel, IN 46032
 317 509-8239

ZOLL Medical Corporation
Fire Department - 2026
Appropriation #1120 44-680.03 Fund; P.O. #119351
Contract Not To Exceed \$223,040.00

ADDITIONAL SERVICES AMENDMENT TO AGREEMENT FOR GOODS AND SERVICES

This ADDITIONAL SERVICES AMENDMENT TO AGREEMENT FOR GOODS AND SERVICES (“Additional Services Amendment”) shall amend the terms of the Agreement for Purchase of Goods and Services entered into by and between the City of Carmel, Indiana, acting by and through its Board of Public Works and Safety (“City”), and ZOLL Medical Corporation (the “Vendor”) as City Contract dated May 7, 2025 (the “Agreement”) by adding the additional services to be provided by Vendor consistent with the Scope of Work attached hereto and incorporated herein as Exhibit “A”. The terms and conditions of the Agreement shall not otherwise be affected by this Additional Services Amendment and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have made and executed this Additional Services Amendment as follows:

CITY OF CARMEL, INDIANA

ZOLL Medical Corporation

by and through its Board of Public Works and Safety

By:

By:

Laura Campbell, Presiding Officer

Signed by: Kurt Sandstrom Feb 23, 2026
38CCEFA442B3492...

Authorized Signature

Date: _____

Kurt Sandstrom

Printed Name

James Barlow, Member

VP/GM EMS Sales

Title

Date: _____

Alan Potasnik, Member

FID/TIN: 042711626

Date: _____

ATTEST:

Date: _____

Jacob Quinn, Clerk

Date: _____



Exhibit A Page 1 of 3 ZOLL Medical Corporation

269 Mill Road
Chelmsford, MA 01824-4105
Federal ID# 04-2711626

Phone: (800) 348-9011
Fax: (978) 421-0015
Email: esales@zoll.com

Quote No: Q-123850 Version: 6

Carmel Fire Department - Headquarters
210 Veterans Way
Carmel, IN 46032

ZOLL Customer No: 164973

Andrew Young
3175712630
asyoung@carmel.in.gov

Quote No: Q-123850
Version: 6

Issued Date: February 17, 2026
Expiration Date: March 31, 2026

Terms: Net due in 30 days

FOB:
Freight:

Prepared by: Rod Cheney
EMS Territory Manager
rcheney@zoll.com
+1 4199069018

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
1	CH-19879	8116-11-41-23101-10-USA	<p>Zenix Monitor/Defibrillator, EMS, Fire Configuration</p> <p>12-lead, Pacing, SpO2, SpCO, EtCO2, NIBP, Real BVM Help, Real CPR Help
Includes: SurePower 4 Battery, Zenix Power Cord (NA), Zenix MFC Cable, Zenix 12-lead ECG Cable (AAMI), Masimo RD Rainbow SET Patient Cable (4 ft, EMS), Zenix AC-DC External Power Supply, Zenix Accuvent Z-Link Cable, Zenix NIBP Patient Hose, Zenix NIBP Cuff (Reusable, Adult Plus), Zenix Z-Fold Paper, Zenix MFC Self Test Plug Kit, and One (1)-year EMS warranty.</p> <p>Parameter Details: Real CPR Help - Dashboard display of CPR Depth and Rate for Adult and Pediatric patients, Visual and audio prompts to coach CPR depth (Adult patient only), Release bar to ensure adequate release off the chest, Metronome to coach rate for Adult and Pediatric patients. See-Thru® CPR artifact filtering • ZOLL Noninvasive Pacing Technology • Real BVM Help: Dashboard provides real-time ventilation feedback on both volume and rate for intubated and non-intubated patients. AccuVent Z-Link Cable included. (Accuvent disposable sensors sold separately) • SunTech NIBP technology. 10 foot single lumen hose and SunTech Reusable Adult Plus Cuff included • Masimo SpO2 & SpCO with Signal Extraction Technology (SET), Rainbow SET® •</p>	17	\$65,250.00	\$53,450.00	\$908,650.00
2		6008-9901-61	<p>ZOLL X Series Trade In Allowance (EMS Group)</p> <p>See Trade Unit Considerations.</p>	17		(\$40,330.00)	(\$685,610.00)

Subtotal: \$223,040.00

Total: \$223,040.00



ZOLL Medical Corporation

269 Mill Road
 Chelmsford, MA 01824-4105
 Federal ID# 04-2711626

Phone: (800) 348-9011
 Fax: (978) 421-0015
 Email: esales@zoll.com

Carmel Fire Department - Headquarters
 Quote No: Q-123850 Version: 6

Contract Reference	Description
CH-19879	Reflects Sourcwell 2023 041823-ZLL Contract Pricing. Notwithstanding anything to the contrary herein, the terms and conditions set forth in Sourcwell 2023 041823-ZLL shall apply to the customer's purchase of the products set forth on this quote.

Trade Unit Considerations
ZOLL maintenance staff shall inspect all trade-in equipment on-site at the Customer's HQ and shall confirm that the trade-in equipment is in good operational and cosmetic condition and includes all standard accessories. At the conclusion of the onsite inspection, ZOLL maintenance staff shall immediately take possession of all trade-in equipment listed on the trade line items in this quotation that it deems is in good operational and cosmetic condition. By taking possession of the trade-in equipment, ZOLL agrees that the received trade-in equipment is in good operational and cosmetic condition, that it takes ownership and any and all risk related to the trade-in equipment, and that the Customer shall be granted the credit set forth under Item 2 of the Quote. ZOLL acknowledges that the quantity of the Zenix Monitor/Defibrillator, EMS, Fire Configuration, Part Number 8116-11-41-23101-10-USA, set forth under Item 1 of the Quote, shall be reduced proportional (including Total Price) for each ZOLL X Series, Part Number 6008-9901-61, set forth under Item 2 of the Quote, that is not accepted by ZOLL following the on-site inspection.

Additional Language

Pricing reflects Fast Lane Technology Upgrade Program per customer's letter of understanding.

Pricing reflects Fast Lane technology upgrade program as outlined in customer's Letter of Understanding.

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to this quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <https://www.zoll.com/terms-and-conditions-of-sale>, for software products can be found at <https://www.zoll.com/software-legal>, and for ExpertCare Service Plans can be found at <https://www.zoll.com/ExpertCare-Service-Terms>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

1. Delivery will be made upon availability.
2. This Quote expires on March 31, 2026. Pricing is subject to change after this date.
3. Applicable tax, shipping & handling will be added at the time of invoicing.
4. All purchase orders are subject to credit approval before being accepted by ZOLL.
5. To place an order, please forward the purchase order with a copy of this quotation to esales@zoll.com or via fax to 978-421-0015.
6. All discounts from list price are contingent upon payment within the agreed upon terms.
7. Place your future accessory orders online by visiting the ZOLL web store.



ZOLL Medical Corporation

269 Mill Road
Chelmsford, MA 01824-4105
Federal ID# 04-2711626

Phone: (800) 348-9011
Fax: (978) 421-0015
Email: esales@zoll.com

Carmel Fire Department - Headquarters
Quote No: Q-123850 Version: 6

Order Information (to be completed by the customer)

- [] Tax Exempt Entity (Tax Exempt Certificate must be provided to ZOLL)
[] Taxable Entity (Applicable tax will be applied at time of invoice)

Table with 2 columns: BILL TO ADDRESS and SHIP TO ADDRESS. Rows include Name/Department, Address, and City / State / Zip Code.

Is a Purchase Order (PO) required for the purchase and/or payment of the products listed on this quotation?

- [] Yes PO Number: PO Amount: (A copy of the Purchase Order must be included with this Quote when returned to ZOLL)
[] No (Please complete the below section when submitting this order)

For organizations that do not require a PO, ZOLL requires written execution of this order. The person signing below represents and warrants that she or he has the authority to bind the party for which he or she is signing to the terms and prices in this quotation.

Carmel Fire Department - Headquarters

Authorized Signature:

Name:
Title:
Date:

City of Carmel

ONE CIVIC SQUARE
CARMEL, INDIANA 46032-2584

FORM APPROVED BY STATE BOARD OF ACCOUNTS FOR CITY OF CARMEL - 1997

INDIANA RETAIL TAX EXEMPT
CERTIFICATE NO. 003120155 002 0
FEDERAL EXCISE TAX EXEMPT
35-6000972

PURCHASE ORDER NUMBER

119351

THIS NUMBER MUST APPEAR ON INVOICES, A/P VOUCHER, DELIVERY MEMO, PACKING SLIPS, SHIPPING LABELS AND ANY CORRESPONDENCE

PURCHASE ORDER DATE	DATE REQUIRED	REQUISITION NO.	VENDOR NO.	DESCRIPTION
2/10/2026			373873	Upgrade Monitors per Agreement

ZOLL MEDICAL CORP	Carmel Fire Department
VENDOR PO BOX 27028	SHIP TO 210 Veterans Way
NEW YORK, NY 10087--7028	Carmel, IN 46032-

PURCHASE ID	BLANKET	CONTRACT	PAYMENT TERMS	FREIGHT
108385				
QUANTITY	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE	EXTENSION

Department: 1120 Fund: 0 Capital Lease Fund

Account: 44-680.03

1 Each	***Per Attached Quote Q-123850 Version 6***	\$0.00	\$0.00
17 Each	8116-11-41-23101- Zenix MonitorDefibrillator EMS,Fire Configuration 10-USA	\$53,450.00	\$908,650.00
17 Each	6008-9901-61 Zoll X Series Trade In Allowance (EMS Group)	(\$40,330.00)	(\$685,610.00)
	Sub Total		\$223,040.00



Send Invoice To:
Carmel Fire Department

2 Civic Square
Carmel, IN 46032-

PLEASE INVOICE IN DUPLICATE

DEPARTMENT	ACCOUNT	PROJECT	PROJECT ACCOUNT	AMOUNT
------------	---------	---------	-----------------	--------

SHIPPING INSTRUCTIONS

*SHIP PREPAID.
*C.O.D. SHIPMENT CANNOT BE ACCEPTED.
*PURCHASE ORDER NUMBER MUST APPEAR ON ALL SHIPPING LABEL
*THIS ORDER ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENT THERETO.

PAYMENT

\$223,040.00

* A/P VOUCHER CANNOT BE APPROVED FOR PAYMENT UNLESS THE P.O. NUMBER IS MADE A PART OF THE VOUCHER AND EVERY INVOICE AND VOUCHER HAS THE PROPER SWORN AFFIDAVIT ATTACHED. I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

ORDERED BY

Denise Snyder

Denise Snyder

TITLE

Accreditation/Budget Administrator

Zac Jackson

Zac Jackson

CFO

CONTROL NO. **119351**

SECOND AMENDMENT TO THE AGREEMENT

This Second Amendment (“Amendment”) is hereby entered into by and between the City of Carmel, Indiana, acting by and through its Board of Public Works and Safety (“City”), and Axon Enterprise, Inc., an entity duly authorized to do business in the State of Indiana (“Vendor”). This Amendment is effective of the last signature date on this Amendment (“Effective Date”). Vendor and City are each a “Party” and collectively “Parties”.

Whereas, the Parties executed the Intent to Piggyback off Cooperative Procurement Sourcwell Contract #010720-AXN, effective December 7, 2022, (the “Agreement”) which was further amended by the Additional Services Amendment on September 18, 2024 (the “First Amendment”).

The Parties therefore agree as follow:

1, Exhibit A [Quote Q-435193] of the Agreement hereby incorporates and is amended by the attached Exhibit A herein, which removes sku 12022 AXON AIR, CLASS 1 UAS LICENSE, Qty. (2) and provides a credit for the amount already paid under the Agreement, in the amount of \$40,080.00 that shall be held on credit with the Vendor and shall be applied to the next purchase of additional services by the City, and also reduce the City’s obligation under the Agreement, as set forth under this Exhibit A.

2. Exhibit A [Quote Q-527920] of the First Amendment hereby incorporates and is amended by the attached Exhibit A herein, which removes sku CLASS2UAS AXON AIR, CLASS 2 UAS Bundle, Qty. (1) and provides a credit for the amount already paid under the First Amendment, in the amount of \$28,050.66 that shall be held on credit with the Vendor and shall be applied to the next purchase of additional services by the City, and reduce the City’s remaining obligation under the First Amendment, as set forth under this Exhibit A.

3. Except as specifically set forth in Exhibit A, the Amendment does not otherwise alter or change the remaining scope of services or amounts provided in either the Agreement or First Amendment.

4. Quote Q-746563-46034JS, attached hereto as Exhibit B, is incorporated into the Agreement and the Subscription Term for the Services described therein shall be co-termed with the Subscription Term of the existing quotes [Q-435193 and Q-527920].

5. All other terms and conditions shall remain unchanged and in full force and effect.

End of agreement

Signature page to follow

IN WITNESS WHEREOF, the parties hereto have executed this Second Amendment as follows, and it is effective as of the date of signature.

CITY OF CARMEL, INDIANA
by and through its Board of Public Works and Safety
By:

Laura Campbell, Presiding Officer
Date: _____

James Barlow, Member
Date: _____

Alan Potasnik, Member
Date: _____

ATTEST:

Jacob Quinn, Clerk
Date: _____

AXON ENTERPRISE, INC.

By: Signed by:
Robert E. Driscoll, Jr.

Authorized Signature

Robert E. Driscoll, Jr.

Printed Name
VP, Deputy General Counsel

Title

86-0741227
FID/TIN: _____

2/12/2026 | 3:53 PM MST
Date: _____



Dear Carmel Police Department - IN,

Axon will be amending Quote Q-435193 & Q-527920 to incorporate the changes below:

Products Being Removed from Q-435193/Q-527920

Product Number	Description	Qty	Total
12022	AXON AIR, CLASS 1 UAS LICENSE	2	(\$40,080.00)
CLASS2UAS	AXON AIR, CLASS 2 UAS BUNDLE	1	(\$28,050.66)

Credit for Products Being Removed

Invoice	Total
INUS367840	(\$4,008.00)
INUS367841	(\$4,008.00)
INUS367842	(\$1,448.67)
INUS367843	(\$2,559.33)
INUS367844	(\$500.01)
INUS287301	(\$1,402.50)
INUS311392	(\$3,218.74)
Total	(\$17,145.25)

Invoice Plan Adjustments

Date	Total
Jan 2026	(\$6,764.85)
Jan 2027	(\$7,304.51)
Jan 2028	(\$7,345.75)
Jan 2029	(\$7,392.56)
Jan 2030	(\$7,392.56)
Jan 2031	(\$7,392.59)
Jan 2032	(\$7,392.59)
Total	(\$50,985.41)



Axon Enterprise, Inc.
 17800 N 85th St
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic:(800) 978-2737
 International: +1.800.978.2737



Q-746563-46034JS

Issued: 01/12/2026

Quote Expiration: 02/28/2026

Estimated Contract Start Date: 03/01/2026

Account Number: 106575

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Carmel Police Department - IN 3 Civic Sq Carmel, IN 46032-2584 USA	Carmel Police Department - IN 3 Civic Sq Carmel IN 46032-2584 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Jake Sheedy Phone: Email: jsheedy@axon.com Fax:	Timothy Byrne Phone: 317-727-3346 Email: tbyrne@carmel.in.gov Fax:

Quote Summary

Program Length	82 Months
TOTAL COST	\$107,966.12
ESTIMATED TOTAL W/ TAX	\$107,966.12

Discount Summary

Average Savings Per Year	\$0.00
TOTAL SAVINGS	\$0.00

Payment Summary

Date	Subtotal	Tax	Total
Feb 2026	\$15,460.76	\$0.00	\$15,460.76
Jan 2027	\$15,417.56	\$0.00	\$15,417.56
Jan 2028	\$15,417.56	\$0.00	\$15,417.56
Jan 2029	\$15,417.56	\$0.00	\$15,417.56
Jan 2030	\$15,417.56	\$0.00	\$15,417.56
Jan 2031	\$15,417.56	\$0.00	\$15,417.56
Jan 2032	\$15,417.56	\$0.00	\$15,417.56
Total	\$107,966.12	\$0.00	\$107,966.12

Quote Unbundled Price: \$107,966.12
 Quote List Price: \$107,966.12
 Quote Subtotal: \$107,966.12

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
A la Carte Software									
102283	AXON AIR - DRONESENSE LIC FOR DJI DOCK	2	82		\$658.33	\$658.33	\$107,966.12	\$0.00	\$107,966.12
Total							\$107,966.12	\$0.00	\$107,966.12

Delivery Schedule

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	102283	AXON AIR - DRONESENSE LIC FOR DJI DOCK	2	03/01/2026	12/31/2032

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	3 Civic Sq	Carmel	IN	46032-2584	USA

Payment Details

Feb 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	102283	AXON AIR - DRONESENSE LIC FOR DJI DOCK	2	\$15,460.76	\$0.00	\$15,460.76
Total				\$15,460.76	\$0.00	\$15,460.76

Jan 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	102283	AXON AIR - DRONESENSE LIC FOR DJI DOCK	2	\$15,417.56	\$0.00	\$15,417.56
Total				\$15,417.56	\$0.00	\$15,417.56

Jan 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 6	102283	AXON AIR - DRONESENSE LIC FOR DJI DOCK	2	\$15,417.56	\$0.00	\$15,417.56
Total				\$15,417.56	\$0.00	\$15,417.56

Jan 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 7	102283	AXON AIR - DRONESENSE LIC FOR DJI DOCK	2	\$15,417.56	\$0.00	\$15,417.56
Total				\$15,417.56	\$0.00	\$15,417.56

Jan 2030

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 8	102283	AXON AIR - DRONESENSE LIC FOR DJI DOCK	2	\$15,417.56	\$0.00	\$15,417.56
Total				\$15,417.56	\$0.00	\$15,417.56

Jan 2031

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 9	102283	AXON AIR - DRONESENSE LIC FOR DJI DOCK	2	\$15,417.56	\$0.00	\$15,417.56
Total				\$15,417.56	\$0.00	\$15,417.56

Jan 2032

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 10	102283	AXON AIR - DRONESENSE LIC FOR DJI DOCK	2	\$15,417.56	\$0.00	\$15,417.56
Total				\$15,417.56	\$0.00	\$15,417.56

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

1/12/2026



**ADDITIONAL SERVICES AMENDMENT TO
AGREEMENT FOR PROFESSIONAL SERVICES**

APPROVED
By Sergey Grechukhin at 2:50 pm, Feb 25, 2026

THIS AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL SERVICES (“Agreement”) entered into by and between the City of Carmel and CrossRoad Engineers, P.C. (the “Professional”), as City Contract dated January 23, 2025 shall amend the terms of the Agreement by adding the additional services to be provided by Professional consistent with the Scope of Work attached hereto and incorporated herein as Exhibit “A”. The terms and conditions of the Agreement shall not otherwise be affected by this Additional Services Amendment and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment as follows:

CITY OF CARMEL, INDIANA
by and through its Board of Public
Works and Safety

CrossRoad Engineers, P.C.

By:

By:



Laura Campbell, Presiding Officer

Authorized Signature

Date: _____

Curtis Holcom
Printed Name

James Barlow, Member

Vice President
Title

Date: _____

Alan Potasnik, Member

FID/TIN: 35-1963331

Date: _____

ATTEST:

Date: 2/25/2026

Jacob Quinn, Clerk

Date: _____

Exhibit A



February 12, 2026

Mr. Bradley Pease, P.E.
City Engineer
City of Carmel
1 Civic Square
Carmel, IN 46032

Re: Westfield Boulevard Path and Structure Replacement
2022 Bond Project 22-ENG-12 and 17-SW-15
Construction Inspection – Supplemental 1

Dear Bradley:

Based on our conversations with you and your team, we are hereby requesting this supplemental to the inspection portion of the Westfield Boulevard Path and Structure Replacement Project 22-ENG-12 and 17-SW-15 Engineering Services contract. As you know, the original substantial completion date for this project was to be May of 2026. Several factors have delayed the project, including utility relocation delays, delays with ROW acquisitions, and other miscellaneous issues. As a result, the substantial completion date has been pushed to August 5, 2026, with a final completion date to follow. We are projected to run out of funds this spring due to several field changes requiring thorough field reconnaissance, several iterations, and negotiations with the contractor. The project also includes extensive utility coordination for the path project, the culvert project, and 106th and Westfield Blvd RAB project which continued throughout the winter and was not accounted for in our original budget. Many of the utilities combined their work plans to accommodate all three projects along Westfield Blvd and we plan to continue these coordination efforts. We are requesting this supplement in order to complete all utility coordination, inspection, general coordination, and management for this project.

In summary, we are requesting a supplemental in the amount of \$228,000 for the above-described work. The remaining work is estimated to be 20 weeks (March 16, 2026, to August 5, 2026) with 2 additional weeks to finalize the project and complete the FCR. We have budgeted 1 hour per week for the Director, 4 hours for the Senior PM, 12 hours per week for the Senior RPR, and 45 hours per week for the Project Inspector. These budgeted hours, with the corresponding billing rates, yield the estimated costs as shown on the attached spreadsheet.

If you should have any questions or need any further information, please do not hesitate to call me at (765) 506-8784.

Sincerely,

A handwritten signature in black ink, appearing to read "Curtis Holcom", is positioned above the typed name.

Curtis Holcom, P. E.
Vice President
CrossRoad Engineers, PC



**Westfield Boulevard Path and Structure replacement
22-ENG-12 and 17-SW-15
Estimated Costs for Construction Inspection**

ACTIVITY			DIR	SENIOR PM	SENIOR RPR	PROJ INSP	ASST PROJ INSP
Construction Duration	20	wks	20	80	240	900	
Complete Final Record	2	wks	2	8	24	90	0
TOTAL HOURS			22	88	264	990	0

The proposed fee for these estimated hours is as follows:

DIRECT LABOR COSTS --

<u>Personnel Class</u>	<u>Billing Rate</u>	<u>Total Hours</u>	<u>Direct Labor Costs</u>
Director	\$206.00	22	\$4,532.00
Senior Project Manager	\$181.00	88	\$15,928.00
Senior Resident Proj. Rep.	\$172.00	264	\$45,408.00
Project Inspector	\$144.00	990	\$142,560.00
Asst. Proj. Inspector	\$102.00	0	\$0.00
TOTAL DIRECT LABOR COSTS			\$208,428.00

DIRECT NON - LABOR COSTS --

<u>MILEAGE</u>		<u>Direct Non-Labor Costs</u>
Budgeted mileage rate is	\$0.70 /mile	
Director	50 miles/wk x 20 weeks	\$700.00
Senior Project Manager	100 miles/wk x 20 weeks	\$1,400.00
Senior Resident Proj. Rep.	250 miles/wk x 20 weeks	\$3,500.00
Project Inspector	250 miles/wk x 20 weeks	\$3,500.00
Estimated Budget for On-Site Material Testing Services		<u>\$10,000.00</u>
TOTAL NON- LABOR COSTS		<u>\$19,100.00</u>
TOTAL ESTIMATED COSTS		\$227,528.00

USE

\$228,000.00



HOURLY BILLING RATES

PERSONNEL CLASSIFICATION

HOURLY RATE

DESIGN

Director	\$	206.00
Senior Project Manager		181.00
Project Manager		162.00
Senior Project Engineer		153.00
Project Engineer		144.00
Assistant Project Engineer		125.00
CADD Manager		144.00
Senior CADD Technician/Assistant CADD Manager		134.00
CADD Technician		125.00
Assistant CADD Technician		106.00
Senior Plan Reviewer		144.00
Plan Reviewer		125.00
R/W Manager		180.00
R/W Buyer		180.00

INSPECTION

Director	\$	206.00
Senior Project Manager		181.00
Senior Resident Project Representative		172.00
Resident Project Representative		162.00
Asst Resident Project Representative		152.00
Project Inspector		144.00
Assistant Project Inspector		102.00

SURVEY

Survey Manager	\$	181.00
Assistant Survey Manager		153.00
Project Surveyor		139.00
Survey Crew - 1 Person		145.00
Crew Chief		125.00
Survey Crew Member		100.00
Researcher		112.00
Survey Technician		125.00

MISCELLANEOUS

Mileage (per mile)	Current IRS Rate
Other Direct Costs	at cost +15%

Rates Effective through December 2026

CROSSROAD ENGINEERS, PC

115 N. 17th AVE, BEECH GROVE, IN 46107 // 317.780.1555 // CROSSROADENGINEERS.COM

City of Carmel

ONE CIVIC SQUARE

CARMEL, INDIANA 46032-2584

FORM APPROVED BY STATE BOARD OF ACCOUNTS FOR CITY OF CARMEL - 1997

INDIANA RETAIL TAX EXEMPT
CERTIFICATE NO. 003120155 002 0

FEDERAL EXCISE TAX EXEMPT
35-6000972

Page 1 of 1

PURCHASE ORDER NUMBER

118019

THIS NUMBER MUST APPEAR ON INVOICES, A/P
VOUCHER, DELIVERY MEMO, PACKING SLIPS,
SHIPPING LABELS AND ANY CORRESPONDENCE

PURCHASE ORDER DATE	DATE REQUIRED	REQUISITION NO.	VENDOR NO.	DESCRIPTION
7/17/2025			068025	Professional Services Agreement 1/22/25

CROSSROAD ENGINEERS, PC	City Engineering's Office
VENDOR 115 N 17TH AVE	SHIP TO 1 Civic Square
BEECH GROVE, IN 46107 -	Carmel, IN 46032-
	Laurie Slick

PURCHASE ID	BLANKET	CONTRACT	PAYMENT TERMS	FREIGHT
103154				
QUANTITY	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE	EXTENSION

Department: 2200 Fund: 0 2022 Bond

Account: 44-628.71

1 Each	ASA 7 - 22-ENG-12 & 17-SW-15 - Westfiled Blvd Path & Structure Replacement - Construction Inspection	\$343,000.00	\$343,000.00
1 Each	ASA 7a - 22-ENG-12 & 17-SW-15 - Westfiled Blvd Path & Structure Replacement - Inspection	\$228,000.00	\$228,000.00
Sub Total			\$571,000.00



Send Invoice To:

Crossroad Engineers, PC

Jill Newport

jnewport@crossroadengineers.com

PLEASE INVOICE IN DUPLICATE

DEPARTMENT	ACCOUNT	PROJECT	PROJECT ACCOUNT	AMOUNT
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SHIPPING INSTRUCTIONS

*SHIP PREPAID.

*C.O.D. SHIPMENT CANNOT BE ACCEPTED.

*PURCHASE ORDER NUMBER MUST APPEAR ON ALL SHIPPING LABEL

*THIS ORDER ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945

AND ACTS AMENDATORY THEREOF AND SUPPLEMENT THERETO.

PAYMENT

\$571,000.00

* A/P VOUCHER CANNOT BE APPROVED FOR PAYMENT UNLESS THE P.O. NUMBER IS MADE A PART OF THE VOUCHER AND EVERY INVOICE AND VOUCHER HAS THE PROPER SWORN AFFIDAVIT ATTACHED. I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

ORDERED BY

Bradley Pease

Bradley Pease
Director

Zac Jackson

Zac Jackson
CFO

TITLE

CONTROL NO. **118019**

City of Carmel Project 18-ENG-12a

Community Drive Raised Crossings

CHANGE ORDER #1, FINAL

Final balancing change order.

Contract Price prior to this Change Order	\$307,000.00
Contract Price will be increased/decreased by this Change Order	\$4,695.86
New Contract Price including this Change Order	\$311,695.86

	Amount	Adjusted Contract Price	Cumulative % Change from Original Contract
Original Contract	\$307,000.00	\$307,000.00	N/A
CO1	\$4,695.86	\$311,695.86	0.015%

CITY OF CARMEL

TO: Rieth-Riley Construction
1751 W. Minnesota St.
Indianapolis, IN 46221

CONTRACT CHANGE ORDER NO.: 01, FINAL
DATE: 01/20/2026
PROJECT NAME: 18-ENG-12a Community Drive Raised Intersection Project
CITY REQ. NO.: N/A
CITY PO NO.: 116720
CITY PO DATE: 5/07/2025

I. You are directed to make the following changes in this Contract:

Add additional items due to modifications in the field and requests from Carmel Utility Departments.		
<u>ITEM</u>	<u>AMOUNT</u>	<u>SCHEDULED ADJUSTMENT</u> <u>____ (+) OR (-) DAYS</u>
* See detail of items and summary of changed costs in attached Table		
TOTAL OF CHANGE ORDER ITEMS	\$4,695.86	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: n/a W.D.C. NO.: n/a
Other: By Request from the City of Carmel per proposals included herein

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order					\$ 307,000.00
Contract Price will be increased by this Change Order					\$ 4,695.86
New Contract Price including this Change Order					\$311,695.86
Contract Time prior to this Change Order	99	Days	9/1/2025	Completion Date	
Net increased resulting from this Change Order			0	Days	
Current Contract Time including this Change Order			9/1/2025	Completion Date	

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended

The Above Changes Are Accepted

Approved

CROSSROAD ENGINEERS

ENGINEER

115 N. 17th Avenue

Address

Beech Grove, IN 46107

City/State/Zip

By: Lance Stahley
City of Carmel Project RPR

Phone: 317-780-1555

Date: 1/20/2025

Rieth-Riley Construction

CONTRACTOR

1751 W. Minnesota St.

Address

Indianapolis, IN 46221


City/State/Zip

By: 
Michael A Jaskela, Area Manager

Phone: _____

Date: 01/28/2026

Laura Campbell, Presiding Officer


Bradley Pease, City Engineer

Jim Barlow, Member

Alan Potasnik, Member

ATTEST:

Jacob Quinn, Clerk

Date: _____

18-ENG-12a Community Drive

CHANGE ORDER #1, FINAL

Item No.	Description	Unit	Unit Price	Original Quantity	Original Amount	Final Quantity	Final Amount	Over/Under
1	Construction Engineering	LS	\$ 9,175.00	1	\$ 9,175.00	1	\$ 9,175.00	\$ -
2	Mobilization and Demobilization	LS	\$ 15,125.43	1	\$ 15,125.43	1	\$ 15,125.43	\$ -
3	Clearing of Right of Way	LS	\$ 35,000.00	1	\$ 35,000.00	1	\$ 35,000.00	\$ -
4	Pavement Removal	SYD	\$ 46.70	222	\$ 10,367.40	226.66	\$ 10,585.02	\$ 217.62
5	Excavation, Common	CYD	\$ 166.25	30	\$ 4,987.50	30	\$ 4,987.50	\$ -
6	Storm Water Quality Management Budget	DOL	\$ 1.00	5500	\$ 5,500.00	0	\$ -	\$ (5,500.00)
7	Subgrade Treatment, Type III	SYD	\$ 39.10	5	\$ 195.50	0	\$ -	\$ (195.50)
8	Structure Backfill, Type 1	CYD	\$ 71.90	8	\$ 575.20	5.88	\$ 422.77	\$ (152.43)
9	Compacted Aggregate, No. 53	CYD	\$ 321.00	11	\$ 3,531.00	0.78	\$ 250.38	\$ (3,280.62)
10	Milling, Asphalt, 1 1/2 IN	SYD	\$ 10.40	577	\$ 6,000.80	17.33	\$ 180.23	\$ (5,820.57)
11	QC/QA HMA, 3, 58H, Surface, 9.5mm	TON	\$ 301.00	65.0	\$ 19,565.00	73.35	\$ 22,078.35	\$ 2,513.35
12	QC/QA HMA, 3, 58S, Intermediate, 19.0mm	TON	\$ 182.00	127.0	\$ 23,114.00	299.72	\$ 54,549.04	\$ 31,435.04
13	Joint Adhesive, Surface	LFT	\$ 0.95	751	\$ 713.45	0	\$ -	\$ (713.45)
14	Joint Adhesive, Intermediate	LFT	\$ 1.05	720	\$ 756.00	0	\$ -	\$ (756.00)
15	Asphalt for Tack Coat	TON	\$ 0.01	1	\$ 0.01		\$ -	\$ (0.01)
16	PCCP, 10.5" Decorative	SFT	\$ 60.00	137	\$ 8,220.00	137.5	\$ 8,250.00	\$ 30.00
17	Raised Crosswalk	SYD	\$ 132.40	142	\$ 18,800.80	172.17	\$ 22,795.31	\$ 3,994.51
18	Concrete Cap for Pavement Patch	LFT	\$ 23.20	418	\$ 9,697.60	166	\$ 3,851.20	\$ (5,846.40)
19	PCCP, 7"	SYD	\$ 316.00	5	\$ 1,580.00	5.23	\$ 1,652.68	\$ 72.68
20	Sidewalk, Concrete	SYD	\$ 90.00	81.00	\$ 7,290.00	90.2	\$ 8,118.00	\$ 828.00
21	Curb Ramp, Concrete	SYD	\$ 230.00	199	\$ 45,770.00	198.83	\$ 45,730.90	\$ (39.10)
22	Detectable Warning Surfaces	SYD	\$ 350.00	29	\$ 10,150.00	30.18	\$ 10,563.00	\$ 413.00
23	Concrete Curb, Barrier	LFT	\$ 52.60	418	\$ 21,986.80	445	\$ 23,407.00	\$ 1,420.20
24	Curb & Gutter, Concrete, Type II	LFT	\$ 81.75	12	\$ 981.00	12	\$ 981.00	\$ -
25	Mulch	SYS	\$ 100.00	11	\$ 1,100.00	11	\$ 1,100.00	\$ -
26	Mulched Seeding, Type U	SYS	\$ 10.00	50	\$ 500.00	50	\$ 500.00	\$ -
27	Field Office, C	MOS	\$ 3,500.00	2	\$ 7,000.00	0	\$ -	\$ (7,000.00)
28	Computer System Equipment	EA	\$ 1,000.00	2	\$ 2,000.00	0	\$ -	\$ (2,000.00)
29	Computer System	EA	\$ 1,500.00	2	\$ 3,000.00	0	\$ -	\$ (3,000.00)
30	Pipe, Type 2, Circular, 12"	LFT	\$ 157.50	19	\$ 2,992.50	14.5	\$ 2,283.75	\$ (708.75)
31	Video Inspection for Pipe	LFT	\$ 27.90	19	\$ 530.10	0	\$ -	\$ (530.10)
32	Inlet, B-15	EA	\$ 5,355.00	1	\$ 5,355.00	1	\$ 5,355.00	\$ -
33	Road Closure Sign Assembly	EA	\$ 263.00	8	\$ 2,104.00	8	\$ 2,104.00	\$ -
34	Detour Route Sign Assembly	EA	\$ 160.00	33	\$ 5,280.00	33	\$ 5,280.00	\$ -
35	Construction Sign, A	EA	\$ 208.00	6	\$ 1,248.00	10	\$ 2,080.00	\$ 832.00
36	Construction Sign, B	EA	\$ 104.00	1	\$ 104.00	11	\$ 1,144.00	\$ 1,040.00
37	Maintaining Traffic	LS	\$ 2,413.00	1	\$ 2,413.00	1	\$ 2,413.00	\$ -
38	Barricade, III-A	LFT	\$ 15.33	144	\$ 2,207.52	256	\$ 3,924.48	\$ 1,716.96
39	Barricade, III-B	LFT	\$ 15.33	24	\$ 367.92	48	\$ 735.84	\$ 367.92
40	Transverse Marking, Thermoplastic, Solid, White, Crosswalk	LFT	\$ 14.01	437	\$ 6,122.37	288	\$ 4,034.88	\$ (2,087.49)
41	Pavement Message Marking, Multi-Component, Ped Xing	EA	\$ 267.00	9	\$ 2,403.00	0	\$ -	\$ (2,403.00)
42	Sign, Sheet, and Supports, Remove & Relocate	EA	\$ 340.50	1	\$ 340.50	1	\$ 340.50	\$ -
43	Sign, Sheet with Legend, 0.080"	SFT	\$ 64.80	17	\$ 1,101.60	17	\$ 1,101.60	\$ -
44	Sign Post, Square, 1, Reinforced Anchor Base	LFT	\$ 76.00	23	\$ 1,748.00	21	\$ 1,596.00	\$ (152.00)
TOTAL OF CHANGE ORDER ITEMS								\$ 4,695.86

CONTRACT PRICE PRIOR TO CHANGE ORDER	\$ 307,000.00
CHANGE ORDER #1, FINAL	\$ 4,695.86
NEW CONTRACT AMOUNT INCLUDING APPROVED CHANGE ORDERS	\$ 311,695.86

AGREEMENT FOR PROFESSIONAL SERVICES



THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is hereby made and entered into by and between the City of Carmel, Indiana, acting by and through its Board of Public Works and Safety (hereinafter "City"), and Heapy Solutions, LLC (hereinafter "Professional").

RECITALS

WHEREAS City owns and is responsible for the operation and maintenance of its property, personnel, public works and infrastructure; and

WHEREAS, from time to time, City needs professional assistance in fulfilling its foregoing responsibilities; and

WHEREAS, Professional is experienced in providing and desires to provide to City the professional services ("Services") referenced herein; and

WHEREAS, City desires to engage Professional as an independent contractor for the purpose of providing to City the Services referenced herein;

NOW, THEREFORE, in consideration of the foregoing recitals and the covenants and conditions set forth herein, City and Professional mutually agree as follows:

SECTION 1 INCORPORATION OF RECITALS

The foregoing Recitals are hereby incorporated into this Agreement and made a part hereof.

SECTION 2 SCOPE OF SERVICES

- 2.1 City desires to engage Professional as an independent contractor for the Services set forth in attached Exhibit A, incorporated herein by this reference.
- 2.2 Professional understands and agrees that City may, from time to time, request Professional to provide additional or modified Services to City. When City desires additional Services from Professional, the City shall notify Professional of such additional Services desired, as well as the time frame in which same are to be provided. Only after City has approved Professional's time and cost estimate for the provision of such additional Services, has encumbered sufficient monies to pay for same, and has authorized Professional, in writing, to provide such additional Services, shall such Services be provided by Professional to City. A copy of the City's authorization documents for the purchase of additional Services shall be numbered and attached hereto in the order in which they are approved by City.
- 2.3 Time is of the essence of this Agreement.

SECTION 3 CITY'S RESPONSIBILITIES

- 3.1 City shall provide such information as is reasonably necessary for Professional to understand the Services requested.
- 3.2 City shall provide all data required for provision of Services. Professional may assume that all data so provided is correct and complete.
- 3.3. City shall arrange for Professional to enter upon public and private property as reasonably required for Professional to perform the Services.
- 3.4 City shall designate payment of the Services from City budget appropriation number 105 105 43-404.00 fund.
- 3.5 City shall designate the Mayor or their duly authorized representative to act on City's behalf on all matters regarding the Services.

SECTION 4 PROFESSIONAL'S RESPONSIBILITIES

- 4.1 Professional shall perform the Services pursuant to the terms of this Agreement and within any applicable time and cost estimate.
- 4.2 Professional shall coordinate with City its performance of the Services.
- 4.3 Professional shall provide the Services by following and applying at all times reasonable and lawful standards as accepted in the industry.

SECTION 5 COMPENSATION

- 5.1 Professional estimates that the total price for the Services to be provided to City hereunder shall be no more than Eighty Eight Thousand Dollars (\$88,000.00) (the "Estimate"). Professional shall submit an invoice to City no more than once every thirty (30) days for Services provided City during the time period encompassed by such invoice. Invoices shall be submitted on a form containing the same information as that contained on the Professional Services Invoice attached hereto as Exhibit B, incorporated herein by this reference. City shall pay Professional for all undisputed Services rendered and stated on such invoice within thirty five (35) days from the date of City's receipt of same.
- 5.2 Professional agrees not to provide any Services to City that would cause the total cost of same to exceed the Estimate, without City's prior written consent.

SECTION 6 TERM

Unless otherwise terminated in accordance with the termination provisions set forth in Section 7.1 hereinbelow, this Agreement shall be in effect from the Effective Date through the satisfactory completion of services as described in this Agreement.

SECTION 7 MISCELLANEOUS

7.1 Termination

- 7.1.1 The obligation to provide all or any portion of the Services under this Agreement may be terminated by City or Professional, without cause, upon thirty (30) days' notice.
- 7.1.2 The obligation to provide all or any portion of the Services under this Agreement may be terminated by City, for cause, immediately upon Professional's receipt of City's "Notice to Cease Services."
- 7.1.3 In the event of full or partial Agreement termination, and as full and complete compensation hereunder, Professional shall be paid for all such Services rendered and expenses incurred as of the date of termination that are not in dispute, except that such payment amount shall not exceed the Estimate. Disputed compensation amounts shall be resolved as allowed by law.

7.2 Binding Effect

City and Professional, and their respective officers, officials, agents, partners and successors in interest are bound to the other as to all Agreement terms, conditions and obligations.

7.3 No Third Party Beneficiaries

Nothing contained herein shall be construed to give rights or benefits to anyone other than the parties hereto.

7.4 Relationship

The relationship of the parties hereto shall be as provided for in this Agreement, and neither Professional nor any of its agents, employees or contractors are City employees. Professional shall have the sole responsibility to pay to or for its agents, employees and contractors all statutory, contractual and other benefits and/or obligations as they become due. Professional hereby warrants and indemnifies City for and from any and all costs, fees, expenses and/or damages incurred by City as a result of any claim for wages, benefits or otherwise by any agent, employee or contractor of Professional regarding or related to the subject matter of this Agreement. This indemnification obligation shall survive the termination of this Agreement.

7.5 Insurance

7.5.1 Professional shall, as a condition precedent to this Agreement, purchase and thereafter maintain such insurance as will protect it and City from the claims set forth below which may arise out of or result from Professional's operations under this Agreement, whether such operations be by Professional or by its subcontractors or by anyone directly or indirectly employed by any of them, or by anyone directly for whose acts any of them may be liable:

- 1) Claims under Worker's Compensation and Occupational Disease Acts, and any other employee benefits acts applicable to the performance of the work;
 - 2) Claims for damages because of bodily injury and personal injury, including death,
- and;
- 3) Claims for damages to property.

Professional's insurance shall be not less than the amounts shown below:

A.	Commercial General Liability (Occurrence Basis) Bodily Injury, personal injury, property damage, Contractual liability, product/completed operations	
	Each Occurrence Limit	\$1,000,000.00
	Damage to Rented Premises	\$100,000.00 (each occurrence)
	Medical Expense Limit	\$5,000.00
	Personal and Advertising Injury Limit	\$500,000.00
	General Aggregate Limit	\$2,000,000.00 (Other than Products Completed Operations)

NOTE: GENERAL AGGREGATE TO APPLY PER PROJECT

Products/Completed Operations	\$1,000,000.00
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B.	Auto Liability (combined single limit) (owned, hired & non-owned)	\$1,000,000.00
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Bodily injury & property damage	\$1,000,000.00 each accident
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- | | | |
|----|--|---|
| C. | Excess/Umbrella Liability | \$2,000,000 (each occurrence and aggregate) |
| D. | Worker's Compensation & Disability | Statutory |
| E. | Employer's Liability: | |
| | Bodily Injury by Accident/Disease:
employee | \$100,000 each |
| | Bodily Injury by Accident/Disease:
accident | \$250,000 each |
| | Bodily Injury by Accident/Disease:
limit | \$500,000 policy limit |
- F. Professional Liability Insurance. The Professional shall carry and maintain during the continuance of this Agreement, professional liability insurance in the amount of \$2,000,000 for single limit claims and \$3,000,000 in the aggregate. The Professional's policy of insurance shall contain prior acts coverage sufficient to cover all Services performed by the Professional for this Project. Upon City's request, Professional shall give prompt written notice to City of any and all claims made against this policy during the period in which this policy is required to be maintained pursuant to this Agreement. If the insurance is written on a claims-made basis and coverage is cancelled at any time, the Professional will obtain, at its cost, an extended reporting endorsement which provides continuing coverage for claims based upon alleged acts or omissions during the term of the Agreement until all applicable statute of limitation periods have expired.

7.5.2 Professional shall provide the City with a certificate of insurance, naming the City as an "additional insured," showing such coverage then in force (but not less than the amount shown above) shall be filed with City prior to commencement of any work. These certificates shall contain a provision that the policies and the coverage afforded will not be canceled until at least thirty (30) days after written notice has been given to City.

7.5.3 Professional may, with the prior approval of the City, substitute different types of coverage for those specified if the total amount of required protection is not reduced. Professional shall be responsible for all deductibles.

7.5.4 Nothing in the above provisions shall operate as or be construed as limiting the amount of liability of Professional to the above enumerated amounts.

7.6 Liens

Professional shall not cause or permit the filing of any lien on any of City's property. In the event such a lien is filed and Professional fails to remove it within ten (10) days after the date of filing, City shall have the right to pay or bond over such lien at Professional's sole cost and expense.

7.7 Default

In the event Professional: (a) repudiates, breaches or defaults under any of the terms or conditions of this Agreement, including Professional's warranties; (b) fails to perform the Services as specified; (c) fails to make progress so as to endanger timely and proper completion of the Services and does not correct such failure or breach within five (5) business days after receipt of notice from City specifying same; or (d) becomes insolvent, files, or has filed against it, a petition for receivership, makes a general assignment for the benefit of creditors or dissolves, each such event constituting an event of default hereunder, City shall have the right to terminate all or any part of this Agreement, without liability to Professional and to exercise any other rights or remedies available to it at law or in equity.

7.8 Government Compliance

Professional agrees to comply with all laws, executive orders, rules and regulations applicable to Professional's performance of its obligations under this Agreement, all relevant provisions of which being hereby incorporated herein by this reference, to keep all of Professionals' required professional licenses and certifications valid and current, and to indemnify and hold harmless City from any and all losses, damages, costs, liabilities, damages, costs and attorney fees resulting from any failure by Professional to do so. This indemnification obligation shall survive the termination of this Agreement.

7.9 Indemnification

Professional shall indemnify and hold harmless City and its officers, officials, employees and agents from all losses, liabilities, claims, judgments and liens, including, but not limited to, all damages, costs, expenses and attorney fees arising out of any intentional or negligent act or omission of Professional and/or any of its employees, agents or contractors in the performance of this Agreement. This indemnification obligation shall survive the termination of this Agreement.

7.10 Discrimination Prohibition

Professional represents and warrants that it and each of its employees, agents and contractors shall comply with all existing and future laws prohibiting discrimination against any employee, applicant for employment and/or other person in the subcontracting of work and/or in the performance of any Services contemplated by this Agreement with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, subcontracting or work performance hereunder because of race, religion, color, sex, handicap, national origin, ancestry, age, disabled veteran status or Vietnam era veteran status. This indemnification obligation shall survive the termination of this Agreement.

7.11 E-Verify

Pursuant to I.C. § 22-5-1.7 et seq., Professional shall enroll in and verify the work eligibility status of all of its newly-hired employees using the E-Verify program, if it has not already done so as of the date of this Agreement. Professional is further required to execute the attached Affidavit, herein

referred to as Exhibit C, which is an Affidavit affirming that: (i) Professional is enrolled and is participating in the E-Verify program, and (ii) Professional does not knowingly employ any unauthorized aliens. This Addendum incorporates by reference, and in its entirety, attached Exhibit C. In support of the Affidavit, Professional shall provide the City with documentation that it has enrolled and is participating in the E-Verify program. This Agreement shall not take effect until said Affidavit is signed by Professional and delivered to the City's authorized representative.

Should Professional subcontract for the performance of any work under this Addendum, the Professional shall require any subcontractor(s) to certify by affidavit that: (i) the subcontractor does not knowingly employ or contract with any unauthorized aliens, and (ii) the subcontractor has enrolled and is participating in the E-Verify program. Professional shall maintain a copy of such certification for the duration of the term of any subcontract. Professional shall also deliver a copy of the certification to the City within seven (7) days of the effective date of the subcontract.

If Professional, or any subcontractor of Professional, knowingly employs or contracts with any unauthorized aliens, or retains an employee or contract with a person that the Professional or subcontractor subsequently learns is an unauthorized alien, Professional shall terminate the employment of or contract with the unauthorized alien within thirty (30) days ("Cure Period"). Should the Professional or any subcontractor of Professional fail to cure within the Cure Period, the City has the right to terminate this Agreement without consequence.

The E-Verify requirements of this Agreement will not apply, should the E-Verify program cease to exist.

7.12 Severability

If any provision of this Agreement is held to be invalid, illegal or unenforceable by a court of competent jurisdiction, that provision shall be stricken, and all other provisions of this Agreement that can operate independently of same shall continue in full force and effect.

7.13 Notice

Any notice, invoice, order or other correspondence required or allowed to be sent pursuant to this Agreement shall be written and either hand-delivered or sent by prepaid U.S. certified mail, return receipt requested, addressed to the parties as follows:

CITY:

City of Carmel
Finance Department
One Civic Square
Carmel, Indiana 46032

City of Carmel
Office of Corporation Counsel
One Civic Square
Carmel, Indiana 46032

PROFESSIONAL:

Heapy Solutions, LLC
3850 Priority Way S Dr
Indianapolis, IN 46240

Notwithstanding the above, City may orally provide to Professional any notice required or permitted by this Agreement, provided that such notice shall also then be sent as required by this paragraph within ten (10) business days from the date of such oral notice.

7.14 Effective Date

The effective date ("Effective Date") of this Agreement shall be the date on which the last of the parties hereto executes same.

7.15 Governing Law; Lawsuits

This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana, except for its conflict of laws provisions, as well as by all ordinances and codes of the City of Carmel, Indiana. The parties agree that, in the event a lawsuit is filed hereunder, they waive any right to a jury trial they may have, agree to file such lawsuit in an appropriate court in Hamilton County, Indiana only, and agree that such court is the appropriate venue for and has jurisdiction over same.

7.16 Waiver

Any delay or inaction on the part of either party in exercising or pursuing its rights and/or remedies hereunder or under law shall not operate to waive any such rights and/or remedies nor in any way affect the rights of such party to require such performance at any time thereafter.

7.17 Non-Assignment

Professional shall not assign or pledge this Agreement nor delegate its obligations hereunder without City's prior written consent.

7.18 Entire Agreement

This Agreement contains the entire agreement of and between the parties hereto with respect to the subject matter hereof, and no prior agreement, understanding or representation pertaining to such subject matter, written or oral, shall be effective for any purpose. No provision of this Agreement may be amended, added to or subtracted from except by an agreement in writing signed by both parties hereto and/or their respective successors in interest. To the extent any provision contained in this Agreement conflicts with any provision contained in any exhibit attached hereto, the provision contained in this Agreement shall prevail.

7.19 Representation and Warranties

Each party hereto represents and warrants that it is authorized to enter into this Agreement and that any person or entity executing this Agreement on behalf of such party has the authority to bind such party or the party which they represent, as the case may be.

7.20 Headings

All headings and sections of this Agreement are inserted for convenience only and do not form a part of this Agreement nor limit, expand or otherwise alter the meaning of any provision hereof.

7.21 Advice of Counsel

The parties warrant that they have read this Agreement and fully understand it, have had an opportunity to obtain the advice and assistance of counsel throughout the negotiation of same, and enter into same freely, voluntarily, and without any duress, undue influence or coercion.

7.22 Copyright

City acknowledges that various materials which may be used and/or generated by Professional in performance of Services, including forms, job description formats, comprehensive position questionnaire, compensation and classification plan and reports are copyrighted. City agrees that all ownership rights and copyrights thereto lie with Professional, and City will use them solely for and on behalf of its own operations. City agrees that it will take appropriate action with its employees to satisfy its obligations with respect to use, copying, protection and security of Professional's property.

7.23 Personnel

Professional represents that it has, or will secure at its own expense, all personnel required in performing the services under this agreement. Such personnel shall not be employees of or have any contractual relationship with City. All of the services required hereunder will be performed by Professional or under his supervision and all personnel engaged in the work shall be fully qualified to perform such services.

7.24 Records and Inspections

Professional shall maintain full and accurate records with respect to all matters covered under this agreement for three (3) years after the expiration or early termination of this Agreement. City shall have free access at all proper times to such records and the right to examine and audit the same and to make transcripts there from, and to inspect all program data, documents, proceedings and activities.

7.25 Accomplishment of Project

Professional shall commence, carry on, and complete the project with all practicable dispatch, in a sound economical and efficient manner, in accordance with the provisions thereof and all applicable laws. In accomplishing the project, Professional shall take such steps as are appropriate to ensure that the work involved is properly coordinated with related work being carried on within City's organization.

7.26 Debarment And Suspension

7.26.1 The Professional certifies by entering into this Agreement that neither it nor its principals nor any of its subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from entering into this Agreement by any federal agency or by any department, agency or political subdivision of the State of Indiana. The term "principal" for purposes of this Agreement means an officer, director, owner, partner, key employee or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Professional.

7.26.2 The Professional certifies that it has verified the state and federal suspension and debarment status for all subcontractors receiving funds under this Agreement and shall be solely responsible for any recoupment, penalties or costs that might arise from use of a suspended or debarred subcontractor. The Professional shall immediately notify the City if any subcontractor becomes debarred or suspended, and shall, at the City's request, take all steps required by the City to terminate its contractual relationship with the subcontractor for work to be performed under this Agreement.

7.27 Access to Public Records Act

Professional understands and agrees that any "public record", as that term is defined in Indiana Code 5-14-3-2(m), as amended, that is related to the subject matter of this Agreement, whether the same is in the possession or control of the Professional or the City, shall be subject to release under and pursuant to the provisions of Indiana's Access to Public Records Act, as codified in Indiana Code 5-14-3-1, et seq., as amended.

7.28 Iran Certification

Pursuant to I.C. § 5-22-16.5, the Professional shall certify that, in signing this Agreement, it does not engage in investment activities within the Country of Iran.

7.29 Suspension of Services

A. Suspension due to security or integrity threats. Professional agrees to provide at least twelve (12) hours notice to the City if any suspension of services or good deliveries will be necessary due to a threat to the technical security or technical integrity of the services or delivery systems.

B. Suspension due to payment dispute. If the Parties are having a billing or payment dispute, Professional shall not suspend the services under the Agreements between the Parties until such disputes is resolved or Agreements between the Parties are terminated.

7.30 Data Transfer Upon Termination

Upon termination of the Agreement, and if Professional possesses any City digital data or electronic content (collectively "Customer Data and Content"), Professional shall not delete and shall allow the City to download and export all such Customer Data and Content held in the services by Professional for ninety (90) days following termination.

7.31 Limitation on Use of Customer Data and Content

Professional shall not use, disclose, sell, license, rent, or otherwise exploit Customer Data and Content for any commercial purposes, nor for any purpose beyond the scope of providing the services set forth in the Agreements between the Parties. All use of Customer Data and Content by Professional must comply with all applicable federal, state, and local laws, rules, and regulations.

7.32 Marketing

Any Professional press-releases announcing the partnership between the Parties, shall be coordinated with the City's marketing department.

7.33 Data and Information Protection

A. Definitions. Capitalized terms used in this Section shall have the meanings set forth, below:

"Authorized Persons" means (i) the Professional's employees; and (ii) the Professional's subcontractors and agents who have a need to know or otherwise access Personal Information to enable the Professional to perform its obligations under this Addendum and the Agreement, and who are bound in writing by confidentiality and other obligations sufficient to protect Personal Information in accordance with the terms and conditions of this Addendum and the Agreement.

"Highly Sensitive Personal Information" means an (i) individual's government-issued identification number (including Social Security number, driver's license number, or state-issued identification number); (ii) financial account number, credit card number, debit card number, or credit report information, with or without any required security code, access code, personal identification number, or password that would permit access to an individual's financial account; or (iii) biometric, genetic, health, medical, or medical insurance data.

"Personal Information" means information provided to the Professional by or at the direction of the City, information which is created or obtained by the Professional on behalf of the City, or information to which access was provided to the Professional by or at the direction of the City, in the course of the Professional's performance under this Addendum and the Agreement that: (i) identifies or can be used to identify an individual (including, without limitation, names, signatures, addresses, telephone numbers, email addresses, and other unique identifiers); or (ii) can be used to authenticate an individual (including, without limitation, employee identification numbers, government-issued identification numbers, passwords or PINs, user identification and account access credentials or passwords, financial account numbers, credit report information, student information, biometric, health, genetic, medical, or medical insurance data, answers to security questions, and other personal identifiers), in case of both subclauses (i) and (ii), including, without limitation, all Highly Sensitive Personal Information.

"Security Breach" means (i) any act or omission that compromises either the security, confidentiality, or integrity of Personal Information or the physical, technical, administrative, or organizational safeguards put in place by the Professional or any Authorized Persons, or by the City should the Professional have access to the City's systems, that relate to the protection of the security, confidentiality, or integrity of Personal Information, or (ii) receipt of a complaint in relation to the

privacy and data security practices of the Professional or any Authorized Persons or a breach or alleged breach of this Addendum and/or Agreement relating to such privacy and data security practices. Without limiting the foregoing, a compromise shall include any unauthorized access to or disclosure or acquisition of Personal Information.

B. Standard of Care.

- i. Professional acknowledges and agrees that, during the term of the Agreement, Professional may create, receive, or have access to Personal Information. For any Personal Information, Professional shall comply with this Section in its creation, collection, receipt, transmission, storage, disposal, use, and disclosure of such Personal Information and be responsible for any unauthorized creation, collection, receipt, transmission, access, storage, disposal, use, or disclosure of Personal Information under its control or in its possession by all Authorized Persons. Professional shall be responsible for, and remain liable to, the City for the actions and omissions of all Authorized Persons concerning the treatment of Personal Information.
- ii. Personal Information is deemed to be Confidential Information of the City and is not Confidential Information of Professional.
- iii. Professional agrees and covenants that it shall:
 - a. Keep and maintain all Personal Information in strict confidence, using such degree of care as is appropriate to avoid unauthorized access, use, or disclosure;
 - b. Not create, collect, receive, access, or use Personal Information in violation of law;
 - c. Use and disclose Personal Information solely and exclusively for the purposes for which the Personal Information, or access to it, is provided pursuant to the terms and conditions of this Addendum and the Agreement, and not use, sell, rent, transfer, distribute, or otherwise disclose or make available Personal Information for Professional's own purposes or for the benefit of anyone other than the City, in each case, without the City's prior written consent; and
 - d. Not directly or indirectly, disclose Personal Information to any person other than Authorized Persons, without the City's prior written consent.
- iv. Professional shall implement and maintain a written information security program, including appropriate policies, procedures, and risk assessments.
- v. At a minimum, Professional's safeguards for the protection of Personal Information shall include:
 - a. Limiting access of Personal Information to Authorized Persons;
 - b. Securing business facilities, data centers, paper files, servers, backup systems, and computing equipment, including, but not limited to, all mobile devices and other equipment with information storage capability;

- c. Implementing network, application, database, and platform security; (iv) securing information transmission, storage, and disposal;
- d. Implementing authentication and access controls within media, applications, operating systems, and equipment;
- e. Encrypting Highly Sensitive Personal Information stored on any media;
- f. Encrypting Highly Sensitive Personal Information transmitted over public or wireless networks;
- g. Strictly segregating Personal Information from information of Professional or its other customers so that Personal Information is not commingled with any other types of information;
- h. Conducting risk assessments, penetration testing, and vulnerability scans and promptly implementing, at Professional's sole cost and expense, a corrective action plan to correct any issues that are reported as a result of the testing;
- i. Implementing appropriate personnel security and integrity procedures and practices, including, but not limited to, conducting background checks consistent with applicable law; and
- j. Providing appropriate privacy and information security training to Authorized Persons.

C. Security Breach.

If Security Breach occurs that affects Professional's obligations to the City under the Agreements between the Parties, or Personal or Confidential Information, Professional shall:

- i. Notify the City of a Security Breach as soon as practicable, but no later than forty-eight (48) hours after the Professional becomes aware of it;
- ii. At its own expense, use best efforts to immediately contain and remedy any Security Breach and prevent any further Security Breach, including, but not limited to taking any and all action necessary to comply with applicable privacy rights, laws, regulations, and standards. Professional shall reimburse the City for all actual costs incurred by the City in responding to, and mitigating damages caused by any Security Breach, including all costs of notice and/or remediation;
- iii. Maintain and preserve all documents, records, and other data related to any Security Breach;
- iv. Fully cooperate, at its own expense, with the City in any litigation, investigation, or other action deemed necessary by the City to protect its rights relating to the use, disclosure, protection, and maintenance of Personal or Confidential Information.

D. Cyber Liability Insurance. Professional shall maintain cyber liability insurance coverage of not less than \$1,000,000 each claim and annual aggregate providing coverage for damages and claims expenses, including notification expenses, arising from (1) breach of network security, (2) alteration, corruption, destruction or deletion of information stored or processed on a computer system, (3) invasion of privacy, including identity theft and unauthorized transmission or publication of personal information, (4) unauthorized access and use of computer systems, including hackers, (5) the transmission of malicious code, and (6) website content, including claims of libel, slander, trade libel, defamation, infringement of copyright, trademark and trade dress and invasion of privacy.

Heapy Solutions, LLC
Finance Department - 2026
Appropriation #105 105 43-404.00 Fund; P.O.#119350
Contract Not To Exceed \$88,000.00

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as follows:

CITY OF CARMEL, INDIANA
by and through its Board of Public
Works and Safety

Heapy Solutions, LLC

BY:

BY:



Laura Campbell, Presiding Officer

Authorized Signature

Date: _____

Printed Name: Ryan O'Connell

James Barlow, Member

Title: Project Manager

Date: _____

FID/TIN: 45-3865739

Alan Potasnik, Member

Date: February 13, 2026

Date: _____

ATTEST:

Jacob Quinn, Clerk

Date: _____



Pre-Construction Services
General Contractor
Construction Manager
Design-Build

Exhibit A
PROPOSAL

January 26, 2026

City of Carmel
1 Civic Sq
Carmel, IN 46032

Attn: Zac Jackson
CFO

Re: Carmel Energy Center Upgrades

Dear Zac,

HEAPY Solutions hereby proposes to provide to The City of Carmel turnkey project services associated with the upgrades to the Carmel Energy Center. HEAPY Solutions will provide an Engineer-led team to design, manage, and construct the above-mentioned project. The general scope of services performed under this contract is summarized below.

1. General Scope Description:

- A. Project scope is to upgrade the Carmel Energy Center Heating and Cooling Plant.
 - Christkindlmarkt Ice Rink Chiller needs a new chiller. This project will include an option for a new Ice Rink Chiller with associated Ice Storage Tanks to provide year-round value.
 - The existing Energy Center is beyond capacity, thus, has no room to expand. The scope of the project includes replacement of the existing chillers, pumps and boilers. Geothermal will be evaluated, which would remove the Cooling Towers and replace with geothermal wells.
- B. Work will include all design, permitting, materials, installation, programming, and testing for an operational system.
- C. Work is priced as done during normal working hours with Owner coordination.
- D. Refer to the attached Scope Matrix to clarify scope items.

2. Project Schedule:

- A. Project construction completion will take approximately 18 to 24 months from contract acceptance. The exact dates will be coordinated with the Owner.
- B. The final delivery schedule may be impacted by the current supply chain issues being experienced.

3. Project Cost:

- A. The estimated total project cost for this work is **\$TBD during Phase 2.** The project cost will be managed open book with Heapy Solutions managing the project based on a percentage markup of the subcontractors and not the design team.
- B. The above project cost includes contingency that will be returned if it is not used.
- C. ***To advance the project design & feasibility to help the Owner make informed decisions, we are proposing releasing funds associated with the Phase 1: Project***

Feasibility & Concept Design. This would not commit The City of Carmel to the full contract amount, but just the Phase 1 Fees outlined below.

- D. Phase 1: Project Feasibility & Conceptual Design cost for this work is **\$88,000**
 - MEP Conceptual Design: \$50,000 by Heapy Engineering
 - Structural Engineering Conceptual Design: \$14,500 by CE Solutions
 - Civil Engineering Conceptual Design: \$8,500 by American Structurepoint
 - Geotechnical Engineering: \$5,000 by SME
 - Heapy Solutions Project Management & Cost Estimating: \$10,000
 - E. Phase 2: Pre-Construction cost for this work is **\$TBD**
 - Geothermal Test Well: \$TBD
 - Financial Consulting: \$TBD
 - Design Construction Documents: \$TBD
 - F. Phase 3: Construction cost for this work is **\$TBD**
 - G. This proposal may be withdrawn if not approved within thirty (30) days.
4. Job Meetings:
- A. Regular project meetings will occur during this project. Weekly on-site project meetings will occur during the work activities.
5. Permits:
- A. Project cost includes the required permits associated with the stated work.
6. Warranty:
- A. One (1) year material and labor warranty from beneficial use.
 - B. Several pieces of equipment provided may have extended parts or parts and labor warranties. Refer to the project specification.
7. Miscellaneous Provisions and Services:
- A. Prevailing wage rates do not apply to this project.
 - B. Work will be done during normal working hours.
 - C. None listed
8. Heapy Solutions Services:
- A. Phase 1: Project Feasibility & Conceptual Design Services includes:
 - Conceptual MEP Design Equipment Space Planning Layout and Single-Line Schematics
 - MEP Load Analysis: Determine current vs future capacity
 - Preliminary Mechanical and Electrical Equipment Selections & Sizing
 - Civil site survey to understand underground utilities
 - Structural conceptual narrative and preliminary scoping document to understand structure type, materials and scope.
 - Design meetings with The City of Carmel to confirm understanding of scope of work, project goals, and schedule.
 - Heapy Solutions will utilize the conceptual design drawings and narratives to develop probable total project cost through collaboration with trusted construction partners and equipment vendors.
 - B. Phase 2: Design, Pre-Construction & Bidding Services includes:

- Design meetings with The City of Carmel
 - MEP design to 100%
 - Architectural, structural, and civil design to 100%
 - Cost modeling
 - Onsite testing (Geothermal Test Well)
 - Onsite investigation
 - Bidding Documents
- C. Phase 3: Construction Phase
- Construction Management
 - Host Project Meetings
 - Safety Management
 - On-site supervision and quality control
 - Project Closeout
- D. By signing this agreement the Owner has authorized Heapy Solutions to commence with the conceptual design outlined above. If the Owner moves forward with the project under contract with Heapy Solutions, the conceptual design fees will be included into the overall project cost.
- E. After the pre-construction phase, the Owner and Heapy Solution will draft a scope document that defines the project requirements. Signing of this scope agreement will serve as confirmation that the Owner has selected Heapy Solutions to implement the project scope(s) selected from the pre-construction services as listed above. Our provision of services for the project remains contingent upon the negotiation and execution of a mutually acceptable project scope and contract.

TERMS AND CONDITIONS

In the following paragraphs, CLIENT shall refer to The City of Carmel, and PROJECT shall refer to The Carmel Energy Center and CONTRACT shall refer to this **Proposal Agreement**.

GENERAL – These provisions apply to the CONTRACT to the extent that they are not specifically waived therein.

HEAPY SOLUTIONS and HEAPY ENGINEERING – HEAPY Solutions and HEAPY Engineering are separate companies and perform separate tasks on the Project. HEAPY Solutions will be the primary contract holder and will utilize HEAPY Engineering as a sub-consultant for the design of this project. This contract is between HEAPY Solutions and the OWNER. Any reference to HEAPY in the terms and conditions shall be understood to be HEAPY Solutions.

CONFIDENTIALITY – Any technical and pricing information contained in any CONTRACT submitted by HEAPY for PROJECT, is confidential and proprietary. This information shall not be released or made available to any third party without the written consent of HEAPY.

HIDDEN AND FIELD CONDITIONS – A condition is hidden if concealed by existing finishes or if not open to investigation by reasonable visual observation. HEAPY is not responsible for discovering hidden conditions. Changes due to Hidden Conditions are not to be construed as Errors and/or Omissions in services.

CONTINGENCY – The project contingency should be maintained during the construction process to deal with unforeseen conditions or owner requested changes. The project contingency will be maintained for these events. Use of the contingency funds shall be mutually agreed to by the OWNER and HEAPY. Any unused contingency at the end of the project will be returned to the owner.

CHANGE ORDERS – Project change orders to the contract shall be mutually agreed to by the OWNER and HEAPY if they require additional project funds or use of the contingency funds.

BACKGROUND FILES – Project pricing is based around the Owner furnishing ACAD architectural background files for use on the project. If the background files cannot be provided, then some additional cost to create these files will be requested unless already noted in the scope of work.

DEFECT IN SERVICE – The Client shall promptly report to the Consultant any defects or suspected defects in the Consultant's services of which the Client becomes aware, in order that the Consultant may take measures to minimize the consequences of such a defect. The Client further agrees to impose a similar notification requirement on all contractors in its Client/Contractor contract and shall require all subcontracts at any level to contain a like requirement. Should legal liability for the defects exist, failure by the Client and the Client's contractors or subcontractors to notify the Consultant shall relieve the Consultant of any liability for costs of remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.

OMISSION – If an omission in HEAPY's scope occurs that should have been included in the project, HEAPY will prepare the required corrective documentation for this work to be included. The associated cost for this omitted work will be passed through to the owner without any HEAPY markups in cost. Project contingency funds may be used to resolve the omission.

DISPUTE RESOLUTION – Any claims or disputes made during design, construction or post-construction between CLIENT and HEAPY shall be submitted to non-binding mediation. CLIENT and HEAPY agree to include a similar mediation agreement with all contractors, subcontractors, sub-consultants, suppliers and fabricators involved in PROJECT, thereby providing for mediation as the primary method for dispute resolution between all parties. If such matter relates to or is the subject of a lien arising out of HEAPY's services, then HEAPY may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

The Owner and HEAPY shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction

Carmel Energy Center Upgrades January 26, 2026

Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

CLAIM - The Owner and HEAPY shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case, not more than 5 years after the date of Substantial Completion of the Work.

To the extent damages are covered by property insurance, the Owner and HEAPY waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages.

HEAPY and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement.

PAYMENT – Invoices are to be provided on a monthly basis consistent with project progress. Payments are due within fifteen (15) days after receipt of invoice. Outstanding invoices beyond thirty (30) days will bear interest at a rate of 1-1/2% per month. If the invoice is not paid within forty (40) days, HEAPY may, without liability whatsoever to CLIENT, immediately suspend services under this agreement until all past due accounts have been paid. In the event HEAPY is required to take any action to collect any sums owed under this agreement and which are unpaid according to its terms, including but not limited to mediation, arbitration or litigation, CLIENT shall be responsible for all costs, fees and expenses incurred in such collection efforts, including but not limited to reasonable attorney fees and expenses.

The Owner shall not withhold amounts from HEAPY's compensation to impose a penalty or liquidated damages on HEAPY, or to offset sums requested by or paid to Contractors for the cost of changes in the Work unless HEAPY agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

OWNERSHIP OF DOCUMENTS – The Client shall receive a copy of all contract documents related to this project. HEAPY shall retain ownership of all reports, drawings, plans, specification, electronic files, field data, notes and other documents and instruments prepared by HEAPY as instruments of service. HEAPY shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. The CLIENT shall not reuse or make any modification to HEAPY's instruments of service without the prior written authorization of HEAPY.

PROJECT CLOSEOUT – After HEAPY prepares a final sub-contractor punch list the OWNER shall provide HEAPY with a punch list of items to be resolved. During project closeout any OWNER training, testing, warranty and operating and maintenance information shall be provided. After receipt of this information final payment application will be made.

OWNER RESPONSIBILITY – OWNER shall designate a representative that will have authority to make project decisions, approval and authorization. The OWNER shall provide project decisions in a timely manner as to not impact project schedule or create a delay cost. The OWNER shall provide HEAPY any environmental assessment reports or any building assessment reports that would alert them of any existing hazardous conditions. This project does not include remediation of asbestos or other hazardous materials. The Owner will assist HEAPY in completing the paperwork required to obtain permits. The OWNER shall maintain proper funds during the entire project to cover the project cost. Additional project cost may be required if the OWNER changes or revised the project schedule or scope.

JOBSITE SAFETY – HEAPY or their installing sub-contractor(s) will maintain a safety program for its employees.

LIMITS OF LIABILITY – In recognition of the relative risks and benefits of PROJECT to both CLIENT and HEAPY, the risks have been allocated such that CLIENT agrees, to the fullest extent permitted by law and notwithstanding anything to the contrary in this Agreement, to limit the liability of HEAPY to the CLIENT for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of HEAPY to CLIENT shall not exceed HEAPY Solutions General Insurance amount or sub-consultant Professional Insurance Liability amount. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

TERMINATION OF CONTRACT – This Agreement may be terminated by either party upon seven days' written notice should the other party default under the terms of this Agreement or otherwise fail substantially to perform in accordance with its terms through no fault of the party initiating the termination. Services performed at termination shall include all work that HEAPY and any sub-contractor or equipment supplier has performed under this project. CLIENT may terminate this Agreement upon at least seven days' written notice to HEAPY in the event that PROJECT is permanently abandoned. In the event of termination not the fault of HEAPY, HEAPY shall be compensated for all services performed up to the termination date and for time after such date related to suspending activities required to suspend the project such as restoring the site to an safe condition, processing pay requests and Reimbursable Expenses then due.

If the Owner fails to make payments to HEAPY in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at HEAPY's option, cause for suspension of performance of services under this Agreement. If HEAPY elects to suspend services, HEAPY shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, HEAPY shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, HEAPY shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of HEAPY's services. HEAPY's fees for the remaining services and the time schedules shall be equitably adjusted.

If the Owner suspends the Project, HEAPY shall be compensated for services performed prior to notice of such suspension including all labor performed and material purchased. When the Project is resumed, HEAPY shall be compensated for expenses incurred in the interruption and resumption of HEAPY's services. HEAPY's fees for the remaining services and the time schedules shall be equitably adjusted.

If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of HEAPY, HEAPY may terminate this Agreement by giving not less than seven days' written notice. HEAPY retains the right to negotiate additional fees associated with the suspended project if the project resumes.

Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

The Owner may terminate this Agreement upon not less than seven days' written notice to HEAPY for the Owner's convenience and without cause.

In the event of termination not the fault of HEAPY, HEAPY shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses.

Termination Expenses are in addition to compensation for HEAPY's services and include expenses directly attributable to termination for which HEAPY is not otherwise compensated, plus an amount for HEAPY's anticipated profit on the value of the services performed by HEAPY.

FORCE MAJEURE - The parties' performance under this agreement, in whole or in part, is subject to acts of God, war, government regulation, terrorism, disaster, strikes, civil disorder, curtailment of transportation facilities, pandemics or similar emergency beyond the parties' control, making it impossible, illegal, or commercially inadvisable, or which materially affects a party's ability to perform its obligations under this contract. Force Majeure events that are known or in place during the signing of this contract or after may impact the ability to complete the work on time and at the stated project cost. Impacts to the project schedule and/or cost will be relayed to the Owner as the impact is known. HEAPY does not accept any liability

Carmel Energy Center Upgrades
January 26, 2026

associated with these events and will work with the Owner through these events.

EOE – HEAPY prides itself on being an Equal Opportunity Employer with regard to all terms and conditions of employment. As such, HEAPY complies with federal and state laws prohibiting discrimination.

SPECIALTY CONSULTANTS – HEAPY is not responsible to CLIENT or any third parties for negligence, errors, omissions or other deficiencies in the services of any other design professional or contractor rendering design, engineering, inspection, testing, investigations or related services for the benefit of the CLIENT or the Project, when not retained by HEAPY. This includes but is not limited to the inclusion of or reference to such services, information, reports, plans and specifications and any and all documentation in the

Instruments of Service provided by or through the CLIENT. Additionally, CLIENT shall require consultants or contractors retained by CLIENT to coordinate their services and documents with those of HEAPY and HEAPY’s consultants. Accordingly, CLIENT agrees that it shall not seek to hold HEAPY and its consultants responsible for the negligence, errors, omissions, or other wrongful acts of such other consultants and agrees to defend, indemnify and hold HEAPY and its consultants harmless from any and all claims or damages of whatever nature arising therefrom.

AUTHORIZATION TO PROCEED – This Contract is sent to the OWNER for the purpose of documenting the project requirements and the terms of this agreement. HEAPY is given direction to proceed with our services (written, meetings minutes, email, etc.), then this act constitutes the **OWNERS** acceptance of this proposal.

AGREEMENT SIGNATURE & APPROVAL

If this agreement meets with your approval, please sign and return one copy of this proposal to our office.

Yours truly,

HEAPY Solutions



Ryan O’Connell, PE, CHC
Project Manager

Accepted By:

(Authorized Signature)

Date _____

Attachments:
Appendix A – Cost Estimate

Check Box for Acceptance of Phase:

- Phase 1: Feasibility & Conceptual Design
- Phase 2: Design, Pre-Construction & Bidding
- Phase 3: Construction Phase



DRAFT ESTIMATE

Date: November 14, 2025

Project: City of Carmel - Energy Center MEP Improvement Project				
Sub-Contractor Major Scope Items:	One for One Replacement	Geothermal Plant Conversion	Ice Chiller and Ice Storage Tanks	Notes
Pre-Purchased Equipment	\$1,115,000.00	\$2,375,000.00	\$310,000.00	
HVAC -	\$1,483,650.00	\$1,535,150.00	\$470,400.00	
Electrical -	\$257,500.00	\$297,500.00	\$46,000.00	
DDC -	\$230,500.00	\$197,500.00	\$63,000.00	
TAB - Air & Water Balance -	\$10,300.00	\$6,400.00	\$7,100.00	
General Trades	\$969,700.00	\$193,700.00	\$182,000.00	
Geothermal Well Contractor	\$0.00	\$2,338,000.00	\$0.00	
Design Contingency / Escalation / Inflation	8.00%	\$325,332.00	\$555,460.00	\$86,280.00
(A) Total:	\$4,391,982.00	\$7,498,710.00	\$1,164,780.00	

	%	One for One Replacement	Geothermal Plant Conversion	Ice Chiller and Ice Storage Tanks	Notes
MEP Engineering Design and CA Labor Cost		\$250,000.00	\$300,000.00	\$110,000.00	
Architect / Civil Engineer		\$0.00	\$35,000.00	\$10,000.00	
Utility Locate/Mark/Geo test		\$0.00	\$6,500.00	\$6,500.00	
Structural Engineer		\$45,000.00	\$0.00	\$20,000.00	
Commissioning Agent		\$40,000.00	\$40,000.00	\$16,000.00	
HS Onsite CM Labor	5.50%	\$241,559.01	\$412,429.05	\$64,062.90	
Project Permit Cost		\$0.00	\$0.00	\$0.00	Included in subcontractor cost
Misc. (rental, etc.)		\$1,000.00	\$1,000.00	\$0.00	
Sub Total:		\$577,559.01	\$794,929.05	\$226,562.90	No mark up on soft cost
Subcontractor Cost [See "(A) Total" above]		\$4,391,982.00	\$7,498,710.00	\$1,164,780.00	
Subcontractor Management	3.00%	\$131,759.46	\$224,961.30	\$34,943.40	
Subcontractor Mark Up	4.00%	\$175,679.28	\$299,948.40	\$46,591.20	
Sub Total (design and construction)		\$5,276,979.75	\$8,818,548.75	\$1,472,877.50	
Project Contingency		\$250,000.00	\$250,000.00	\$60,000.00	Owner Contingency
General Project Insurance	0.85%	\$44,854.33	\$74,957.66	\$12,519.46	
Bonding	1%	\$52,769.80	\$88,185.49	\$14,728.78	Bonding included if required
Taxes	0%	\$0.00	\$0.00	\$0.00	Tax Exempt
Grand Total:		\$5,624,604	\$9,231,692	\$1,560,126	
IRA Potential Savings			-\$2,645,565	-\$441,863.25	

Total after incentives \$ 5,624,604 \$ 6,586,127 \$ 1,118,262

Note:

One for One Option:

- Two new chillers and cooling towers 500T each.
- Two new Boilers and flue
- New chilled water and hot water piping
- Demo of existing chillers, boilers, cooling towers and pumps.
- Chillers place inside existing mechanical room
- Cost does not include rental - Seasonal switchover

Ice Chiller and Ice Storage Option:

- New air cooled low temp ice chiller
- Six Calmac ice storage tanks set on grade with fence around tanks.
- New chilled water and hot water piping
- Demo of existing ice chiller and pumps
- Includes prevailing wages for IRA funding
- Includes site restoration and fencing
- Chiller is place on steel on the roof
- Cost does not include rental - Seasonal switchover

Geothermal Heating and Cooling Option:

- Two Heating and cooling geothermal chillers 500T each.
- Two geothermal supply wells with return pipe to one injection well
- New chilled water and hot water piping
- Demo of existing chillers, boilers, cooling towers and pumps.
- Includes prevailing wages for IRA funding
- Includes site restoration.
- Chillers place inside existing mechanical room

Project Feasibility & Concept Design Fees

Scope	Consultant	Fee	Notes:
MEP Feasibility & Concept Design	Heapy Engineering	\$ 50,000	*Based upon current capacity plus 10%
Structural Feasibility & Concept Design	CE Solutions	\$ 14,500	Analysis of existing structure
Site Topographic Survey	American Structurepoint	\$ 8,500	Site underground
Geotechnical Engineering	SME	\$ 5,000	
Project Management & Cost Estimation	Heapy Solutions	\$ 10,000	
Total:		\$88,000	

Future Cost Considerations

Scope	Consultant	Fee	Notes:
Geothermal Test Well	Darcy	\$ 80,000	Rough order of magnitude estimate
HVAC Utilities Master Plan	TBD	TBD	Determine what buildings (current and future) will be added or removed from this plant
Financial Consulting	Heapy Engineering	\$ 3,000	Jamie Feltes
Total:		\$83,000	

EXHIBIT B Invoice

Date:

Name of Company:

Address & Zip:

Telephone No.:

Fax No.:

Project Name: _____

Invoice No. _____

Purchase Order No: _____

Person Providing Goods/Services	Date Goods/Service Provided	Goods/Services Provided (Describe each good/service separately and in detail)	<u>Goods</u>	<u>Services</u>	Total
			Cost Per Item	Hourly Rate/Hours Worked	
		<i>GRAND TOTAL</i>			

Signature

Printed Name

EXHIBIT C

AFFIDAVIT

_____, being first duly sworn, deposes and says that he/she is familiar with and has personal knowledge of the facts herein and, if called as a witness in this matter, could testify as follows:

1. I am over eighteen (18) years of age and am competent to testify to the facts contained herein.
2. I am now and at all times relevant herein have been employed by _____ (the "Employer")
in the position of _____.
3. I am familiar with the employment policies, practices, and procedures of the Employer and have the authority to act on behalf of the Employer.
4. The Employer is enrolled and participates in the federal E-Verify program and has provided documentation of such enrollment and participation to the City of Carmel, Indiana.
5. The Company does not knowingly employ any unauthorized aliens.

FURTHER AFFIANT SAYETH NOT.

EXECUTED on the _____ day of _____, 20__.

Printed: _____

I certify under the penalties for perjury under the laws of the United States of America and the State of Indiana that the foregoing factual statements and representations are true and correct.

Printed: _____

City of Carmel

ONE CIVIC SQUARE
CARMEL, INDIANA 46032-2584

FORM APPROVED BY STATE BOARD OF ACCOUNTS FOR CITY OF CARMEL - 1997

INDIANA RETAIL TAX EXEMPT
CERTIFICATE NO. 003120155 002 0

FEDERAL EXCISE TAX EXEMPT
35-6000972

Page 1 of 1

PURCHASE ORDER NUMBER

119350

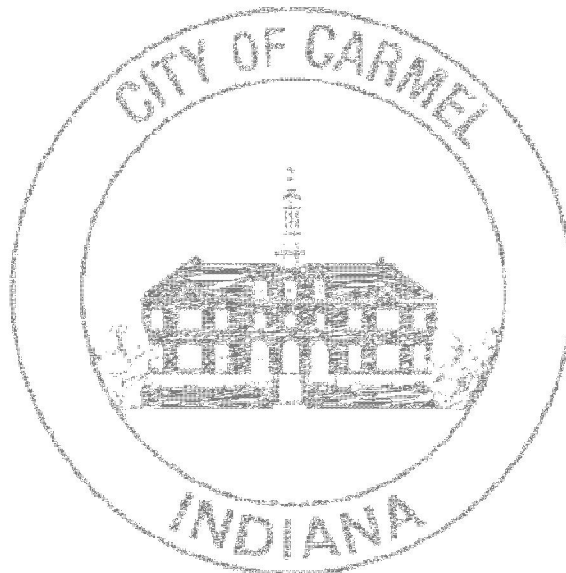
THIS NUMBER MUST APPEAR ON INVOICES, A/P
VOUCHER, DELIVERY MEMO, PACKING SLIPS,
SHIPPING LABELS AND ANY CORRESPONDENCE

PURCHASE ORDER DATE	DATE REQUIRED	REQUISITION NO.	VENDOR NO.	DESCRIPTION
1/21/2026			378910	Phase 1 Energy Center Feasibility/Design
HEAPY SOLUTIONS LLC VENDOR 1400 W DOROTHY LN DAYTON, OH 45409 -			Food & Beverage Tax Fund SHIP TO Carmel, IN 46032-	
PURCHASE ID	BLANKET	CONTRACT	PAYMENT TERMS	FREIGHT
107859				
QUANTITY	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE	EXTENSION

Department: 105 Fund: 105 Food & Beverage Tax Fund

Account: 43-404.00

1 Each	Phase 1 Energy Center Feasibility/Design Work	\$88,000.00	\$88,000.00
		Sub Total	\$88,000.00



Send Invoice To:
Food & Beverage Tax Fund

Carmel, IN 46032-

PLEASE INVOICE IN DUPLICATE

DEPARTMENT	ACCOUNT	PROJECT	PROJECT ACCOUNT	AMOUNT
				\$88,000.00

SHIPPING INSTRUCTIONS

- *SHIP PREPAID.
- *C.O.D. SHIPMENT CANNOT BE ACCEPTED.
- *PURCHASE ORDER NUMBER MUST APPEAR ON ALL SHIPPING LABEL
- *THIS ORDER ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENT THERETO.

PAYMENT

* A/P VOUCHER CANNOT BE APPROVED FOR PAYMENT UNLESS THE P.O. NUMBER IS MADE A PART OF THE VOUCHER AND EVERY INVOICE AND VOUCHER HAS THE PROPER SWORN AFFIDAVIT ATTACHED. I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

ORDERED BY

Dianne Walthall

Dianne Walthall
Deputy Director

Zac Jackson

Zac Jackson
CFO

TITLE

CONTROL NO. 119350

**ADDITIONAL SERVICES AMENDMENT TO
AGREEMENT FOR GOODS AND SERVICES**

APPROVED
By Sergey Grechukhin at 3:37 pm, Feb 24, 2026

THIS AMENDMENT TO THE AGREEMENT FOR GOODS AND SERVICES (“Agreement”) entered into by and between the City of Carmel and Forté, Inc., (the “Vendor”), as City Contract dated June 24, 2025 shall amend the terms of the Agreement by adding the additional services to be provided by Vendor consistent with the Scope of Work attached hereto and incorporated herein as Exhibit “A”. The terms and conditions of the Agreement shall not otherwise be affected by this Additional Services Amendment and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment as follows:

CITY OF CARMEL, INDIANA
by and through its Board of Public
Works and Safety

Forté, Inc.

By:

By:

Tom Melms

Laura Campbell, Presiding Officer

Authorized Signature

Date: _____

Tom Melms

James Barlow, Member

Printed Name

Regional Vice President

Date: _____

Title

Alan Potasnik, Member

FID/TIN: 45-0321251

Date: _____

Date: 2/24/26

ATTEST:

Jacob Quinn, Clerk

Date: _____

Retail Sales Agreement



Reference Number: 1280535
 Date: February 23, 2026

City of Carmel -Midtown refresh video wall only

Prepared By: Rick Streb
 Phone:
 Email: rick.streb@ourforte.com

FORTÉ
 1256 Washington St, Columbus, IN 47201
 Phone: (800)742-5036
 Fax:

COMPANY	PROJECT SITE	INVOICE TO
City of Carmel 10701 N College Ave Suite A Carmel, IN 46280 Contact: Todd Luckoski Phone: (317)571-2576 Email: tluckoski@carmel.in.gov Account Number: COC0106	City of Carmel 10701 N College Ave Suite A Carmel, IN 46280 Contact: Phone: (317)571-2576 Email: Account Number: COC0106	City of Carmel 10701 N College Ave Suite A Carmel, IN 46280 Contact: Phone: Email: Account Number: COC0106

COMMENTS

PRODUCTS AND SERVICES SUMMARY

Equipment	\$140,183.87
Integration	\$19,562.75
PRO Support	\$0.00
Shipping & Handling	\$19,311.23
Tax	\$0.00
Grand Total	\$179,057.85

Unless otherwise specified. The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the time stated for payment on each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full.

All returned equipment is subject to a restocking charge. The prices are valid for 15 days and may be locked in by signing this Retail Sales Agreement.

FORTÉ's prices/rates provided in this quote and/or agreement do not reflect any applicable tariffs imposed by foreign or domestic governmental authorities. FORTÉ's prices are subject to change should applicable tariffs result in any price increase to the equipment purchased under this agreement.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event FORTÉ must pursue collection of unpaid invoices, Customer agrees to pay all of FORTÉ's costs of collection, including its attorneys' fees.

INVOICING AND PAYMENT TERMS

Customer and FORTÉ have agreed on the payment method of CHECK. Payment must be remitted by stated method. To the extent Customer seeks the use of any payment methods other than stated, and that payment method results in an increased transaction cost to FORTÉ, the new payment must be approved in writing. The Customer shall be responsible for paying the increased transaction cost to FORTÉ associated with the change in payment method. Payments shall be made 30 days from invoice date. So long as the invoice has been sent and the Customer's payment is made within the terms work will continue.

Customer is to make payments to the following "Remit to" address:

FORTÉ
PO Box 842607
Kansas City, MO 64184-2607

If Payment Method is ACH: Customer must make all payments in the form of bank wire transfers or electronic funds transfers through an automated clearinghouse with electronic remittance detail, in accordance with the payment instructions FORTÉ provides on its invoice to Customer.

A monthly summary of detailed equipment received is available upon request. Equipment received may be different than equipment billed based on agreed billing method.

TAXES AND DELIVERY

Unless stated otherwise in the Products and Services Summary above, FORTÉ will add and include all applicable taxes, permit fees, license fees, and delivery charges to the amount of each invoice. Taxes will be calculated according to the state law(s) in which the product(s) and/or service(s) are provided. Unless Customer provides a valid tax exemption certificate for any tax exemption(s) claimed, FORTÉ shall invoice for and collect all applicable taxes in accordance with state law(s), and Customer will be responsible for seeking a tax credit/refund from the applicable taxing authority.

AGREEMENT TO QUOTE AND DOCUMENTS CONSTITUTING YOUR CONTRACT WITH FORTÉ

Customer hereby accepts the above quote for goods and/or services from FORTÉ. When duly executed and returned to FORTÉ, FORTÉ's Credit Department will check Customer's credit and approve the terms. After approval by FORTÉ's Credit Department and signature by FORTÉ, this Retail Sales Agreement will, together with the FORTÉ General Terms & Conditions (which can be found at <https://www.ourforte.com/terms-and-conditions>) form a binding agreement between Customer and FORTÉ. This Retail Sales Agreement and the FORTÉ General Terms & Conditions of Sale (the T&Cs) are referred to collectively as the Agreement. If not defined in this Agreement, all capitalized terms shall have the meaning given to them in the T&Cs. Should FORTÉ's Credit Department determine at any point prior to FORTÉ commencing work that Customer's credit is not adequate, or should it otherwise disapprove of the commercial terms, FORTÉ reserves the right to terminate the Agreement without cause and without penalty to FORTÉ.

AGREED AND ACCEPTED BY

	FORTÉ
_____ Company	_____ Company
_____ Signature	_____ Signature
_____ Printed Name	_____ Printed Name
_____ Date	_____ Date

CONFIDENTIAL INFORMATION

The company listed in the "Prepared For" line has requested this confidential price quotation, and shall be deemed "Confidential Information" as that term is defined in the T&Cs. This information and document is confidential and is intended solely for the private use of the customer identified above. Customer agrees it will not disseminate copies of this quote to any third party without the prior written consent of FORTÉ. Sharing a copy of this quote, or any portion of the Agreement with any competitor of FORTÉ is a violation of this confidentiality provision. If you are not the intended recipient of this quote (i.e., the customer), you are not properly in possession of this document and you should immediately destroy all copies of it.

PRODUCTS AND SERVICES DETAIL

PRODUCTS:

<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Extended</u>
TARIFF_SURCHARGE_ADJUST		Tariff Surcharge Adjustment	1	\$0.00	\$0.00
TBD-MATERIAL	FORTE	CREDIT FROM SERVICE BLOCK CONTRACT #1332044	1	(\$20,000.00)	(\$20,000.00)
TBD-MATERIAL	FORTE	CREDIT FROM PROJECT #994567	1	(\$6,286.33)	(\$6,286.33)
Sub-Total:					(\$26,286.33)
Midtown Video Wall Upgrade					
ECO 5S (480X480)	Neoti	5mm Outdoor Custom Display	70	\$952.63	\$66,684.10
ECO 5S (480X240)	Neoti	Eco 5S Half Panels	14	\$436.37	\$6,109.18
NEOTI H2 CHASSIS	NEOTI	H2 Chassis, 2 RU H- Series LED Controller Chassis	1	\$1,020.39	\$1,020.39
H_16XRJ45+2XFIBER-OUT	NOVASTA R	Novastar H-Series 16x RJ45 + 2x Fiber Output Card	1	\$2,437.46	\$2,437.46
H_2XHDMI2.0	NOVASTA R	H_2xHDMI2.0 input card	1	\$2,360.33	\$2,360.33
NEOTICARE-STANDARD	Neoti	NeotiCare (Standard) Includes preventive maintenance, health checks, priority response, and an added 1-year warranty per active NeotiCare year—for maximum uptime and peace of mind.	5	\$10,078.57	\$50,392.85
NEOTI LED INSTALLATION (FULL-SERVICE)	NEOTI	LED Installation (Full-Service) Does not include power cable runs to display. Does not include equipment or personnel lifts, certified riggers, or union labor, if required. Integration Cables & Connectors	77	\$486.57	\$37,465.89
Sub-Total: Midtown Video Wall Upgrade					\$166,470.20

SERVICES TO BE PROVIDED

Note: -\$20,000 of price to be allocated from block of hours Contract #1332044

-\$6,286.33 to be allocated from a credit from project #994567

INTEGRATION SERVICES

INTEGRATION SCOPE OF WORK

A. SUMMARY: The City of Carmel would like a direct replacement for their existing DvLED wall at Midtown Plaza. If possible, improve the pixel pitch.

B. SYSTEM DESCRIPTION:

One (1) new 5mm pp DvLED video wall will be installed as a direct replacement for the existing video wall. A new video wall controller will be installed in the OFE rack at the same location as the original. The existing cables from the rack to the video wall will be reused in this design. Once complete, the programming will be updated to allow control of the new controller.

Client will be responsible for ensuring adequate power for the video wall.

Client will be responsible for disposal of the old video wall panels, the cost of disposal once removed is not included.

If a higher pixel pitch is required, an updated quote can be provided, which will require the frame of the existing wall to be changed and new structure constructed.

C. EXCLUSIONS: The following work is **not included** in our Scope of Work:

- All conduits, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
- Concrete saw cutting and/or core drilling
- Firewall, ceiling, roof, and floor penetration
- Necessary gypsum board replacement and/or repair
- Necessary ceiling tile or T-bar modifications, replacements, and/or repair
- Structural support of equipment *FORTE is not responsible for building-related vibrations
- Installation of the ceiling-mounted projection screen
- All millwork (moldings, trim, cutouts, etc.)
- Patching and Painting
- Permits (unless specifically provided for and identified within the contract)
- Unless otherwise stated, the pricing in this agreement does not include prevailing wage or union labor
- Unless specifically noted, lifts and scaffolding are not included

D. CONSTRUCTION CONSIDERATIONS:

In order to accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by FORTE. The costs associated with these modifications are not included in this proposal.

E. NOTICE: THIS SCOPE OF WORK IS DELIVERED ON THE BASIS OF THE FOLLOWING ASSUMPTIONS:

The room(s) match(es) the drawings provided.

- Site preparation by the Customer and their contractors include electrical and data placement per FORTE specification.
- Site preparation will be verified by FORTE project manager or representative before the scheduling of the installation. All work areas should be clean and dust free prior to the beginning of the on-site integration of electronic equipment.
- Customer communication of readiness will be considered accurate and executable by FORTE project manager.
- In the event of any arrival to the site that FORTE is not able to execute work efficiently and definably progress, the Customer will be charged a fee to reimburse FORTE for all lost time and inefficiencies. At this time, the Customer will be presented with a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.
- Rescheduling and redeployment of FORTE technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.
- There is ready access to the building/facility and the room(s) for equipment and materials.
- There is secure storage for equipment during a multi-day integration.
- If Customer furnished equipment and existing cabling are to be used, FORTE assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement, and/or configuration of these items that may be necessary will be made at an additional cost.
- All Network configurations, including IP addresses, are to be provided, operational and functional before FORTE integration begins. FORTE will not be responsible for testing the LAN connections.
- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by the late arrival of these items will result in a change order for time and materials.
- Document review/feedback on drawings/correspondence will be completed by the Customer within two business days (unless otherwise noted).
- The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders (see Appendix).
- In developing a comprehensive proposal for equipment and integration services, FORTE' Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure, and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your project or project site, please let your Sales representative know as soon as possible. Conditions of the site found during the integration effort, which are different from those documented, may affect the price of the

system solution, integration, or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

F. INTEGRATION PROJECT MANAGEMENT PROCESSES

FORTE will follow a foundational project management process which may include the following actions/deliverables (based on the size/complexity/duration of the integration project):

- Site Survey – performed prior to Retail Sales Agreement and attached
- Project Welcome Notice – emailed upon receipt of Purchase Order
- Project Kick-Off meeting with Customer Representative(s) – either by phone or in-person
- Project Status reviews – informal or formal – either by phone or in person (based on the size/complexity/duration of the project)
- Project Change Control – comprised of Field Directed Change Order and/or Contract Change Order submittals (see Appendix)
- Notice of Substantial Completion (see Appendix) – at Customer walk-through – prior to Service Transition

G. KNOWLEDGE TRANSFER (TRAINING)

This is geared specifically towards the end-user / operator. The purpose of this knowledge transfer is to provide operators with the necessary knowledge to confidently and comfortably operate all aspects of the integrated system. Areas covered include the following:

- Equipment and system overview
- Equipment operation and function
- Equipment start-up, stop and shut down
- Equipment automatic and manual operation
- Discussion and documentation relating to control system operation
- Discussion and documentation relating to the system processor and its control applications
- Powering up and powering down the AV system via the control system
- Manual operation of display systems, audio systems, and all other related components
- Use/operation of patch panels, when and where to be used
- Whom to call when help is required

H. FORTE INTEGRATION SERVICES RESPONSIBILITIES

FORTE will provide services/work for the project as described above in the Scope of Work or per the attached separate Scope of Work document detailing the scope of work to be performed.

- Provide equipment, materials, and service items per the contract products and services detail.
- Provide systems equipment integration and supervisory responsibility for the equipment integration.
- Provide systems configuration, checkout, and testing.
- Provide project timeline schedules.
- Provide necessary information, as requested, to the owner or other parties involved with this project to ensure that proper AC electrical power and cableways and/or conduits are provided to properly integrate the equipment within the facilities.
- Provide manufacturer-supplied equipment documentation.
- Provide final documentation and “as built” system drawings (CAD) - if purchased.
- Provide system training following integration to the designated project leader or team.

I. CUSTOMER INTEGRATION SERVICES RESPONSIBILITIES

- Provide for the construction or modification of the facilities for soundproofing, lighting, electrical, HVAC, structural support of equipment, and decorating as appropriate. Includes installation of any ceiling-mounted projection screen.
- Provide for the ordering, provisioning, installation, wiring, and verification of any Data Network (LAN, WAN, T1, ISDN, etc.) and Telephone Line (Analog or Digital) equipment and services prior to on-site integration.
- Provide all necessary cableways and/or conduits required to facilitate AV systems wiring.
- Provide all necessary conduits, wiring, and devices for technical power to the AV systems equipment.
- Provide reasonable access of FORTE personnel to the facilities during periods of integration, testing, and training, including off hours and weekends.
- Provide a secure area to house all integration materials and equipment.
- Provide a project leader who will be available for consultation and meetings.
- Provide timely review and approval of all documentation (Technical Reports, Drawings, Contracts, etc.).

Retail Sales Agreement



Reference Number: 1323220
Date: February 20, 2026

Midtown Plaza -Extron head end replacement

Prepared By: Rick Streb
Phone:
Email: rick.streb@ourforte.com

FORTÉ
1256 Washington St, Columbus, IN 47201
Phone: (800)742-5036
Fax:

COMPANY

City of Carmel
10701 N College Ave
Suite A
Carmel, IN 46280

Contact: Todd Luckoski
Phone: (317)571-2576
Email: tluckoski@carmel.in.gov
Account Number: COC0106

PROJECT SITE

City of Carmel - Midtown Plaza
365 Monon Boulevard
Carmel, IN 46032

Contact:
Phone:
Email:
Account Number: COC0106

INVOICE TO

City of Carmel
10701 N College Ave
Suite A
Carmel, IN 46280

Contact:
Phone:
Email:
Account Number: COC0106

COMMENTS

PRODUCTS AND SERVICES SUMMARY

Equipment	\$31,658.35
Integration	\$20,415.09
PRO Support	\$0.00
Shipping & Handling	\$1,087.60
Tax	\$0.00
Grand Total	\$53,161.04

Unless otherwise specified. The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the time stated for payment on each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full.

All returned equipment is subject to a restocking charge. The prices are valid for 15 days and may be locked in by signing this Retail Sales Agreement.

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Unless stated otherwise in the Products and Services Summary above, FORTÉ will add and include all applicable taxes, permit fees, license fees, and delivery charges to the amount of each invoice. Taxes will be calculated according to the state law(s) in which the product(s) and/or service(s) are provided. Unless Customer provides a valid tax exemption certificate for any tax exemption(s) claimed, FORTÉ shall invoice for and collect all applicable taxes in accordance with state law(s), and Customer will be responsible for seeking a tax credit/refund from the applicable taxing authority.

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AGREED AND ACCEPTED BY

	FORTÉ
Company	Company
Signature	Signature
Printed Name	Printed Name
Date	Date

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PRODUCTS AND SERVICES DETAIL

PRODUCTS:

<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Extended</u>
TARIFF_SURCHARGE		Tariff Surcharge	1	\$745.29	\$745.29
Sub-Total:					\$745.29
HEAD END EQUIPMENT					
CP4N	CRESTRO	4-Series Control System	1	\$2,483.87	\$2,483.87
TSW-1070-B-S	N	CRESTRO 10.1 in. Wall Mount Touch Screen, Black Smooth	1	\$2,346.15	\$2,346.15
TSW-1070-RMK-2	N	CRESTRO Rack Mount Kit for TSW-1070 Series	1	\$169.23	\$169.23
DMF-CI-8	N	CRESTRO DigitalMedia Card Chassis for DM-NVX-C & DMCF, 8 Slots	1	\$1,774.19	\$1,774.19
DM-NVX-384C	N	CRESTRO DM NVX 5K 4x1 AV-over-IP Switcher Card with HDMI and USB-C Connectivity	8	\$2,500.00	\$20,000.00
GEN-IO-COM-102	N	CRESTRO Wired Ethernet Module with 2 COM Ports	1	\$329.03	\$329.03
AR-AM4-BG-2	MARSHAL	4x1 Stereo Analog Audio Monitoring system	1	\$806.45	\$806.45
AC6ASHBLK-7	L ELECT	MAJOR 7' C6A Shld Patch Cbl Blk	10	\$15.32	\$153.20
AC6BLK-7	CUSTOM	MAJOR 7' C6 Patch Cbl Black	6	\$6.77	\$40.62
QIO-L4O	C	QSC Q-SYS peripheral providing 4 line outputs. Up to 4 devices daisy-chainable. 1U-1/4W, powered over Et	1	\$580.65	\$580.65
QIO-RMK	QSC	Rack mount tray and blanking panels to mount up to four QIO units in a 1U 19" standard rack format.	1	\$191.61	\$191.61
MF647LL/A	APPLE	iTunes Gift Card (For Crestron Mobile Pro Control App)	6	\$100.00	\$600.00
10GX12006Z1000	BELDEN	CAT6A 4PR U/UTP CMR BLUE LIGHT	1	\$1,115.98	\$1,115.98
V-USBC-HD-06	COVID	USB to HDMI Adapter Cable, USB C Male to HDMI Male, 6ft	6	\$53.68	\$322.08
Sub-Total: HEAD END EQUIPMENT					\$30,913.06

SERVICES TO BE PROVIDED

INTEGRATION SERVICES

INTEGRATION SCOPE OF WORK

A. **SUMMARY:** Replace Extron head end equipment (HDMI Matrix & Control) with Crestron.

B. **SYSTEM DESCRIPTION:** The existing system feeds the midtown plaza video wall and audio system for the Midtown Plaza

- Functionality Description: Presentation system for Midtown Plaza Video wall
- Displays:
 - o Existing Video wall
 - To remain in place with the same functionality
 - o Local Monitor
 - To remain in place
- Source Devices:
 - o HDTV Tuner
 - Existing
 - To remain in place but feed new Crestron HDMI AVOverIP Matrix
 - o Blu Ray Player
 - Existing
 - To remain in place but feed new Crestron HDMI AVOverIP Matrix
 - o Streaming Media Player
 - Existing
 - To remain in place but feed new Crestron HDMI AVOverIP Matrix
 - o Digital Signage Player
 - Existing
 - To remain in place but feed new Crestron HDMI AVOverIP Matrix
 - o HDMI Feed from video wall location via fiber
 - Existing
 - To remain in place but feed new Crestron HDMI AVOverIP Matrix
- Audio:
 - o Add Crestron Matrix to QSC
 - o Add rack mounted speaker to hear audio from rack
 - Note: This speaker only has 4 channels
 - o Add control to new Crestron TP
- Switching:
 - o New Crestron HDMI AVOverIP Matrix to replace existing Extron one
 - OFE network switch with AVOverIP requirements and a min. of 12 ports needed
- Controls:
 - o New rack mounted 10.5" Crestron Touch Screen to replace the existing Extron touch panel in the rack.
 - Wall mount next to rack
 - Rack kit will be spare and used if there's enough rack space
 - o New Crestron Controller
 - o Crestron App for 6 IPADS with gift cards to download the app for each of the 6
- Equipment Location:
 - o All New Crestron devices to replace existing Extron devices in the existing AV rack.
 - Extron equipment to be removed and handed over to the customer.

C. **EXCLUSIONS:** The following work is **not included** in our Scope of Work: All conduits, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.

- Concrete saw cutting and/or core drilling
- Firewall, ceiling, roof, and floor penetration
- Necessary gypsum board replacement and/or repair
- Necessary ceiling tile or T-bar modifications, replacements, and/or repair
- Structural support of equipment *AVI Systems is not responsible for building-related vibrations
- Installation of the ceiling-mounted projection screen
- All millwork (moldings, trim, cutouts, etc.)
- Patching and Painting
- Permits (unless specifically provided for and identified within the contract)
- Unless otherwise stated, the pricing in this agreement does not include prevailing wage or union labor
- Unless specifically noted, lifts and scaffolding are not included

D. CONSTRUCTION CONSIDERATIONS:

In order to accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by AVI Systems. The costs associated with these modifications are not included in this proposal.

E. NOTICE: THIS SCOPE OF WORK IS DELIVERED ON THE BASIS OF THE FOLLOWING ASSUMPTIONS:

- The room(s) match(es) the drawings provided.
- Site preparation by the Customer and their contractors include electrical and data placement per AVI Systems specification.
- Site preparation will be verified by AVI Systems project manager or representative before the scheduling of the installation. All work areas should be clean and dust free prior to the beginning of the on-site integration of electronic equipment.
- Customer communication of readiness will be considered accurate and executable by AVI Systems project manager.
- In the event of any arrival to the site that AVI Systems is not able to execute work efficiently and definably progress, the Customer will be charged a fee to reimburse AVI Systems for all lost time and inefficiencies. At this time, the Customer will be presented with a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.
- Rescheduling and redeployment of AVI Systems technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.
- There is ready access to the building/facility and the room(s) for equipment and materials.
- There is secure storage for equipment during a multi-day integration.
- If Customer furnished equipment and existing cabling are to be used, AVI Systems assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement, and/or configuration of these items that may be necessary will be made at an additional cost.
- All Network configurations, including IP addresses, are to be provided, operational and functional before AVI Systems integration begins. AVI Systems will not be responsible for testing the LAN connections.
- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by the late arrival of these items will result in a change order for time and materials.
- Document review/feedback on drawings/correspondence will be completed by the Customer within two business days (unless otherwise noted).
- The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders (see Appendix).
- In developing a comprehensive proposal for equipment and integration services, AVI Systems' Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure, and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your project or project site, please let your Sales representative know as soon as possible. Conditions of the site found during the integration effort, which are different from those documented, may affect the price of the system solution, integration, or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

F. INTEGRATION PROJECT MANAGEMENT PROCESSES

AVI Systems will follow a foundational project management process which may include the following actions/deliverables (based on the size/complexity/duration of the integration project):

- Site Survey – performed prior to Retail Sales Agreement and attached
- Project Welcome Notice – emailed upon receipt of Purchase Order
- Project Kick-Off meeting with Customer Representative(s) – either by phone or in-person
- Project Status reviews – informal or formal – either by phone or in person (based on the size/complexity/duration of the project)
- Project Change Control – comprised of Field Directed Change Order and/or Contract Change Order submittals (see Appendix)
- Notice of Substantial Completion (see Appendix) – at Customer walk-through – prior to Service Transition

G. KNOWLEDGE TRANSFER (TRAINING)

This is geared specifically towards the end-user / operator. The purpose of this knowledge transfer is to provide operators with the necessary knowledge to confidently and comfortably operate all aspects of the integrated system. Areas covered include the following:

- Equipment and system overview
- Equipment operation and function
- Equipment start-up, stop and shut down
- Equipment automatic and manual operation
- Discussion and documentation relating to control system operation
- Discussion and documentation relating to the system processor and its control applications
- Powering up and powering down the AV system via the control system
- Manual operation of display systems, audio systems, and all other related components
- Use/operation of patch panels, when and where to be used
- Whom to call when help is required

H. AVI SYSTEMS INTEGRATION SERVICES RESPONSIBILITIES

AVI Systems will provide services/work for the project as described above in the Scope of Work or per the attached separate Scope of Work document detailing the scope of work to be performed.

- Provide equipment, materials, and service items per the contract products and services detail.
- Provide systems equipment integration and supervisory responsibility for the equipment integration.
- Provide systems configuration, checkout, and testing.
- Provide project timeline schedules.

- Provide the necessary information, as requested, to the owner or other parties involved with this project to ensure that proper AC electrical power and cableways and/or conduits are provided to properly integrate the equipment within the facilities.
- Provide manufacturer-supplied equipment documentation.
- Provide final documentation and "as built" system drawings (CAD) - if purchased.
- Provide system training following integration to the designated project leader or team.

I. CUSTOMER INTEGRATION SERVICES RESPONSIBILITIES

- Provide for the construction or modification of the facilities for soundproofing, lighting, electrical, HVAC, structural support of equipment, and decorating as appropriate. Includes installation of any ceiling-mounted projection screen.
- Provide for the ordering, provisioning, installation, wiring, and verification of any Data Network (LAN, WAN, T1, ISDN, etc.) and Telephone Line (Analog or Digital) equipment and services prior to on-site integration.
- Provide all necessary cableways and/or conduits required to facilitate AV systems wiring.
- Provide all necessary conduits, wiring, and devices for technical power to the AV systems equipment.
- Provide reasonable access of AVI Systems personnel to the facilities during periods of integration, testing, and training, including off hours and weekends.
- Provide a secure area to house all integration materials and equipment.
- Provide a project leader who will be available for consultation and meetings.
- Provide timely review and approval of all documentation (Technical Reports, Drawings, Contracts, etc.).

System Support

System Support is AVI Systems' fully entitled service and support package that focuses on keeping your Unified Collaboration (UC), Digital Media (DM) and Audiovisual (AV) systems working at their peak performance. Because AVI Systems focuses on the human impact of these systems, we not only support the equipment, but also the end users of your systems.

Customer Care is the most comprehensive and flexible of all our managed service packages. We can apply our expertise and our proven support processes to support your UC, DM, and AV ecosystems. AVI Systems will deliver our offered entitlements in a tiered workflow model that provides support cases at an entry level for initiated incidents. From there, AVI Systems will follow an ITIL based model for remote remediation and on-site dispatch, as necessary. Specific resolver groups and subject matter experts (SMEs) will be alerted for any issue that cannot be easily remedied with Tier 1 or Tier 2 support staff.

SYSTEM SUPPORT AGREEMENT COVERAGE

AVI Systems will perform the services below for covered systems:

Entitlement Coverage		
Entitlement	Definition	Included
Incident Management	AVI Systems provides support to troubleshoot, remediate, and escalate all Incidents through to resolution.	Yes
Remote Support	AVI Systems provides remote Priority Support for supported systems to diagnose and address and attempt to resolve incidents.	Yes
Onsite Support	AVI Systems provides Priority Support for technician dispatch to the customer location to diagnose and address and attempt to resolve an Incident within 8 Business hours or as available and/or scheduled.	Yes
Advanced Parts Replacement	AVI Systems provides advanced replacement of failed hardware components under warranty as available.	Yes
Software Update Assistance	AVI Systems provides labor to implement updates of existing software to correct software errors and/or resolve incidents as scheduled.	Yes
System Training	AVI Systems conducts user training to cover general operation of the system and how to contact AVI Systems for support as scheduled.	Yes
System Health Checks	AVI Systems personnel perform a complete health check and diagnostic on the installed system. Includes cleaning, adjustments, functional tests, and replacement of parts to keep the system equipment in efficient operating condition.	Biannually

Additional Entitlement Coverage		
Entitlement	Definition	Included
Service Delivery Management	AVI Systems will appoint a Service Delivery Manager (SDM) responsible for managing and coordinating services, ensuring communication, adhering to SLAs, reporting performance, handling escalations, and	Yes

AVI Systems has a standard three level severity protocol and a single level for requests. Our severity levels are Critical (P1), Standard (P3), and Request (P4). Service Levels and response targets are based on Priority. Any needed information, feature enhancements, administrative inquiries are all classified as a request. The following is a severity summary and standard target percentages are listed in the table below.

Target Percentage for Standard Level Agreements (SLA)					
Priority	Details	Incident Management Response	Remote Support Response	Onsite Dispatch (if included)	Target (%)
Critical (P1)	Multiple devices are down, unable to serve data, in a state of frequent or repeating "panic" or "hang," or is in a state of degraded performance sufficient to prevent normal business operations.	Calls: 60 Seconds for calls answered Voicemail: 2 business hours Email: N/A	4 business hours	8 business hours	90
Standard (P3)	Device is experiencing and issue, anomaly, or cosmetic defect that inflicts little or no business impact.	Calls: 60 Seconds for calls answered Voicemail: 2 business hours Email: 4 business hours	8 business hours	8 business hours	90
Request (P4)	Normal requests for information regarding the installation, configuration, use and maintenance of systems under management.	Calls: 60 Seconds for calls answered Voicemail: 4 business hours Email: 4 business hours	16 business hours	Best Effort / Scheduled	90

Critical (P1): At this severity, both AVI Systems and client must commit the appropriate personnel to restore the system to a functional state or until a mutually agreeable workaround is provided.

NOTE: Email support initiation does not apply – Urgent incidents should be coordinated and requested via phone. Email initiation is logged as Standard (P3).

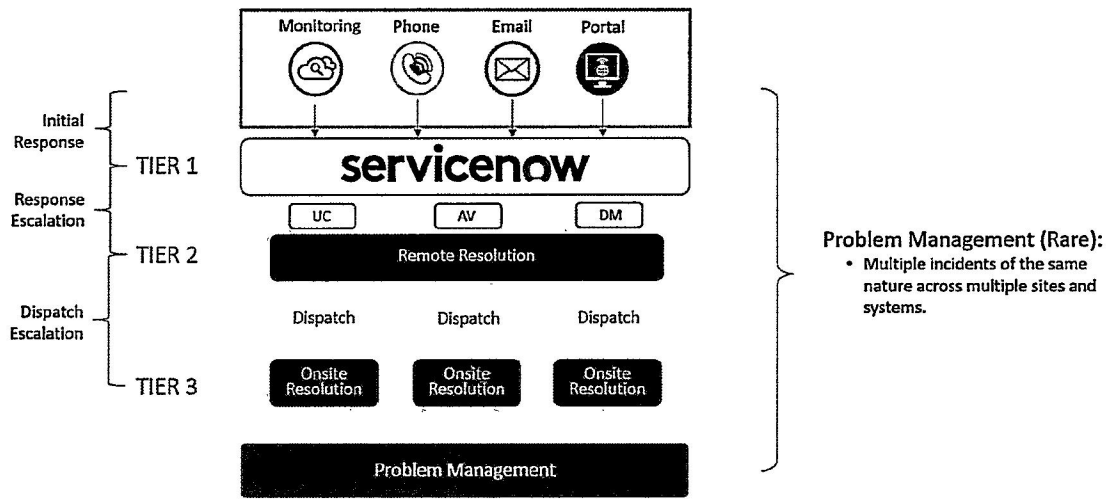
Standard (P3): AVI Systems will provide a viable and mutually agreeable workaround until a more permanent hardware/software upgrade exists to mitigate the incident.

Request (P4): This includes administrative inquiries. There is no impact to your production systems or business operations.

SYSTEM SUPPORT WORKFLOW

AVI Systems follows an Information Technology Infrastructure Library (ITIL) framework with our approach to technology services. Generally, our tiered workflow approach will follow this structure:

1. Incident is reported via monitoring (when purchased), phone, email, or portal (when available)
2. Incident is logged in ServiceNow and triaged (Tier 1)
3. UC / AV / DM Troubleshooting and Remote Resolution (Tier 2)
 - a. Tier 2 remediation (and SLA) begins after Tier 1 triage has been completed.
4. Dispatch Escalation and Resolution (Tier 3)
 - a. Tier 3 Escalation (and SLA) begins after Tier 2 remediation has been attempted.



SERVICE COVERAGE TIME & TIER LEVELS DESCRIPTION

Coverage hours for the ProSupport department are defined as:

8 x 5	AVI Systems will provide 8 x 5 coverage across the time zone locations of the systems under coverage (North America only)
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AVI Systems ProSupport department is the initial contact point for any incoming incident. Upon identification of an issue, the ProSupport team will attempt to restore the technology service back to normal operations. Remediation activities will take place at different tiers of service, but all following a specific workflow. A general description of what happens at each tier level is as follows:

TIER 1 SERVICES:

Tier 1 services are the initial point of contact for any issue and are primarily made up of Incident Management responsibilities. Typical responsibilities for Tier 1 include:

- Taking ownership of incidents in our ServiceNow ITSM system for all issues reported or alerted on. Each incident request will have a unique reference number which is used to allow the support staff to quickly locate, add to or communicate the status of the user's issue or request.
- Assign a severity or update the severity of each incident (Critical, Standard, or Request)
- Provide electronic receipt notification for each incident.
- Provide rapid response and initial triage and technical support.
- Perform remote trouble isolation, resolution, or escalation to a Tier 2 Technician if needed.
- Ongoing status updates and case management through incident resolution.

TIER 2 SERVICES:

Tier 2 services are made up of various remote resolver groups. Escalations will take place at this level. AVI Systems will engage with a remote resolver that specializes in the incident in question. Typical responsibilities for Tier 2 include:

- Specific fault isolation down to the component level.
- Perform specific hardware configuration changes.
- Perform overall system configuration changes.
- In-depth analysis, log analysis, fault tracking and tracing.
- In-depth understanding of the core technologies utilized for corrective action.
- Promote the incident to Tier 3 escalation as needed.

TIER 3 SERVICES (available as SSA master number - if included):

Tier 3 services are made up of onsite resources that are available for dispatch. The ProSupport team will take the learnings from Tier 1 and Tier 2 teams and dispatch a site technician with the correct repair or replacement technology to fully resolve the incident. Typical responsibilities for Tier 3 include:

- Room repair and configuration changes.
- Control and audio system programming.
- Hardware swaps of on-hand critical components.
- Coordination of replacement parts.
- RMA or equipment returns to the manufacturer.
- Advanced diagnostic troubleshooting of cable paths and component level devices.

- Software and firmware updates, as well as identification of incompatible revisions.
- Acceptance testing of the resolved system.
- System health checks (preventative maintenance).
- System reimaging to correct OS/BIOS failures or to generally reconstruct a system back to functionality.

PROBLEM MANAGEMENT:

AVI Systems has a proven problem management process aimed to resolve the root causes of any Tier 3 incidents that are unresolved. Unfortunately, there are occasions where multiple issues happen across multiple platforms. These issues are escalated into an ITIL "Problem". A "problem" in this context is the unknown underlying cause of one or more incidents, and a 'known error' is a problem that is successfully diagnosed and for which either a work-around or a permanent resolution has been identified. Problems can also be identified from a single significant incident, indicative of a single error, for which the cause is unknown, but for which the impact is significant.

A known error is a condition identified by successful diagnosis of the root cause of a problem, and the subsequent development of a work-around. Problem management differs from incident management in that Problem Management aims primarily to find and resolve the root cause of a problem and thus prevent further incidents while the purpose of Incident Management is to return the service to normal level as soon as possible, with the shortest possible business impact.

CONTACTS

AVI Systems Service team can be reached by:

- National Support Phone: 855-521-0040
- Indianapolis: 317-252-0476
- email: support@avisystems.com
- Portal: Contact your local AVI Systems representative for instructions.

SYSTEM SUPPORT DEFINITIONS

System – Defined as the items listed in the Products and Services Detail section of this Agreement or listed on an attached Equipment List with the exception of Consumables, Owner Furnished Equipment, and Obsolete Equipment.

Remote Support – Means a service whereby remote calls made to communications and terminal equipment via Customer provided IP connection to determine failures and remedies. Only available where equipment is capable and configured by AVI Systems to provide same.

Onsite Support - Service level response assumes customer location is within 60 miles of an AVI Systems Service Center. Additional travel costs may apply if the customer location is beyond 60 miles of an AVI Systems Service Center.

Consumables – Means parts such as recording media, batteries, projection lamps and bulbs, etc. Consumables are parts that are not included under this Agreement.

Obsolete Equipment – Defined as items (though possibly still in use) that are outdated with no manufacturer support or parts availability, or products with formal end of life as defined by their manufacturer. Obsolete Equipment are parts that are not included under this Agreement.

Software Update Assistance – Defined as revisions of existing software which provide maintenance to correct software errors. Assumes software is provided at no charge by the manufacturer or covered under a valid manufacturer maintenance contract. Cascading software dependencies may impact ability to issue updates. Software and features which require additional licensing are not included under this Agreement. Changes to custom templates or scripts after initial deployment are available separate from this agreement.

SYSTEM SUPPORT TERMS

Coverage Dates – Unless otherwise stated, the service coverage date will be effective as of substantial completion or System Support Agreement invoice date; whichever is applicable. Coverage will extend for the duration specified by the corresponding line item description found in the Product and Services Detail section of this Agreement. AVI Systems reserves the right to withhold services until the invoice is paid in full.

Exclusions – For situations where AVI Systems is providing service or support under this Agreement, no cost service, maintenance or repair shall not apply to the Equipment if any person other than an AVI Systems technician or other person authorized by AVI Systems, without AVI Systems prior written consent, improperly wires, integrates, repairs, modifies or adjusts the Equipment or performs any maintenance service on it during the term of this Agreement. Furthermore, any Equipment service, maintenance or repair shall not apply if AVI Systems determines, in its sole discretion, that the problems with the Equipment were caused by (a) Customer's negligence; or (b) theft, abuse, fire, flood, wind, lightning, unreasonable power line surges or brownouts, or acts of God or public enemy; or (c) use of any equipment for other than the ordinary use for which such equipment was designed or the purpose for which such equipment was intended, or (d) operation of equipment within an unsuitable operating environment, or (e) failure to provide a suitable

operating environment as prescribed by equipment manufacturer specifications, including, without limitation, with respect to electrical power, air conditioning and humidity control.

Systems Support Terms are in addition to AVI Systems' General Terms and Conditions of Sale.

UNIFIED COMMUNICATIONS TERMS

Coverage Dates – Unless otherwise stated, the service coverage start date for Unified Communications Support Services for new unified communications infrastructure equipment will be the shipped date from the manufacturer, and coverage will extend for the duration of time specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement. The start date for Unified Communications Support Services purchased to cover existing equipment is established by the manufacturer, and the coverage will extend for the duration specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement.

Unified Communications Terms are in addition to AVI Systems' General Terms and Conditions of Sale.

DIGITAL MEDIA TERMS

Coverage Dates – Unless otherwise stated, the service coverage start date for Digital Signage Support Services for new digital signage equipment will be the shipped date from the manufacturer, and coverage will extend for the duration of time specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement. The start date for Digital Signage Support Services purchased to cover existing equipment is established by the manufacturer, and the coverage will extend for the duration specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement.

Digital Media Terms are in addition to AVI Systems' General Terms and Conditions of Sale.

RSS SERVICES TERMS

1. LICENSED CONTENT

In addition to any other rights under the Agreement, AVI Systems, Inc. ("AVI Systems") grants Customer, during the term of this Agreement and subject to the terms and conditions of this Agreement, a license to use syndicated media and/or data provided by AVI Systems (the "Service") on Customer's network of public digital signage displays (the "Network"). All information offered to Customer is the sole and exclusive property of AVI Systems or its content partners. The customer agrees that it will not sell or make items from the Service available to any other entity or make the Service publicly available via the world wide web.

Customer shall not use or permit the use of material from AVI Systems in any way that compromises the integrity thereof or which infringes any copyrights or other intellectual property rights, contracts, or proprietary interests or cause the material to be displayed on any other medium other than public digital displays.

2. WARRANTIES AND DISCLAIMERS

AVI Systems warrants that it is licensed to grant a license to use the content delivered by the Service as set forth herein. AVI Systems warrants that to the best of its knowledge, Customer's use of the Service in accordance with this agreement will not infringe upon any copyright or other intellectual property right of AVI Systems or any third party.

The Parties acknowledge that in normal industry practice, errors occur, and AVI Systems makes no representations and warranties as to the sequence, completeness, accuracy, and/or reliability of the Service. AVI Systems, subject to the fundamental obligation to give impartial material worthy of confidence, will make its best efforts not to contravene any laws (including, but not limited to, the law of defamation) or regulations in any country in which AVI Systems distributes the Service.

IN NO EVENT SHALL AVI SYSTEMS OR ITS CONTENT PARTNERS BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL, OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, LOSS OF PROFITS OR INCOME, ARISING FROM ANY ACT OR FAILURE TO ACT BY AVI SYSTEMS OR ITS CONTENT PARTNERS WHETHER OR NOT IT HAD ANY KNOWLEDGE ACTUAL OR CONSTRUCTIVE, THAT SUCH DAMAGES MIGHT BE INCURRED, NOR SHALL THEY BE LIABLE FOR DAMAGES CAUSED BY ANY FAILURE OF PERFORMANCE, MISTAKES, OMISSIONS, INTERRUPTIONS, DELETIONS OF FILES, DEFECTS, DELAYS IN OPERATION OR TRANSMISSION, COMMUNICATIONS LINES FAILURE, THEFT, DESTRUCTION OR UNAUTHORIZED ACCESS TO OR USE OF MATERIAL FROM AVI Systems.

3. SURVIVAL

The rights and obligations of User, AVI Systems, and its content partners under the foregoing paragraphs will continue notwithstanding any termination of this Agreement.

4. ARCHIVE RIGHTS

All archive rights between AVI Systems and Customer terminate upon termination of this Agreement. At that time, the Customer must delete all material received from AVI Systems within ten (10) business days from all on and offline storage.

RSS Services Terms are in addition to AVI Systems' General Terms and Conditions of Sale.

PREPAID BLOCK

PREPAID BLOCK DEFINITIONS

Preventive Maintenance – AVI Systems personnel perform the necessary cleaning, adjustments, functional tests, and replacement of parts to keep the equipment in good and efficient operating condition. Any repairs or operating instructions will be done at this time.

Remote Diagnostics – a service whereby remote calls are made to communications and terminal equipment via Customer provided analog line or IP connection to determine network and/or board-level failures and remedies. Only available where equipment is capable and configured by AVI Systems to provide same.

PREPAID BLOCK TERMS

Labor Hours

- All labor costs for services rendered will be applied against the contract amount
- Service and support outside of normal business hours (Mon – Fri / 8 am – 5 pm) will be calculated at 1.5 times the actual hours

- Technician travel time for on-site services is calculated portal-to-portal
- Any additional service hours requested beyond the contract amount will be additionally invoiced at the contract rate

Parts, Materials, and Other Expenses

- At the Customer's option, the Prepaid Block may also be applied against the cost of all parts, materials, and other expenses costs for services provided rendered; or
- Any additional parts, materials, and other expenses services costs beyond will be additionally invoiced

Coverage Dates – Unless otherwise stated, the service coverage date will be effective as of the AVI Systems Prepaid Block invoicing date. AVI Systems reserves the right to withhold services until the invoice is paid in full. Subject to any limitation under applicable law, unused Prepaid Blocks expire 24 months after issuance.

PRODUCT SUPPORT AGREEMENT TERMS

Term – The term of the agreement is five (5) years from the date of invoice.

Coverage Dates – Unless otherwise noted, the service coverage date will be effective as of the AVI Systems' Support Agreement invoicing date.

Product Registration and Renewability – This agreement is non-renewable, and AVI Systems requires the owner to submit serial numbers of products covered to AVI Systems within 30 days of delivery. AVI Systems will make its commercially reasonable efforts to collect such information in the event of product drop shipping.

Service Obligations – AVI Systems' obligations under this Agreement are limited to providing phone support for problem diagnostics, in-shop maintenance adjustments, break-fix repairs, and part replacements required for the equipment listed above in the Products and Services Detail section, hereto (the "Covered Equipment"). Such service shall be provided during normal AVI Systems business hours, and (a) shall include only maintenance for current manufactured parts and labor required to repair the Covered Equipment which has become defective through normal wear and usage, and (b) shall provide all materials and parts, and (c) is intended to keep the Covered Equipment in good working order during the term of this Agreement, (d) normal turnaround time for Covered Equipment service shall be 10 business days, and (e) does not assure against interruptions in the operation of the Covered Equipment.

Service Exclusions – For situations where AVI Systems is providing service or support under this Agreement, no cost service, maintenance, or repair shall not apply to the Covered Equipment if any person other than an AVI Systems technician or other person authorized by AVI Systems, without AVI Systems, prior written consent, improperly wires, integrates, repairs, modifies or adjusts the Covered Equipment or performs any maintenance service on it during the term of this Agreement. Furthermore, any Covered Equipment service, maintenance, or repair shall not apply if AVI Systems determines, in its sole discretion, that the problems with the Covered Equipment were caused by (a) the Customer's negligence; or (b) theft, abuse, fire, flood, wind, lightning, unreasonable power line surges or brownouts, or acts of God or public enemy; or (c) use of any equipment for other than the ordinary use for which such equipment was designed or the purpose for which such equipment was intended, or (d) operation of equipment within an unsuitable operating environment, or (e) failure to provide a suitable operating environment as prescribed by equipment manufacturer specifications, including, without limitation, with respect to electrical power, air conditioning, and humidity control.

General – AVI Systems reserves the right to assign this Agreement to other parties in order to fulfill all warranties and obligations expressed herein.

Product Support Agreement Terms are in addition to AVI Systems' General Terms and Conditions of Sale.

x

City of Carmel

ONE CIVIC SQUARE
CARMEL, INDIANA 46032-2584

FORM APPROVED BY STATE BOARD OF ACCOUNTS FOR CITY OF CARMEL - 1997

INDIANA RETAIL TAX EXEMPT
CERTIFICATE NO. 003120155 002 0

FEDERAL EXCISE TAX EXEMPT
35-6000972

Page 1 of 1

PURCHASE ORDER NUMBER

119390

THIS NUMBER MUST APPEAR ON INVOICES, A/P
VOUCHER, DELIVERY MEMO, PACKING SLIPS,
SHIPPING LABELS AND ANY CORRESPONDENCE

PURCHASE ORDER DATE	DATE REQUIRED	REQUISITION NO.	VENDOR NO.	DESCRIPTION
2/23/2026			378379	Midtown Refresh Video Wall

FORTE	ICS Department
VENDOR PO BOX 842607	SHIP TO 10701 N. College Ave., Suite A
KANSAS CITY, MO 64184--2607	Carmel, IN 46280-
	Kevin Cusimano (317) 571-2576

PURCHASE ID	BLANKET	CONTRACT	PAYMENT TERMS	FREIGHT
108589				
QUANTITY	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE	EXTENSION

Department: 1115 Fund: 0 Capital Lease Fund

Account: 44-631.00

1 Each	Midtown Refresh Video Wall	\$179,057.85	\$179,057.85
		Sub Total	\$179,057.85



Reference #1280535 Lease = 0

Send Invoice To:
ICS Department
Kevin Cusimano
10701 N. College Ave., Suite A
Carmel, IN 46280-
(317) 571-2576

PLEASE INVOICE IN DUPLICATE

DEPARTMENT	ACCOUNT	PROJECT	PROJECT ACCOUNT	AMOUNT
				\$179,057.85

SHIPPING INSTRUCTIONS

- *SHIP PREPAID.
- *C.O.D. SHIPMENT CANNOT BE ACCEPTED.
- *PURCHASE ORDER NUMBER MUST APPEAR ON ALL SHIPPING LABEL
- *THIS ORDER ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENT THERETO.

PAYMENT

* A/P VOUCHER CANNOT BE APPROVED FOR PAYMENT UNLESS THE P.O. NUMBER IS MADE A PART OF THE VOUCHER AND EVERY INVOICE AND VOUCHER HAS THE PROPER SWORN AFFIDAVIT ATTACHED. I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

ORDERED BY

Kevin Cusimano
Director

Zac Jackson
CFO

TITLE

CONTROL NO. **119390**

City of Carmel

ONE CIVIC SQUARE
CARMEL, INDIANA 46032-2584

FORM APPROVED BY STATE BOARD OF ACCOUNTS FOR CITY OF CARMEL - 1997

INDIANA RETAIL TAX EXEMPT
CERTIFICATE NO. 003120155 002 0

FEDERAL EXCISE TAX EXEMPT
35-6000972

Page 1 of 1

PURCHASE ORDER NUMBER

119391

THIS NUMBER MUST APPEAR ON INVOICES, A/P
VOUCHER, DELIVERY MEMO, PACKING SLIPS,
SHIPPING LABELS AND ANY CORRESPONDENCE

PURCHASE ORDER DATE	DATE REQUIRED	REQUISITION NO.	VENDOR NO.	DESCRIPTION
2/23/2026			378379	Midtown Plaza - Extron Head End Replacement

FORTE	ICS Department
VENDOR PO BOX 842607	SHIP TO 10701 N. College Ave., Suite A
KANSAS CITY, MO 64184--2607	Carmel, IN 46280-
	Kevin Cusimano (317) 571-2576

PURCHASE ID	BLANKET	CONTRACT	PAYMENT TERMS	FREIGHT
108591				
QUANTITY	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE	EXTENSION

Department: 1115 Fund: 0 Capital Lease Fund

Account: 44-631.00

1 Each	Midtown Plaza - Extron Head End Replacement	\$53,161.04	\$53,161.04
		Sub Total	\$53,161.04



Reference #1323220 Lease = 0

PLEASE INVOICE IN DUPLICATE

DEPARTMENT	ACCOUNT	PROJECT	PROJECT ACCOUNT	AMOUNT
				\$53,161.04

SHIPPING INSTRUCTIONS

- *SHIP PREPAID.
- *C.O.D. SHIPMENT CANNOT BE ACCEPTED.
- *PURCHASE ORDER NUMBER MUST APPEAR ON ALL SHIPPING LABEL
- *THIS ORDER ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENT THERETO.

PAYMENT

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ORDERED BY

Kevin Cusimano
Director

Zac Jackson
CFO

TITLE

CONTROL NO. **119391**

**ADDITIONAL SERVICES AMENDMENT TO
AGREEMENT FOR GOODS AND SERVICES**

APPROVED
By Sergey Grochukhin at 10:51 am, Feb 24, 2026

THIS AMENDMENT TO THE AGREEMENT FOR GOODS AND SERVICES ("Agreement") entered into by and between the City of Carmel and Engledow, Inc., (the "Vendor"), as City Contract dated February 5, 2020 shall amend the terms of the Agreement by adding the additional services to be provided by Vendor consistent with the Scope of Work attached hereto and incorporated herein as Exhibit "A". The terms and conditions of the Agreement shall not otherwise be affected by this Additional Services Amendment and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment as follows:

CITY OF CARMEL, INDIANA
by and through its Board of Public
Works and Safety

Engledow, Inc.

By:

By:

Laura Campbell, Presiding Officer

Todd Engledow

Authorized Signature

Date: _____

Todd Engledow

James Barlow, Member

Printed Name

Date: _____

Chairman

Alan Potasnik, Member

FID/TIN: 35-1066915

Date: _____

Date: 02/17/2026

ATTEST:

Jacob Quinn, Clerk

Date: _____



February 12, 2026

2026 CONTRACT PROPOSAL

CITY OF CARMEL STREET DEPARTMENT

Contract No. - 84706
CITY OF CARMEL

This is an agreement between Engledow, Inc., located at 1100 East 116th Street, Carmel, IN 46032, and City of Carmel ("Client"), Attn: Crystal Edmondson, 3400 W. 131st Street, Carmel, IN 46074.

INCLUDED SERVICE DESCRIPTIONS

SPRING COLOR - INSTALL

Spring pansies, as designed by Engledow, will be installed in the designated flowerbeds or containers as soon as the ground is workable.

SPRING COLOR - REMOVAL

Spring flowers will be removed when summer annuals are installed.

SUMMER COLOR - INSTALL

Annual flowers, as designed by Engledow, will be installed in the designated flowerbeds or containers after the threat of frost is past. Four basic practices that yield consistently superior flowerbeds will be used: vigorous tilling, incorporation of amendments of organic matter and nutrients, careful variety selection, and mulching after planting. In each planting area, soil conditions and microclimate will be fully considered. Annual flowerbeds, maintained by Engledow, will be guaranteed to be viable through September 1st of each year. Flowers are not guaranteed if damaged by vandalism, wildlife, vehicles, storm damage, fire, flood, or act of God.

SUMMER COLOR - REMOVAL

Annual summer flowers will be removed in early fall when plants begin to decline due to the shorter days and seasonal changes.

FALL COLOR - INSTALL

Fall color, as designed by Engledow, will be installed in designated flowerbeds or containers.

FALL COLOR - REMOVAL

Fall color will be removed when their color has faded.

WINTER PLANTING - INSTALL

Evergreen plantings, designed by Engledow, will be installed in designated areas, as a winter cover when the preceding change-out is removed. Timing will depend on how long the preceding color program is viable.

WINTER PLANTING - REMOVAL

Winter cover is removed when the spring or summer seasonal change-out is due.

2026 CONTRACT SUMMARY

INCLUDED SERVICES	ESTIMATED SALES TAX	TOTAL PRICE
SPRING COLOR - INSTALL	\$0.00	\$11,720.31
SPRING COLOR - REMOVAL	\$0.00	\$5,318.46
SUMMER COLOR - INSTALL	\$0.00	\$49,030.42
SUMMER COLOR - REMOVAL	\$0.00	\$15,512.18
FALL COLOR - INSTALL	\$0.00	\$11,671.07
FALL COLOR - REMOVAL	\$0.00	\$5,416.95
WINTER PLANTING - INSTALL	\$0.00	\$14,281.05
WINTER PLANTING - REMOVAL	\$0.00	\$4,924.50
TOTAL:	\$0.00	\$117,874.94

Any taxes shown in this proposal or related documents are estimates and are subject to change in accordance with applicable tax laws and regulations. The final tax amount will be calculated at the time of invoicing and may vary from the estimated amount.

BILLING SCHEDULE

BILLING SCHEDULE	SERVICE PRICE	ESTIMATED SALES TAX	TOTAL PRICE
MARCH 2026	\$9,822.91	\$0.00	\$9,822.91
APRIL 2026	\$9,822.91	\$0.00	\$9,822.91
MAY 2026	\$9,822.91	\$0.00	\$9,822.91
JUNE 2026	\$9,822.91	\$0.00	\$9,822.91
JULY 2026	\$9,822.91	\$0.00	\$9,822.91
AUGUST 2026	\$9,822.91	\$0.00	\$9,822.91
SEPTEMBER 2026	\$9,822.91	\$0.00	\$9,822.91
OCTOBER 2026	\$9,822.91	\$0.00	\$9,822.91
NOVEMBER 2026	\$9,822.91	\$0.00	\$9,822.91
DECEMBER 2026	\$9,822.91	\$0.00	\$9,822.91
JANUARY 2027	\$9,822.91	\$0.00	\$9,822.91
FEBRUARY 2027	\$9,822.91	\$0.00	\$9,822.91
TOTAL:	\$117,874.92	\$0.00	\$117,874.92

Any taxes shown in this proposal or related documents are estimates and are subject to change in accordance with applicable tax laws and regulations. The final tax amount will be calculated at the time of invoicing and may vary from the estimated amount.

TERMS AND CONDITIONS

SOLICITATION: Client agrees to neither solicit nor hire, neither during the term of this Agreement nor for twelve months thereafter, any person who was an Engledow employee during the term of the agreement.

DECISION: A signed copy of this Agreement must be returned to Engledow within thirty days to obtain the quoted prices.

MOST CURRENT AGREEMENT: This Agreement supersedes all prior negotiations, proposals and understandings, if any, between Client and Engledow and constitutes an understanding of the parties.

DOMAIN: This Agreement is governed by the laws of the State of Indiana.

CAPACITY: The person signing this contract represents that they have the authority to do so on behalf of the Client.

BILLING TERMS: All charges will be billed in advance of the service period. Client agrees to pay all amounts due under this contract within thirty days of the billing date. Payments not received within thirty days are subject to a service charge of 1½ % per month (18% annually). Payment via check or electronic fund transfer is preferred. Cash, bank wire transfer, and credit card payment options are also available upon request. Credit card payment requires a signed authorization form which authorizes an additional nominal surcharge to share in third-party processing costs.

COLLECTION TERMS: Client agrees to pay all costs of collection and all reasonable attorney fees in the event it becomes necessary for Engledow to enforce any of the provisions of this Agreement.

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FUEL: Due to Engledow’s significant fuel consumption in vehicles and equipment and the current uncertainty of fuel prices, it may be necessary for Engledow to add a fuel surcharge to its invoices. Any surcharge would be based on actual changes in fuel prices.

MANUFACTURER WARRANTIES: Manufactured products such as decorative containers are covered only by the manufacturer’s warranty. Copies of the manufacturer’s warranty will be provided upon request. No further warranty is expressed or implied. Defects and damages which develop over time (after the manufacturer’s warranty has expired) are the responsibility of the Client. Engledow will do its best to assist you in anticipating problems and resolving them.

UNDERGROUND AND PRIVATE UTILITIES: Engledow will not be responsible for damage done to unmarked cables, and "private utilities". Including but not limited to gas lines, irrigation lines, power lines, telephone lines, lighting wires, and electric dog fencing. The contract price does not include time and materials needed to overcome underground hazards (i.e., vaults, cisterns, wells, sewers, junction boxes, boulders, stumps and any other unforeseen obstacles).

By 
Brian Bascy

By _____

Date February 12, 2026

Date _____

ENGLEDOW, INC.

CITY OF CARMEL



February 12, 2026

2026 CONTRACT PROPOSAL

CITY OF CARMEL STREET DEPARTMENT

Contract No. - 84705
CITY OF CARMEL

This is an agreement between Engledow, Inc., located at 1100 East 116th Street, Carmel, IN 46032, and City of Carmel ("Client"), Attn: Crystal Edmondson, 3400 W. 131st Street, Carmel, IN 46074.

INCLUDED SERVICE DESCRIPTIONS

SPRING COLOR - INSTALL

Spring pansies, as designed by Engledow, will be installed in the designated flowerbeds or containers as soon as the ground is workable.

SPRING COLOR - WATER

Spring flowers will be watered and maintained during their growing season.

SPRING COLOR - REMOVAL

Spring flowers will be removed when summer annuals are installed.

SUMMER COLOR - INSTALL

Annual flowers, as designed by Engledow, will be installed in the designated flowerbeds or containers after the threat of frost is past. Four basic practices that yield consistently superior flowerbeds will be used: vigorous tilling, incorporation of amendments of organic matter and nutrients, careful variety selection, and mulching after planting. In each planting area, soil conditions and microclimate will be fully considered. Annual flowerbeds, maintained by Engledow, will be guaranteed to be viable through September 1st of each year. Flowers are not guaranteed if damaged by vandalism, wildlife, vehicles, storm damage, fire, flood, or act of God.

SUMMER COLOR - WATER AND MAINTAIN

Summer color flower plantings will be cared for throughout the growing season to promote healthy plants and vigorous blooming. Routine inspections are made to identify fertility needs, insect, and disease problems. Watering and fertilization will be done as conditions warrant. Appropriate pest controls will be applied as necessary. Occasionally, disease problems are encountered that cannot be controlled and can be only marginally contained.

SUMMER COLOR - REMOVAL

Annual summer flowers will be removed in early fall when plants begin to decline due to the shorter days and seasonal changes.

FALL COLOR - INSTALL

Fall color, as designed by Engledow, will be installed in designated flowerbeds or containers.

FALL COLOR - WATER

Fall color will be watered, as needed, depending upon rainfall amounts.

FALL COLOR - REMOVAL

Fall color will be removed when their color has faded.

WINTER PLANTING - INSTALL

Evergreen plantings, designed by Engledow, will be installed in designated areas, as a winter cover when the preceding change-out is removed. Timing will depend on how long the preceding color program is viable.

WINTER PLANTING - MAINTAIN

Winter cover will be monitored and watered, as needed, during the winter season.

WINTER PLANTING - REMOVAL

Winter cover is removed when the spring or summer seasonal change-out is due.

2026 CONTRACT SUMMARY

INCLUDED SERVICES	ESTIMATED SALES TAX	TOTAL PRICE
SPRING COLOR - INSTALL	\$0.00	\$4,279.64
SPRING COLOR - WATER	\$0.00	\$2,576.36
SPRING COLOR - REMOVAL	\$0.00	\$1,610.22
SUMMER COLOR - INSTALL	\$0.00	\$8,112.28
SUMMER COLOR - WATER AND MAINTAIN	\$0.00	\$17,861.10
SUMMER COLOR - REMOVAL	\$0.00	\$3,128.44
FALL COLOR - INSTALL	\$0.00	\$4,279.64
FALL COLOR - WATER	\$0.00	\$2,976.86
FALL COLOR - REMOVAL	\$0.00	\$2,175.01
WINTER PLANTING - INSTALL	\$0.00	\$4,467.76
WINTER PLANTING - MAINTAIN	\$0.00	\$644.21
WINTER PLANTING - REMOVAL	\$0.00	\$3,612.72
TOTAL:	\$0.00	\$55,724.24

Any taxes shown in this proposal or related documents are estimates and are subject to change in accordance with applicable tax laws and regulations. The final tax amount will be calculated at the time of invoicing and may vary from the estimated amount.

BILLING SCHEDULE

BILLING SCHEDULE	SERVICE PRICE	ESTIMATED SALES TAX	TOTAL PRICE
MARCH 2026	\$4,643.69	\$0.00	\$4,643.69
APRIL 2026	\$4,643.69	\$0.00	\$4,643.69
MAY 2026	\$4,643.69	\$0.00	\$4,643.69
JUNE 2026	\$4,643.69	\$0.00	\$4,643.69
JULY 2026	\$4,643.69	\$0.00	\$4,643.69
AUGUST 2026	\$4,643.69	\$0.00	\$4,643.69
SEPTEMBER 2026	\$4,643.69	\$0.00	\$4,643.69
OCTOBER 2026	\$4,643.69	\$0.00	\$4,643.69
NOVEMBER 2026	\$4,643.69	\$0.00	\$4,643.69
DECEMBER 2026	\$4,643.69	\$0.00	\$4,643.69
JANUARY 2027	\$4,643.69	\$0.00	\$4,643.69
FEBRUARY 2027	\$4,643.69	\$0.00	\$4,643.69
TOTAL:	\$55,724.28	\$0.00	\$55,724.28

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TERMS AND CONDITIONS

SOLICITATION: Client agrees to neither solicit nor hire, neither during the term of this Agreement nor for twelve months thereafter, any person who was an Engledow employee during the term of the agreement.

DECISION: A signed copy of this Agreement must be returned to Engledow within thirty days to obtain the quoted prices.

MOST CURRENT AGREEMENT: This Agreement supersedes all prior negotiations, proposals and understandings, if any, between Client and Engledow and constitutes an understanding of the parties.

DOMAIN: This Agreement is governed by the laws of the State of Indiana.

CAPACITY: The person signing this contract represents that they have the authority to do so on behalf of the Client.

BILLING TERMS: All charges will be billed in advance of the service period. Client agrees to pay all amounts due under this contract within thirty days of the billing date. Payments not received within thirty days are subject to a service charge of 1½ % per month (18% annually). Payment via check or electronic fund transfer is preferred. Cash, bank wire transfer, and credit card payment options are also available upon request. Credit card payment requires a signed authorization form which authorizes an additional nominal surcharge to share in third-party processing costs.

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By 
Brian Bascy

By _____

Date February 12, 2026

Date _____

ENGLEDOW, INC.

CITY OF CARMEL

City of Carmel Street Department 2026 Flower Installation- Service Contract

The City of Carmel would like to receive quotes for planting Spring, Summer, Fall annuals, and Winter décor for various areas in Carmel. After initial installation, flowers must be watered once and Carmel representative must be notified by email and text message of completion of that area.

The list of areas to have seasonal flowers are:

1. 32 Roundabouts with Urns (see list below)
2. Rangeline Rd- 40 Planters between City Center Rd and Executive Dr
3. 33 Midtown Plaza Planters
4. Miscellaneous Locations throughout City (see list below)

The Carmel Street Department will be purchasing all annuals/perennials for this contract. The Contractor will be required to install and maintain these plantings for Spring, Summer, Fall, and Winter seasons.

A 2" layer of leaf compost is to be applied by the contractor to all planting beds, pots, or urns and incorporated into a depth of 6" prior to planting of any annual or perennial. The contractor is to supply the leaf compost.

The Contractor will be required to apply a three-month slow-release application of fertilizer, as to the manufacturer's specifications, to all planting beds, pots, or urns after planting is complete. The Contractor will also water all annuals/perennials immediately after planting and inform the City by text or e-mail as to which areas have been completed.

The Contractor will be required to use dark brown dyed hardwood mulch around the annuals after planting occurs if the soil is disturbed to have a completed finished look to each landscape area. No more than 33% of soil or mulch shall be visible after planting any seasonal display.

Spring planting is to begin in the 3rd week of March.

Summer planting is to begin the week of May 11th.

Fall planting is to begin in the 1st week of October.

Winter décor is to be complete before the 2nd Saturday in November.

Upon the completion of the growing season, the contractor will be required to pull all dead annuals/ décor, trim all perennials that were planted, and remove and dispose of all plant material from the planting beds.

Winter Décor Details

Winter decorations are to include greens covering the entire planter opening to a height of not less than 1 ft. high. All soil in the planters is to be covered with the winter décor. The center of the urn is to be as high as the width of the urn, with the maximum height to be 6 ft tall. The construction of the winter decorations is to be made in such a

way so they will withstand winter winds, storms, and snow. The Contractor is to maintain, repair, or replace any decorations that do not withstand winter weather. Some urns contain irrigation systems. If any of these systems are damaged during the installation of decorations, the Contractor is responsible for repairs.

The allowable material for each planter should be a mixture of:

- Branches spray-painted white or gold
- Cut eucalyptus
- Dried hydrangea blooms
- Dried *Magnolia grandiflora* branches
- Evergreen boughs
- Holly branches (both evergreen and deciduous)
- Ilex verticillata*
- Pinecones
- Red, Silver, or Gold ornaments
- Any other festive plant materials approved by the City prior to installation

Winter Decoration Examples



Winter Decoration Examples (cont.):



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2026 Spring Planting Locations: Overview

LOCATION	PLANT	SIZE	QUANTITY
P- Large Stone Urns (plants)- 45 plants Rangeline 40 Planters- 120 plants Midtown Plaza Planters- 32 plants Cnr Sidewalk at Carter Grm- 6 plants	Juncus Twister	1 gal	203
Sophia Square Courtyard- 54 flats IDC Urns- 16 flats Civic Square Parking Garage- 61 flats Rangeline 40 Planters- 60 flats Midtown Plaza Planters- 27 flats City Hall- S Side- 30 flats Sophia Sqr Cube Planters- 10 flats Center Sidewalk at Carter Green Planters- 3 flats Main St Cast Stone- 16 flats P- Small Stone Urns- 15 flats P- Large Stone Urns- 42 flats P- Iron Urns- 32 flats 96 th & Gray Rd- 30 flats 96 th & Priority Way- 36 flats 96 th & Delegates Row- 24 flats 96 th & Hazel Dell- 24 flats Monon & Carter Green Planters (flats) Tarkington- 15 flats Children's Art Gallery- 16 flats City Hall- Monument Sign- 15 flats City Center Plaza- 84 flats Window Boxes- 22 flats Monon and Carter Grm Planters- 2 flats	Pansy Majestic Giants II Sea Breeze Mix	1801 flats	634 flats
Divvy- 4 flats	Pansy- Citrus Mix	1801 flats	4 flats

Spring Planting List Per Location

**MAIN ST. CAST STONE PLANTERS
(16 LARGE PLANTERS; 16 SMALL PLANTERS)**

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801	16 flats

Each large planter gets approx. 10 plants.
Each small planter gets approx. 8 plants.

**SOPHIA SQUARE COURTYARD
(18 RECTANGULAR PLANTERS)
~~(BASE OF 12 TOPIARY PLANTERS)~~**

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801	54

~~Each topiary planter base gets nothing.~~
Each rectangular planter gets 3 flats of Pansy Mix.

No annuals in topiary planters.

PALLADIUM

SMALL STONE URNS (15):

<u>Plant</u>	<u>Size</u>	<u>Per Urn</u>	<u>Total Plants</u>
Pansy Majestic Giants II Sea Breeze Mix	1801	18 plants	15 flats

LARGE STONE URNS (15):

<u>Plant</u>	<u>Size</u>	<u>Per Urn</u>	<u>Total Plants</u>
Juncus Twister	1 gal	3	45
Pansy Majestic Giants II Sea Breeze Mix	1801	50 plants	42 flats

STONE PLANTERS (15):

<u>Plant</u>	<u>Size</u>	<u>Per Urn</u>	<u>Total Plants</u>
Empty for Spring			

IRON URNS (64):

<u>Plant</u>	<u>Size</u>	<u>Per Urn</u>	<u>Total Plants</u>
Pansy Majestic Giants II Sea Breeze Mix	1801	9 plants	32 flats

INDIANA DESIGN CENTER
(5 LARGE URNS & 6 SMALL URNS)

Spring

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801	16 flats

*Pansies mixed evenly throughout urns.

Small urns- 4 plants per urn. 24 plants total.

Large urns- 50 plants per urn (leave space at center). 250 plants total.

Spring Planting Details
(No maintenance)

Civic Square Parking Garage Planters

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	61 flats

East side: 25 planters- 40" x 16"- 20 plants per planter; 500 plants total
West side: 3 planters- 20" x 20"- 9 plants per planter; 27 plants total
South side: 19 planters- 47" x 20"- 30 plants per planter; 570 plants total

96th St and Gray Rd

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	30 flats

5 Annual Beds: 6 pansy flats per bed-
*Plant in front of ornamental grasses- plant 1-2" apart; leave edge of mulch near front of bed

96th St and Priority Way

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	36 flats

6 Annual Beds: 6 pansy flats per bed-
*Plant in front of ornamental grasses- plant 1-2" apart; leave edge of mulch near front of bed

96th and Delegates Row

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	24 flats

4 Annual Beds: 6 pansy flats per bed-
*Plant in front of ornamental grasses- plant 1-2" apart; leave edge of mulch near front of bed

96th and Hazel Dell Pkwy

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	24 flats

4 Annual Beds: 6 pansy flats per bed-

*Plant in front of ornamental grasses- plant 1-2” apart; leave edge of mulch near front of bed

Monon and Carter Green Planters (Four- 20” x 20”)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	2 flats

Half a flat for each planter.

Center Sidewalk at Carter Green Planters (Two- 24” x 60”)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Juncus Twister	1 gal	6
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	3

Details:

3 Juncus Twister (1 gal) per planter- in middle of planter in a row

1.5 flats of Pansy Mix (1801)- mixed throughout

Rangeline Rd- 40 Planters (24” x 60”)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Juncus Twister	1 gal	120
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	60

Details:

3 Juncus Twister (1 gal) per planter- in middle of planter in a row

1.5 flats of Pansy Mix (1801)- mixed throughout

Midtown Plaza Planters

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Juncus Twister	1 gal	32
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	27 flats

Planter Type 1:

Quantity: 5

Size: 48" x 24" x 24"

Details:

2 Juncus Twister in center of planter in row- 10 plants total

24 Pansy Mix (1801) throughout planter- 120 plants total

Planter Type 2:

Quantity: 16

Size: 36" diameter x 34" H

Details:

1 Juncus Twister in center of planter. 16 plants total.

12 Pansy Mix (1801) throughout planter. 192 plants total.

Planter Type 3:

Quantity: 7

Size: 30" diameter x 32" H

Details:

12 Pansy Mix (1801) throughout planter. 84 plants total.

Planter Type 4:

Quantity: 6

Size: 24" diameter x 27" H

Details:

1 Juncus Twister in center of planter. 6 plants total.

9 Pansy Mix (1801) around edge of planter. 54 plants total.

Planter Type 5:

Quantity: 2

30" diameter

Location: By the GOAT and the Social Cantina

Details:

12 plants per planter. 24 plants total.

City Hall- South Side

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	30



Spring annuals around edge adjacent to sidewalk of all 4 triangle beds.
 IF there is leftover, the adjacent narrow beds can get those plants.

Tarkington Entry Doors

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	15



Each Bed- 7.5 flats Pansy Mix

Divvy Restaurant (7 Planters, each 3' x 3')

THIS IS NOT TO BE PLANTED/ WORKED ON AFTER 10 AM

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Citrus Mix Standard	1801 flat	4

Each planter:

0.5 flats Pansy Citrus Mix (1801)

Children's Art Gallery (40 W. Main St)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	16

Urns (2)

Each urn gets half a flat of Pansy Mix

Dispersed throughout garden-

15 flats of Pansy Mix (1801)

City Hall- Monument Sign Bed

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	15



City Center Plaza
(Upper Deck Plaza at SW Corner of City Center & Rangeline Rd)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	84
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Per Large Planter (9)
Pansy Mix- 4 flats per planter

Per Small Planter (16)
Pansy Mix- 3 flats per planter

Sophia Square Cube Planters (10)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	10
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Per Planter:
1 flat of Pansy Mix

Window Boxes (55)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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*Pansy Majestic Giants II Sea Breeze Mix	1801 flat	22
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Per window box:
7 Pansy Mix

2026 Summer Planting Locations: Overview

Install and Maintain	Install Only	Location	Plant Name	Size	Quantity
	X	Downtown Bumpouts (6)	Angelonia- Pink	4.5" Pot	70
	X	Reflecting Pond	Angelonia- Pink	4.5" Pot	300
	X	War Memorial	Angelonia- Pink	4.5" Pot	100
X		Indiana Design Center- Large Urns (5)	Angelonia- Purple	4.5" Pot	40
	X	4th and Main Fountain	Angelonia- Purple	4.5" Pot	240
	X	96th and Delegates Row	Angelonia- Purple	4.5" Pot	96
	X	96th and Gray Rd	Angelonia- Purple	4.5" Pot	120
	X	96th and Hazel Dell Pkwy	Angelonia- Purple	4.5" Pot	96
	X	96th and Priority Way	Angelonia- Purple	4.5" Pot	144
	X	Children's Art Gallery	Angelonia- Purple	4.5" Pot	36
	X	City Center Plaza	Angelonia- Purple	4.5" Pot	136
	X	City Hall- Monument Sign Bed	Angelonia- Purple	4.5" Pot	200
	X	Downtown Bumpouts (6)	Angelonia- Purple	4.5" Pot	70
	X	Midtown Plaza Planters	Angelonia- Purple	4.5" Pot	144
	X	Monon and Carter Green Planters (4)	Angelonia- Purple	4.5" Pot	4
	X	Roundabout Urns	Angelonia- Purple	4.5" Pot	604
	X	Tarkington Sign Bed	Angelonia- Purple	4.5" Pot	50
	X	War Memorial	Angelonia- Purple	4.5" Pot	100
	X	City Hall- S Side Beds	Angelonia- White	4.5" Pot	350
	X	War Memorial	Angelonia- White	4.5" Pot	100
	X	City Hall- Tiered Fountain Beds	Begonia- Dragon Wing Pink	4.5" Pot	192
	X	Tarkington Entry Doors	Begonia- Dragon Wing Pink	4.5" Pot	60
	X	SE corner of City Center & Rangeline	Calibrachoa- Yellow	4.5" Pot	40
	X	City Hall- Tiered Fountain Beds	Canna- Pink	6" Pot	12
	X	Midtown Plaza Planters	Canna- Pink	6" Pot	10
X		Indiana Design Center- Large Urns (5)	Canna- Yellow	6" Pot	5
X		Palladium- Large Stone Urns (15 total)	Canna- Yellow	6" Pot	15
	X	96th and Delegates Row	Canna- Yellow	6" Pot	8

X	96th and Gray Rd	Canna- Yellow	6" Pot	10
X	96th and Hazel Dell Pkwy	Canna- Yellow	6" Pot	8
X	96th and Priority Way	Canna- Yellow	6" Pot	12
X	Children's Art Gallery	Canna- Yellow	6" Pot	2
X	City Center Plaza	Canna- Yellow	6" Pot	18
X	Roundabout Urns	Canna- Yellow	6" Pot	46
X	Sophia Sq.- Cube Planters (10)	Canna- Yellow	6" Pot	10
X	Midtown Plaza Planters	Coleus- Pineapple Surprise	4.5" Pot	6
X	Sophia Square Courtyard Planters	Colocasia Elephant Ear	4.5" Pot	36
X	Palladium- Small Stone Urns (15 total)	Cordyline	6" Pot	15
X	Midtown Plaza Planters	Dichondra- Silver Falls	4.5" Pot	18
X	Main St Knee-High Planters- W of Bubs	Dragon Wing Pink Begonia	4.5" Pot	200
X	Sophia Square Courtyard Planters	Impatiens- Dazzler Tutti Frutti Mix	1801 Flat	36
X	City Hall- N Side Courtyard Beds (2)	Impatiens- Dazzler Tutti Frutti Mix	4.5" Pot	90
X	Indiana Design Center- Large Urns (5)	Impatiens- Sunpatiens Pink	4.5" Pot	40
X	Indiana Design Center- Small Urns (6)	Impatiens- Sunpatiens Pink	4.5" Pot	12
X	SE corner of City Center & Rangeline	Impatiens- Sunpatiens Purple	4.5" Pot	40
X	Reflecting Pond	Lantana- Landmark Rose	4.5" Pot	150
X	SE corner of City Center & Rangeline	Lantana- Landmark Rose	4.5" Pot	40
X	Downtown Bumpouts (6)	Lantana- Landmark Rose Glow	4.5" Pot	70
X	SE corner of City Center & Rangeline	Lantana- Landmark Rose-TREE FORM	10" Pot	3
X	Children's Art Gallery	Lantana- Landmark Yellow	4.5" Pot	90
X	Children's Art Gallery	Lantana- White	4.5" Pot	90
X	Reflecting Pond	Lantana- White	4.5" Pot	150
X	Palladium- Iron Urns (64 total)	Lantana- Yellow	4.5" Pot	64
X	Palladium- Large Stone Urns (15 total)	Lantana- Yellow	4.5" Pot	90
X	Palladium- Stone Planters (15 total)	Lantana- Yellow	4.5" Pot	450
X	Window Boxes	Lantana- Yellow	4.5" Pot	56
X	Window Boxes	Lantana- Pink/ Yellow	4.5" Pot	54
X	Palladium- Iron Urns (64 total)	Petunia- Easy Wave Coral	4.5" Pot	128
X	Palladium- Large Stone Urns (15 total)	Petunia- Easy Wave Coral	4.5" Pot	120
X	Palladium- Small Stone Urns (15 total)	Petunia- Easy Wave Coral	4.5" Pot	120
X	Downtown Bumpouts (6)	Petunia- Easy Wave Sky Blue	4.5" Pot	70

X	Divvy Restaurant	Petunia- Purple	4.5" Pot	28
X	4th and Main Fountain	Purple Fountain Grass	1 gal	30
X	Midtown Plaza Planters	Purple Fountain Grass	1 gal	16
X	Rangeline- 40 Planters along bike lane	Purple Fountain Grass	1 gal	80
X	Window Boxes	Scaevola- Blue	4.5" Pot	84
X	Window Boxes	Scaevola- White	4.5" Pot	81
X	Rangeline- 40 Planters along bike lane	Silver Falls Dichondra	4.5" Pot	120
X	SE corner of City Center & Rangeline	Verbena- White	4.5" Pot	40
X	Main St Cast Stone Planters (30 total)	Vinca- Mediterranean XP Mix	4.5" Pot	135
X	4th and Main Fountain	Vinca- Mediterranean XP Mix	4.5" Pot	300
X	City Center Plaza	Vinca- Mediterranean XP Mix	4.5" Pot	462
X	Civic Square Parking Garage Planters	Vinca- Mediterranean XP Mix	4.5" Pot	364
X	Rangeline- 40 Planters along bike lane	Vinca- Mediterranean XP Mix	4.5" Pot	320
X	Sophia Sq.- Cube Planters (10)	Vinca- Mediterranean XP Mix	4.5" Pot	40
X	Sophia Sq.- NE Corner Bed	Vinca- Mediterranean XP Mix	4.5" Pot	12
X	Sophia Sq.- SE Corner Beds	Vinca- Mediterranean XP Mix	4.5" Pot	36
X	96th and Delegates Row	Vinca- Pink	4.5" Pot	144
X	96th and Gray Rd	Vinca- Pink	4.5" Pot	180
X	96th and Hazel Dell Pkwy	Vinca- Pink	4.5" Pot	144
X	96th and Priority Way	Vinca- Pink	4.5" Pot	216
X	Children's Art Gallery	Vinca- Pink	4.5" Pot	50
X	Midtown Plaza Planters	Vinca- Pink	4.5" Pot	96
X	Monon and Carter Green Planters (4)	Vinca- Pink	4.5" Pot	12
X	Roundabout Urns	Vinca- Pink	4.5" Pot	612
X	SE corner of City Center & Rangeline	Vinca- Pink	4.5" Pot	40
X	City Hall- S Side Beds	Vinca- Valiant Mix or similar	4.5" Pot	350

Spring Planting List Per Location

Main St Cast Stone Planters (30 total)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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Vinca- Mediterranean XP Mix	4.5" pot	135
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Each large planter (15) gets approx. 6 plants. = 90

Each small planter (15) gets approx. 3 plants. = 45

Sophia Square Courtyard Planters

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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Impatiens- Dazzler Tutti Frutti Mix	1801	36 flats
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Colocasia Elephant Ear	4.5"	36
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No annuals in topiaries.

Each rectangular planter (18) gets 2 flats of Impatiens and 2 colocasia

Palladium

SMALL STONE URNS (15):

<u>Plant</u>	<u>Size</u>	<u>Per Urn</u>	<u>Total Plants</u>
Cordyline	6"	1	15
Petunia- Easy Wave Coral	4.5" pot	8	120

LARGE STONE URNS (15):

<u>Plant</u>	<u>Size</u>	<u>Per Urn</u>	<u>Total Plants</u>
Canna Yellow	6"	1	15
Lantana Yellow	4.5" pot	6 plants	90
Petunia- Easy Wave Coral	4.5" pot	8 plants	120

STONE PLANTERS (15):

<u>Plant</u>	<u>Size</u>	<u>Per Urn</u>	<u>Total Plants</u>
Lantana Yellow	4.5" pot	30 plants	450

IRON URNS (64):

<u>Plant</u>	<u>Size</u>	<u>Per Urn</u>	<u>Total Plants</u>
Lantana Yellow	4.5" pot	1	64
Petunia- Easy Wave Coral	4.5" pot	2	128

Indiana Design Center

(5 Large Urns & 6 Small urns)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Angelonia- Purple	4.5" pot	40
Canna- Yellow	6" pot	5
Impatiens- Sunpatiens Pink	4.5" pot	52

Details:

Large Urns (5) (West side of property)-

Angelonia- Purple- 8 per urn- 40 plants

Canna- 1 pot per urn- 5 total plants

Impatiens Sunpatiens Pink - 8 per urn- 40 plants

1 Canna in center

8 angelonia between canna and impatiens

8 impatiens around border

Small Urns (6) (2 on S side, 4 on N side)-

Pink Impatiens - 2 per urn- 12 plants

**ENGLEDOW- PLANTING ONLY (CSD to maintain)
SUMMER LOCATIONS**

Civic Square Parking Garage Planters

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Vinca- Mediterranean XP Mix	4.5" Pot	364

East side: 25 planters- 40" x 16" - 8 plants per planter; 200 total

West side: 3 planters- 20" x 20" - 4 plants per planter, 12 total

South side: 19 planters- 47" x 20" - 8 plants per planter, 152 total

96th St and Priority Way

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Canna- Yellow	6" Pot	12
Angelonia- Purple	4.5" Pot	144
Vinca- Pink	4.5" Pot	216

6 Annual Beds:

*Plant in front of ornamental grasses; 2 cannas in back, 24 zigzag 2 rows Angelonia in middle; 36 vinca zigzag 2 rows in front

96th and Delegates Row

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Canna- Yellow	6" Pot	8
Angelonia- Purple	4.5" Pot	96
Vinca- Pink	4.5" Pot	144

4 Annual Beds:

*Plant in front of ornamental grasses; 2 cannas in back, 24 zigzag 2 rows Angelonia in middle; 36 vinca zigzag 2 rows in front

96th and Hazel Dell Pkwy

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Canna- Yellow	6" Pot	8
Angelonia- Purple	4.5" Pot	96
Vinca- Pink	4.5" Pot	144

4 Annual Beds:

*Plant in front of ornamental grasses; 2 cannas in back, 24 zigzag 2 rows Angelonia in middle; 36 vinca zigzag 2 rows in front

96th and Gray Rd

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Canna- Yellow	6" Pot	10
Angelonia- Purple	4.5" Pot	120
Vinca- Pink	4.5" Pot	180

5 Annual Beds:

*Plant in front of ornamental grasses; 2 cannas in back, 24 zigzag 2 rows Angelonia in middle; 36 vinca zigzag 2 rows in front

Monon and Carter Green Planters (Four- 20" x 20")

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Angelonia- Purple	4.5" pot	4
Vinca- Pink	4.5" pot	12

4 planters; each planter to get 1 Angelonia in middle with 3 vinca on edges

Main St Knee-High Planters; West of Bubs

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Dragon Wing Pink Begonia	4.5" pot	200

Length of beds is approximately 350' total, and 1.5' wide; plant in zigzag pattern approximately 24" apart

Rangeline Rd

40 Planters between City Center & Executive Dr- 24" x 60"

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Silver Falls Dichondra	4.5" Pot	120
Purple Fountain Grass	1 gal	80
Vinca- Mediterranean XP Mix	4.5" Pot	320

Details:

3 dichondra long-edge (2 on road-side; 1 on bike lane side)

2 Purple Fountain Grass in center in a row

8 Vinca around grass throughout planter

Midtown Plaza Planters

(Near SunKing Brewery; along Monon; 1 planter near Main/ Monon):

Quantity	Size
5	48" x 24" x 24"
16	36" diameter x 34" H
7	30" diameter x 32" H
6	24" diameter x 27" H
2	30" diameter x 32" H

Plant Name	Size	Quantity
Angelonia- Purple	4.5" Pot	144
Canna- Pink	6" Pot	10
Dichondra- Silver Falls	4.5" Pot	18
Purple Fountain Grass	1 gal	16
Vinca- Pink	4.5" Pot	96
Coleus- Pineapple Surprise	4.5" Pot	6

Planter Type 1:

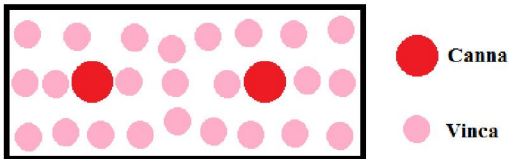
Quantity: 5

Size: 48" x 24" x 24"

Details:

2 Canna- Pink in center of planter in row

12 Vinca- Pink throughout planter



Planter Type 2:

Quantity: 16

Size: 36" diameter x 34" H

Details:

1 Purple Fountain Grass (1gal) in center of planter

6 Angelonia- Purple throughout planter

Planter Type 3:

Quantity: 7

Size: 30" diameter x 32" H

Details:

4 Vinca- Pink throughout planter

2 Dichondra Silver Falls around edge of planter

Planter Type 4:

Quantity: 6

Size: 24" diameter x 27" H

Details:

1 Coleus- Pineapple Surprise in center of planter

3 Angelonia- Purple around edge of planter

Planter Type 5:

Quantity: 2

30" diameter

Location: By the GOAT and the Social Cantina

Details:

4 Vinca- Pink throughout planter

2 Dichondra Silver Falls around edge of planter

City Hall- South Side Beds

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Angelonia- White	4.5" Pot	350
Vinca- Valiant Mix or similar	4.5" Pot	350

Angelonia to be planted behind vinca mix. All annuals to be as a border to the four triangle beds and two side beds leading into the side City Hall doors.

City Hall- North Side Courtyard Beds (2)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Impatiens- Dazzler Tutti Frutti Mix	4.5" pot	90

45 plants per side.

City Hall- Monument Sign Bed

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Angelonia- Purple	4.5" Pot	200

City Hall Tiered Fountain Beds

12 Planters (top 4 are only annuals- other 8 are half+ hostas)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Canna- Pink	6" Pot	12
Dragon Wing Begonia	4.5" Pot	192

Canna in center of top 4 beds- 3 plants per bed- 12 plants

Begonia mixed in all other beds (where hostas are not planted)- ~16 per bed

Reflecting Pond

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Angelonia- Pink	4.5" Pot	300
Lantana- Landmark Rose	4.5" Pot	150
Lantana- Landmark White	4.5" Pot	150

Plant in groups of ~10 of the same annuals and change the variety for each grouping.

DO NOT PLANT WITHIN PERENNIAL AREAS. PLANT IN CLUMPS AS ANNUALS.

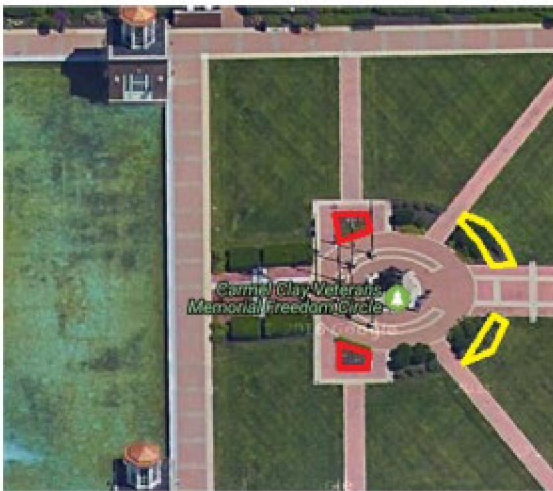


In both North and South beds,
start Planting this side and travel
Westward

War Memorial

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Angelonia- Pink	4.5" Pot	100
Angelonia- White	4.5" Pot	100
Angelonia- Purple	4.5" Pot	100

Mix all three plants together when planting. Plant in the red beds first, then finish the planting with the outer edge of the yellow beds.



SE corner of City Center & Rangeline

Two raised planters near Matt the Millers & Landscape bed near fountain

Plant Name	Size	Quantity
Calibrachoa- Yellow	4.5" Pot	40
Impatiens- Sunpatiens Purple	4.5" Pot	40
Verbena- White	4.5" Pot	40
Lantana- Landmark Rose- TREE FORM	10" Pot	3
Lantana- Landmark Rose	4.5" Pot	40
Vinca- Pink	4.5" Pot	40

Two Raised Planters along Rangeline Rd (Blue in the Photo):

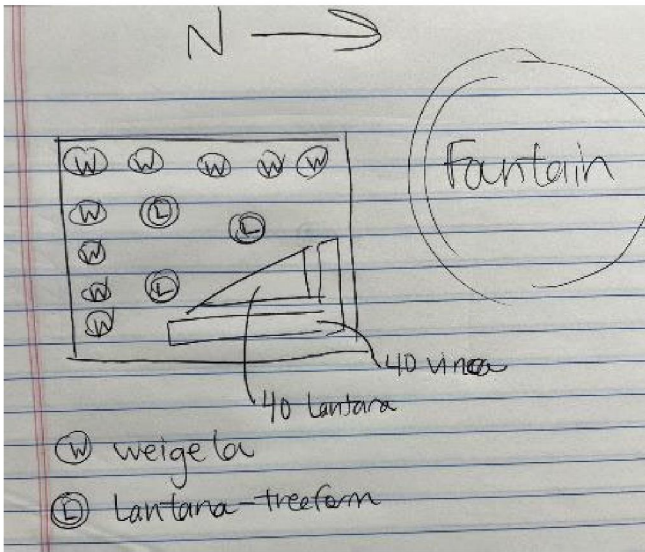
Calibrachoa- 20 per planter

Impatiens Purple- 20 per planter

Verbena White- 20 per planter

All 3 plants mixed together throughout planters

Landscape Bed Adjacent to Fountain (Red in the Photo):



9 weigela bushes along N and W sides

3 lantana trees pink and yellow

40 lantana pink and yellow- annuals

40 vinca pink

Divvy Restaurant (7 Planters, each 3' x 3')

THIS IS NOT TO BE PLANTED/ WORKED ON AFTER 10 AM

Any substitution for this location MUST be approved by Adam Herrington

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Petunia- Purple	4.5" Pot	28

Each planter: 4 plants Petunia around shrub.

City Center Plaza

(Upper Deck Plaza at SW Corner of City Center & Rangeline Rd)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Canna- Yellow	6" Pot	18
Angelonia- Purple	4.5" Pot	136
Vinca- Mediterranean XP Mix	4.5" Pot	462

Large Planters with Trees (7)

Angelonia- 8 plants per planter near tree- 56 plants

Vinca- Mix- 30 plants around border- 210 plants

Large Planters without Trees (2)

Canna- Yellow- 1 in center- 2 plants

Angelonia- 8 plants per planter near canna- 16 plants

Vinca- Mix- 30 plants around border- 60 plants

Small Planters (16)

Canna- Yellow- 1 in center- 16 plants

Angelonia- 4 plants per planter near canna- 64 plants

Vinca- Pink- 12 plants around border- 192 plants

Sophia Square- NE corner bed- near 'Anytime Fitness' Gym

ADD PERENNIALS AND DECREASE TO JUST EDGE OF ANNUALS

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Vinca- Mediterranean Mix	4.5" Pot	12



Sophia Square- SE corner beds- near 'The Pint Room'

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Vinca- Mediterranean Mix	4.5" Pot	36

All plants mixed throughout bed evenly.



Sophia Square Cube Planters (10)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Canna- Yellow	6" pot	10
Vinca- Mediterranean Mix	4.5" Pot	40

10 planters:

1 Canna in center of planter- 10 plants

Vinca- 4 plants around canna- 40 plants.

Tarkington Entry Doors

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Begonia- Dragon Wing Pink	4.5" pot	60



Tarkington Sign Bed

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Angelonia- Purple	4.5" pot	50



Window Boxes (55)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Lantana Pink/Yellow	4.5" Pot	54
Lantana Yellow	4.5" Pot	56
Scaevola- Blue	4.5" Pot	84
Scaevola- White	4.5" Pot	81

2 COLOR STYLES

NO similar window boxes side-by-side

STYLE 1 (27):

Lantana Pink/ Yellow- 2 in rear of window box- 54 plants

Scaevola- White- 3 in front of window bow- 81 plants

STYLE 2 (28):

Lantana Yellow- 2 in rear of window box- 56 plants

Scaevola- Blue- 3 in front of window bow- 84 plants

Children's Art Gallery

(40 W. Main St)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Canna- Yellow	6"	2
Lantana- Landmark Yellow	4.5" Pot	90
Lantana- Landmark- White	4.5" Pot	90
Angelonia- Purple	4.5" Pot	36
Vinca- Pink	4.5" Pot	50

Urns (2)

Canna-yellow- 1 per urn- 2 plants

Vinca- Pink- 2 per urn- 4 plants

Brick Planter Bed near Sidewalk

Vinca- Pink- 10 plants



Dispersed throughout rest of garden-

Lantana- Landmark Yellow	4.5" Pot	90
Lantana- Landmark- White	4.5" Pot	90
Angelonia- Purple	4.5" Pot	36
Vinca- Pink	4.5" Pot	36

Downtown Bumpouts (6 total)

Each bumpout gets 10 plants of each kind, mixed together. ONE BUMPOUT IS DIFFERENT. ** THE BUMPOUT IN FRONT OF FAYROUZ MEDITERRANEAN CAFE HAS A TRIANGLE OF LANDSCAPE THAT NEEDS ADDITIONAL 40 Mix of PLANTS TO THIS AREA **

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Angelonia- Pink	4.5” Pot	70
Angelonia- Purple	4.5” Pot	70
Petunia- Easy Wave Sky Blue	4.5” Pot	70
Lantana- Landmark Rose Glow	4.5” Pot	70

4th and Main Roundabout Beds- around fountain

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Purple Fountain Grass	1 gal	30
Angelonia- Purple	4.5" pot	240
Vinca- Mediterranean Mix	4.5" pot	300

Purple Fountain Grass near back- 10 per section- 30 plants total

Angelonia in front of Fountain Grass- 80 plants per section- 240 plants total

Vinca Mix- 100 plants each per section- 300 plants total



32 Roundabouts with Urns

96th & Commerce
96th & Shelborne
96th and Spring Mill
96th & Towne
106th and Gray
106th & Shelborne
106th & Springmill
106th & Towne
116th and Shelborne
116th and Spring Mill
136th and Ditch
136th St & Illinois/ Oak Ridge Rd
136th and Spring Mill
Carmel Dr & City Center
City Center & Kinzer
Guilford & Carmel Dr
Guilford & City Center
Main St and Illinois
Main St and Spring Mill
Oak Ridge and Adios Pass
Oak Ridge & Bennett
136th & Keystone (2 Urns)
Main & Keystone (2 Urns)
126th & Keystone (2 Urns)
Carmel & Keystone (2 Urns)
116th & Keystone (2 Urns)
106th & Keystone (2 Urns)
96th & Westfield Blvd. (4 - 3' Urns with drip)
136th St & Gray Rd (3 - 4' Urns)
141st & Ditch (1 - 3' Urn with spray)
141st & Spring Mill Rd. (3 - 3' Urns with spray)
Main St & Gray Rd (1 - 3' Urn).
106th & College (5 - 3' Urns)

*Adjusted quantities based on size of urn/ quantity of urns at location.

Roundabout Urn Plants

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Canna- Yellow	6" Pot	46
Angelonia- Purple	4.5" Pot	604
Vinca- Pink	4.5" Pot	612

9' Wide Urns (21 total):

Canna in center- 1 per urn- 21 plants
Angelonia around canna- 25 per urn- 525 plants
Vinca around Angelonia- 25 per urn- 525 plants

3-4' Wide Urns (25 total):

Keystone Interchanges (12 urns)

96th/ Westfield (4 urns)

Main/ Gray (1 urn)

136th/ Gray (3 urns)

106th and College (5 urns)

Canna in center- 1 per urn- 25 plants
Angelonia around canna- 3 per urn- 75 plants
Vinca around Angelonia- 3 per urn- 75 plants

2' Wide Urns (4 total):

141st/ Springmill (3 urns)

141st/ Ditch (1 urn)

Angelonia in center- 1 per urn- 4 plants
Vinca around Angelonia- 3 per urn- 12 plants

Fall Planting Locations: Overview

LOCATION	PLANT	SIZE	QUANTITY
P- Large Stone Urns (45)	Juncus Twister	1 gal	45
P- Iron Urns (64) IDC Urns (25) Children's Art Gallery (10) City Hall Monument Bed (40)	Kale- White Flowering	6" pots	139
P- Small Stone Urns (30) P- Large Stone Urns (150) P- Iron Urns (128) Main St Cast Stone (144) Children's Art Gallery (20) City Center Plaza (59) Window Boxes (165)	Snapdragon- Yellow	4.5"	696
P- Small Stone Urns (7) P- Large Stone Urns (42) P- Iron Urns (22) IDC Urns (11) Sophia Sq Courtyard (54) 96 th St and Priority Way (36) 96 th St and Delegates Row (24) 96 th St and Hazel Dell (24) 96 th St and Gray Rd (30) Children's Art Gallery (12) City Center Plaza (59) Window Boxes (13) Civic Square Parking Garage Planters (61)	Pansy- Citrus Mix	1801 flats	425
Rangeline Planters (240) Midtown Plaza Planters (78) Sophia Square Cubes (20) Center Sidewalk at Carter Green (12)	English Ivy	4.5" pots	350
Rangeline Planters (120) P- Small Stone Urns (60) Monon and Carter Green Planters (4) Midtown Plaza Planters (46) Tarkington Entry Door Beds (90) Children's Art Gallery (2) Sophia Square Cube Planters (10)	Chrysanthemum Orange	9" pots	438

Center Sidewalk at Carter Green (6) City Hall South Side Beds (100)			
City Hall Monument Bed (40)	Chrysanthemum Red	9" pots	40
Divvy Restaurant Planters (4)	Pansy- Ocean Breeze Mix	1801 flats	4

Fall Planting List Per Location

PALLADIUM

SMALL STONE URNS (15):

<u>Plant</u>	<u>Size</u>	<u>Per Urn</u>	<u>Total Plants</u>
Snapdragon Yellow	4"	2	30
Chrysanthemum Orange	4"	4	60
Pansy Citrus Mix	1801	8 plants	7 flats

LARGE STONE URNS (15):

<u>Plant</u>	<u>Size</u>	<u>Per Urn</u>	<u>Total Plants</u>
Juncus Twister	1 gal	3	45
Snapdragon Yellow	4"	10	150
Pansy Citrus Mix	1801	50 plants	42 flats

STONE PLANTERS (15):

<u>Plant</u>	<u>Size</u>	<u>Per Urn</u>	<u>Total Plants</u>
Empty for Fall			

IRON URNS (64):

<u>Plant</u>	<u>Size</u>	<u>Per Urn</u>	<u>Total Plants</u>
Flowering Kale White	6"	1	64
Snapdragon Yellow	4"	2	128
Pansy Citrus Mix	1801	6 plants	22 flats

**INDIANA DESIGN CENTER
(5 LARGE URNS & 6 SMALL URNS)**

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Pansy Citrus Mix	1801	11 flats
Flowering Kale White-	4.5"	25 plants

Large Urns (5) (West side of property)-
 Kale- 5 plants near center
 Pansy- 2 flat per urn
 Pansies are mixed around edge of urn

Small Urns (6) (2 on S side, 4 on N side)-
 Pansy- 3 plants per urn

MAIN ST. CAST STONE PLANTERS (16 large; 16 small)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Snapdragon- Yellow	4.5"	144 plants

Each large planter gets 6 plants of Snapdragon. 96 plants.
 Each small planter gets 3 plants of snapdragon. 48 plants.

SOPHIA SQUARE COURTYARD

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Pansy Citrus Mix	1801	54

No annuals in topiary planters.
 Each rectangular planter gets 3 flats of pansy mix.

PLANTING ONLY- Fall Planting Details

Civic Square Parking Garage Planters

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Pansy Citrus Mix	1801 flat	61 flats

East side: 25 planters- 40" x 16"- 20 plants per planter; 500 plants total

West side: 3 planters- 20" x 20"- 9 plants per planter; 27 plants total

South side: 19 planters- 47" x 20"- 30 plants per planter; 570 plants total

96th St and Priority Way

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Pansy Matrix Citrus Mix	1801 flat	36 flats

6 Annual Beds: 6 pansy flats per bed-

*Plant in front of ornamental grasses- plant 1-2" apart; leave edge of mulch near front of bed

96th and Delegates Row

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Pansy Matrix Citrus Mix	1801 flat	24 flats

4 Annual Beds: 6 pansy flats per bed-

*Plant in front of ornamental grasses- plant 1-2" apart; leave edge of mulch near front of bed

96th and Hazel Dell Pkwy

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Pansy Matrix Citrus Mix	1801 flat	24 flats

4 Annual Beds: 6 pansy flats per bed-

*Plant in front of ornamental grasses- plant 1-2" apart; leave edge of mulch near front of bed

96th and Gray Rd- new location

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Pansy Matrix Citrus Mix	1801 flat	30 flats

5 Annual Beds: 6 pansy flats per bed-

*Plant in front of ornamental grasses- plant 1-2" apart; leave edge of mulch near front of bed

Monon and Carter Green Planters (Four- 20" x 20")

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Chrysanthemum Orange	9" pot	4

Center Sidewalk at Carter Green Planters (Two- 24" x 60")

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
English Ivy	4.5" pot	12
Chrysanthemum- Orange	9" pot	6

Details:

3 Mums in a row down center of planter

6 English Ivy (3 per long-edge) planted along edge

Rangeline Rd- 40 Planters

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
English Ivy	4.5" pot	240
Chrysanthemum- Orange	9" pot	120

Details:

3 Mums in a row down center of planter

6 English Ivy (3 per long-edge) planted along edge

Midtown Plaza Planters

<u>Quantity</u>	<u>Size</u>
5	48" x 24" x 24"
16	36" diameter x 34" H
7	30" diameter x 32" H
6	24" diameter x 27" H

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
English Ivy	4.5" pot	78
Chrysanthemum- Orange	9" pot	46

Planter Type 1:

Quantity: 5

Size: 48" x 24" x 24"

Details:

3 mums in row down the center of the planter

6 ivy (3 per long-side of planter) planted near edge of planter

Planter Type 2:

Quantity: 16

Size: 36" diameter x 34" H

Details:

1 mum in center

3 ivy around edge of planter

Planter Type 3:

Quantity: 7

Size: 30" diameter x 32" H

Details:

1 mum in center

Planter Type 4:

Quantity: 6

Size: 24" diameter x 27" H

Details:

1 mum in center

Planter Type 5:

Quantity: 2

30" diameter

Location: By the GOAT and the Social Cantina

Details:

1 mum in center

City Hall- South Side

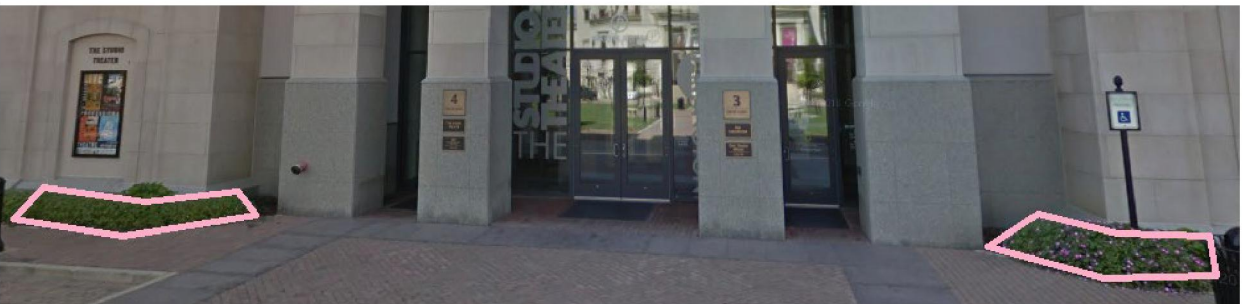
<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Chrysanthemum- Orange	9" pot	100



~25 Mums along edge of 4 triangle beds.

Tarkington Entry Doors

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Chrysanthemum- Orange	9" pot	90



EACH BED:

3 staggered rows of 15 mums near the entrance doors

Divvy Restaurant (7 Planters, each 3' x 3')

THIS IS NOT TO BE PLANTED/ WORKED ON AFTER 10 AM

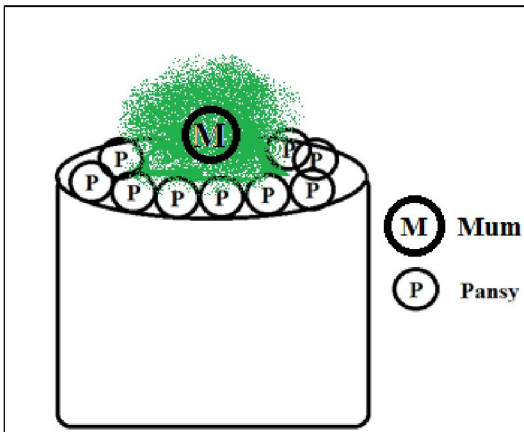
<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Pansy- Ocean Breeze Mix	1801 flat	4

Each planter:

0.5 flats Pansy Ocean Breeze Mix (1801)

Children's Art Gallery (40 W. Main St)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Chrysanthemum- Orange	9" pot	2
Pansy Citrus Mix	1801 flat	12
Snapdragons- Yellow	4.5" pot	20
Kale- White Flowering	9" pot	10



Urns (2)

Pansy- 1 flat per urn

Mum- White- 1 mum in center

Dispersed throughout garden-

10 plants of Kale

20 pots of Snapdragon

10 flats of Pansy

City Hall- Monument Sign Bed

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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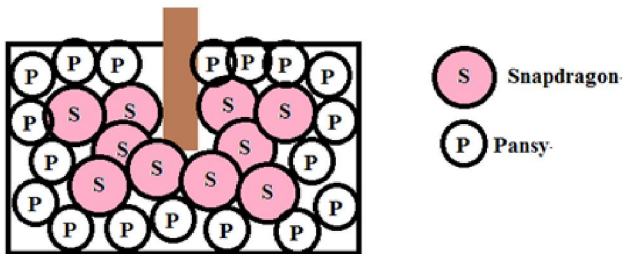
Chrysanthemum- Red	9" pot	40
Kale- Flowering White	9" pot	40



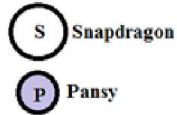
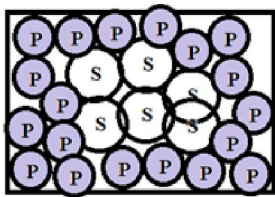
Kale in 2 zig-zag rows in back
Mums in 2 zig-zag rows in front

City Center Plaza (Upper Deck Plaza at SW Corner of City Center & Rangeline Rd)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Pansy Citrus Mix	1801 flat	59
Snapdragon- Yellow	4.5" pot	236



Large Planters (9)
Pansy- 3 flats per planter around edges
Snapdragon- 12 pots per planter near center



Small Planters (16)

Pansy- 2 flats per planter around edges
 Snapdragon- 8 pots per planter in center

Sophia Square Cube Planters (10)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Chrysanthemum- Orange	9” pot	10
English Ivy	4.5” pot	20

Details:

1 Mum in center of planter
 2 English Ivy in each corner near edge in front only (not back towards building)

Window Boxes (55)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Pansy Citrus Mix	1801 flat	13
Snapdragon- Yellow	4.5” pot	165

Mix of pansies on both sides of box- 4 plants per box.
 3 Snapdragons in center of box.

Winter Décor Locations: Overview

WINTER

LOCATION	PLANT	SIZE	QUANTITY
Main St Stone Planters (32) Midtown Plaza Planters (12) Monon and Carter Green Planters (4) Rangeline 40 Planters (120) Roundabout Urns (17)	Low growing Juniper	3 gal	185
Sophia Square Courtyard (72) Palladium Planters/ Urns (64) Sophia Sq Cube (10)	Decorative Winter Décor with Ornamentation	12" insert	146
City Center Plaza (36)	Decorative Winter Décor with Ornamentation	15" insert	36
Palladium Planters/ Urns (30) IDC Urns (5) 96 th St and Priority Way (18) 96 th St and Delegates Row (12) 96 th St and Hazel Dell (12) 96 th St and Gray Rd (15) City Hall- Monument Sign (9) City Center Plaza (16) Roundabout Urns (68) Midtown Plaza Planters (32)	Decorative Winter Décor with Ornamentation	21" insert	217
Window Boxes (28) Roundabout Urns (4)	Loose Decorative Evergreen & Ornamentation	3' x 3' area	32
City Center Plaza (6)	Cut River Birch Thick Branches (3"+)	5-6' long	6

****5-6 URNS MUST NOT HAVE ANY ORNAMENTS IN THEM. INSTEAD JUST USE BLUE RIBBONS/ BOWS AND WHITE BIRCH AND PINE CONES WITH GREENERY. NO RED COLORS OR ORNAMENTS IN THESE**

5-6 URNS

Winter Décor List per Location

**ENGLEDOW (INSTALL AND MAINTAIN)
WINTER LOCATIONS:**

Main St Cast Stone Planter:

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Low growing Juniper	3 gal	32

Each planter gets one juniper in the center.

**Sophia Square Courtyard
(18 RECTANGULAR STONE PLANTERS
~~AND BASE OF 12 TOPIARY PLANTERS~~)**

Sophia square: The topiaries are NOT to have any decorations.
Only the 18 rectangular stone planters will have winter décor.

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Winter decorative mix pots	12" insert	72

4- 12" pots per planter: 72 pots total for this area



Palladium Planters & Urns

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Winter decorative mix pots	12" insert	64
Winter decorative mix pots	21" insert	30
Fresh Garland Rolls	75' roll	

4- 12" pots per planter: 72 pots total for this area

Small Stone Urns (15)- will get 1, 21" insert- 15 total

Large Stone Urns (15)- will get 1, 21" insert- 15 total

~~Stone planters (15)- will get 1, 75' roll fresh garland- 15 rolls total~~

Iron Urns (64) will get 1, 12" insert- 64 total

Palladium Annual Bed Terms:

15 – Stone urns approximately 3 ft. wide (referred to as SMALL STONE URNS)

15 – Stone urns approximately 5 ft. wide (referred to as LARGE STONE URNS)

15 – Stone planters connecting the 3 and 5 ft. wide urns: each of these planters is approximately 19" wide and about 23 ft. long (referred to as STONE PLANTERS)

64 – Iron urns approximately 18" planting width (referred to as IRON URNS)

Indiana Design Center (5 Large Urns & 6 Small Urns)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Winter decorative mix pots	21" insert	5

Small Urns (6)- will not get anything

Large Urns (5)- will get 1, 21" insert- 5 total

**ENGLEDOW- INSTALL (CSD to maintain)
WINTER LOCATIONS:**

Civic Square Parking Garage Planters

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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Empty for winter season

~~East side: 25 planters 40" x 16" 2 inserts per planter; 50 total~~

~~West side: 3 planters 20" x 20" 1 insert per planter; 3 total~~

~~South side: 19 planters 47" x 20" 2 inserts per planter; 38 total~~

96th St and Priority Way

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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Winter decorative mix pots	21" insert	18
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6 Annual Beds: 3 inserts per bed

*Plant in front of ornamental grasses; blend all inserts together

96th and Delegates Row

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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Winter decorative mix pots	21" insert	12
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4 Annual Beds: 3 inserts per bed

*Plant in front of ornamental grasses; blend all inserts together

96th and Hazel Dell Pkwy

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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Winter decorative mix pots	21" insert	12
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4 Annual Beds: 3 inserts per bed

*Plant in front of ornamental grasses; blend all inserts together

96th and Gray Rd

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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Winter decorative mix pots	21" insert	15
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5 Annual Beds: 3 inserts per bed

*Plant in front of ornamental grasses; blend all inserts together

Monon and Carter Green Planters (Four- 20" x 20")

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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Low growing Juniper	3 gal	4
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1 juniper per planter

City Hall- Monument Sign Bed

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
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Winter decorative mix pots	21" insert	9
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Decoration for the landscape bed surrounding the City Hall Monument on the North Front Lawn of City Hall



City Center Plaza

(Upper Deck Plaza at SW Corner of City Center & Rangeline Rd)

Plant Name	Size	Quantity
Winter decorative mix pots	15" insert	36
Winter decorative mix pots	21" insert	16
Cut River Birch Thick Branches (3"+)	5-6' long	6

Decoration for the 9 large planters (two large WITHOUT trees- needs birch bark) and 16 small planters at the City Center Plaza.

Large planters (9) will get 4, 15" inserts- 36 total.
 Small planters (16) will get 1, 21" insert- 16 total.



Sophia Square Cube Planters (10)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Winter decorative mix pots	12" insert	10

Cube planters (10)- will get 1, 12" insert- 10 total.

Window Boxes (55)

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Loose decorative evergreen	3' x 3' area	28

Loose winter decoration, greenery, and ornamentation for the 55 window boxes throughout Carmel.



32 Roundabouts with Urns

96th & Commerce- 4 pots total
96th & Shelborne- 4 pots total
96th and Spring Mill- 4 pots total
96th & Towne- 4 pots total
106th and Gray- 4 pots total
106th & Shelborne- NONE
106th & Springmill Rd- NONE
106th & Towne- NONE
116th and Shelborne- NONE
116th and Spring Mill- 4 pots total
136th and Ditch- NONE
136th St & Illinois/ Oak Ridge Rd- NONE
136th and Spring Mill- NONE
Carmel Dr & City Center- 4 pots total
City Center & Kinzer- 4 pots total
Guilford & Carmel Dr- 4 pots total
Guilford & City Center- 4 pots total
Main St and Illinois- 4 pots total
Main St and Spring Mill- 4 pots total
Oak Ridge and Adios Pass- 4 pots total
Oak Ridge & Bennett- 4 pots total
136th & Keystone (2 Urns)- 2 pots total
Main & Keystone (2 Urns)- 2 pots total
126th & Keystone (2 Urns)- 2 pots total
Carmel & Keystone (2 Urns)- 2 pots total
116th & Keystone (2 Urns)- 2 pots total
106th & Keystone (2 Urns)- 2 pots total
96th & Westfield Blvd. (4 - 3' Urns with drip)-JUNIPERS
136th St & Gray Rd (3 – 4' Urns)- JUNIPERS
141st & Ditch (1 – 3' Urn with spray)- JUNIPERS
141st & Spring Mill Rd. (3 – 3' Urns with spray) - JUNIPERS
Main St & Gray Rd (1 – 3' Urn)- JUNIPERS
106th & College (5 – 3' Urn) - JUNIPERS

ROUNABOUT URN PLANT TOTAL:

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Winter decorative mix pots	21" insert	68
Loose material and decoration and greenery	3' x 3' size	4
Low growing Junipers	3 gal	17

Roundabout urn details.

4 Small urns (12-24" wide) to receive 1 juniper or loose greenery.

13 Medium urns NOT AT KEYSTONE (3-4' wide) to receive 1 juniper.

12 Medium urns FOR KEYSTONE (3-4' wide) to receive 1, 21" insert- 12 total.

14 Large urns (8-10' wide) to receive 4, 21" inserts- 56 total.

****5-6 URNS MUST NOT HAVE ANY ORNAMENTS IN THEM. INSTEAD JUST USE BLUE RIBBONS/ BOWS AND WHITE BIRCH AND PINE CONES WITH GREENERY. NO RED AND NO ORNAMENTS IN THESE 5-6 URNS**

Rangeline Rd- 40 Planters
between City Center & Executive Dr
24" x 60" each

Plant Name	Size	Quantity
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Low growing junipers	3 gal	120
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Each planter gets 3- 3 gal junipers

Winter decorative mix pots	15" insert	120
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Each planter (40) will get 3, 15" inserts.



Midtown Plaza Planters

(Near SunKing Brewery; along Monon; 1 planter near Main/ Monon):

<u>Plant Name</u>	<u>Size</u>	<u>Quantity</u>
Low growing juniper	3 gal	12
Winter decorative mix pots	21" insert	32

Quantity	Size/ Details
7	48" x 24" x 24"- to get 2, 21" insert- 14 total
16	36" diameter x 34" H- to get 1, 21" insert- 16 total
7	30" diameter x 32" H- to get 1, 3 gal. low grow juniper
5	24" diameter x 27" H- to get 1, 3 gal. low grow juniper
2	36" diameter by the GOAT and the Social Cantina- to get 1, 21" insert- 16 total

End of Specifications

City of Carmel

ONE CIVIC SQUARE
 CARMEL, INDIANA 46032-2584
 FORM APPROVED BY STATE BOARD OF ACCOUNTS FOR CITY OF CARMEL - 1997

INDIANA RETAIL TAX EXEMPT
 CERTIFICATE NO. 003120155 002 0
 FEDERAL EXCISE TAX EXEMPT
 35-6000972

PURCHASE ORDER NUMBER

119244

THIS NUMBER MUST APPEAR ON INVOICES, A/P
 VOUCHER, DELIVERY MEMO, PACKING SLIPS,
 SHIPPING LABELS AND ANY CORRESPONDENCE

PURCHASE ORDER DATE	DATE REQUIRED	REQUISITION NO.	VENDOR NO.	DESCRIPTION
2/3/2026			355465	Flowers out of ROW

ENGLEDOW PROPERTIES LLC VENDOR 1100 E 116TH ST CARMEL, IN 46032 -		Street Department SHIP TO 3400 W. 131st Street Carmel, IN 46074-		(317) 733-2001
--	--	---	--	----------------

PURCHASE ID	BLANKET	CONTRACT	PAYMENT TERMS	FREIGHT
108140				
QUANTITY	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE	EXTENSION

Department: 1206 Fund: 101 General Fund

Account: 43-504.00

1 Each Flower maintenance

\$60,000.00
 Sub Total \$60,000.00



Send Invoice To:
Street Department

3400 W. 131st Street
 Carmel, IN 46074-
 (317) 733-2001

PLEASE INVOICE IN DUPLICATE

DEPARTMENT	ACCOUNT	PROJECT	PROJECT ACCOUNT	AMOUNT
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PAYMENT \$60,000.00

* A/P VOUCHER CANNOT BE APPROVED FOR PAYMENT UNLESS THE P.O. NUMBER IS MADE A PART OF THE VOUCHER AND EVERY INVOICE AND VOUCHER HAS THE PROPER SWORN AFFIDAVIT ATTACHED. I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

SHIPPING INSTRUCTIONS

- *SHIP PREPAID.
- *C.O.D. SHIPMENT CANNOT BE ACCEPTED.
- *PURCHASE ORDER NUMBER MUST APPEAR ON ALL SHIPPING LABEL
- *THIS ORDER ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENT THERETO.

ORDERED BY
 TITLE

Lee M. Higginbotham
 Lee Higginbotham
 Commissioner

Zac Jackson
 Zac Jackson
 CFO

CONTROL NO. **119244**

City of Carmel

ONE CIVIC SQUARE
CARMEL, INDIANA 46032-2584

FORM APPROVED BY STATE BOARD OF ACCOUNTS FOR CITY OF CARMEL - 1997

INDIANA RETAIL TAX EXEMPT
CERTIFICATE NO. 003120155 002 0

FEDERAL EXCISE TAX EXEMPT
35-6000972

Page 1 of 1

PURCHASE ORDER NUMBER

119279

THIS NUMBER MUST APPEAR ON INVOICES, A/P
VOUCHER, DELIVERY MEMO, PACKING SLIPS,
SHIPPING LABELS AND ANY CORRESPONDENCE

PURCHASE ORDER DATE	DATE REQUIRED	REQUISITION NO.	VENDOR NO.	DESCRIPTION
2/3/2026			358653	Flower installation

ENGLEDOW, INC	Street Department
<i>VENDOR</i> 1100 E 116TH ST	<i>SHIP TO</i> 3400 W. 131ST Street
CARMEL, IN 46032 -	Carmel, IN 46074-
	Matt Higginbotham (317) 733-2001

PURCHASE ID	BLANKET	CONTRACT	PAYMENT TERMS	FREIGHT
108194				
QUANTITY	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE	EXTENSION

Department: 2201 Fund: 2201 Motor Vehicle Highway FND

Account: 43-504.00

1 Each	Flower Maintenance	\$122,000.00	\$122,000.00
		Sub Total	\$122,000.00



Send Invoice To:
Street Department

3400 W. 131st Street
Carmel, IN 46074-
(317) 733-2001

PLEASE INVOICE IN DUPLICATE

DEPARTMENT	ACCOUNT	PROJECT	PROJECT ACCOUNT	AMOUNT
				\$122,000.00

SHIPPING INSTRUCTIONS

- *SHIP PREPAID.
- *C.O.D. SHIPMENT CANNOT BE ACCEPTED.
- *PURCHASE ORDER NUMBER MUST APPEAR ON ALL SHIPPING LABEL
- *THIS ORDER ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENT THERETO.

PAYMENT

* A/P VOUCHER CANNOT BE APPROVED FOR PAYMENT UNLESS THE P.O. NUMBER IS MADE A PART OF THE VOUCHER AND EVERY INVOICE AND VOUCHER HAS THE PROPER SWORN AFFIDAVIT ATTACHED. I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

ORDERED BY

Lee Higginbotham
Commissioner

Zac Jackson
CFO

TITLE

CONTROL NO. **119279**

**ADDITIONAL SERVICES AMENDMENT TO
AGREEMENT FOR GOODS AND SERVICES**

THIS AMENDMENT TO THE AGREEMENT FOR GOODS AND SERVICES ("Agreement") entered into by and between the City of Carmel and TMT, Inc., (the "Vendor"), as City Contract dated February 7, 2018 shall amend the terms of the Agreement by adding the additional services to be provided by Vendor consistent with the Scope of Work attached hereto and incorporated herein as Exhibit "A". The terms and conditions of the Agreement shall not otherwise be affected by this Additional Services Amendment and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment as follows:

CITY OF CARMEL, INDIANA
by and through its Board of Public
Works and Safety

TMT, Inc.

By:

By:

Laura Campbell, Presiding Officer

Authorized Signature

Date: _____

Printed Name

James Barlow, Member

Title

Date: _____

FID/TIN: 35-2082986

Alan Potasnik, Member

Date: _____

Date: 2/13/2026

ATTEST:

Jacob Quinn, Clerk

Date: _____

Exhibit A



T M T, Inc.

1719 WEST 161ST STREET
WESTFIELD, IN 46074
317-506-0319
"TREES WITH A WOMAN'S TOUCH"

February 10, 2026

To: Todd Gillian
Street Department
City of Carmel

From: Suzy DuBois
T M T, Incorporated

Concerning: Quote for Tree Ring Mulching, Weed Treatment and Other Landscaping Services

Project Cost \$81,894.00

Thank you once again for the opportunity,

Suzy DuBois
T M T, Incorporated



City of Carmel

TREE RING MULCHING, WEED TREATMENT AND OTHER LANDSCAPING SERVICES

I. SCOPE OF SERVICES

This contract covers services including tree ring mulching, weed treatment and other landscaping maintenance tasks. Contractor shall provide all labor, materials, equipment, and services necessary to perform the required landscape maintenance.

II. CITY OF CARMEL REPRESENTATIVE

Any questions regarding this contract should be directed at:

Street Department
3400 W 131st St
Carmel, IN 46074

Phone: 317-733-2001

Email: tgillian@carmel.in.gov and aherrington@carmel.in.gov

III. WORK REQUIREMENTS

A. Applicable Standards:

1. The Contractor must adhere to American National Standards Institute (ANSI A300) and (ANSI Z133.1) current edition.
2. The Contractor is solely responsible for traffic control and must coordinate with the appropriate city department(s) in advance. Blocking public streets is prohibited unless prior approval is obtained from the relevant city departments, and the Carmel Representative is notified. Traffic control measures must comply with state, county, local highway construction codes, and other applicable laws. A traffic maintenance plan must be submitted to the Carmel Engineering Department for approval if any lane closure is required. Unless otherwise directed, the relevant traffic control reference will be the **CONCISE HANDBOOK FOR TEMPORARY TRAFFIC CONTROL, Construction, Maintenance, and Utility Operations, 2016, SP-3.**



City of Carmel

B. Work Requirements:

1. The Contractor must be certified and hold all required applicator licenses issued by the state of Indiana. Additionally, the Contractor shall possess any necessary city right-of-way permits. The Contractor is responsible for adhering to all relevant environmental, chemical, and other applicable laws while fulfilling its obligations.
2. The Contractor shall provide all necessary labor, trucks, equipment, supplies, materials, safety devices, and any other resources required to complete the work.
3. Maintenance operations must be performed in a manner that does not damage trees, shrubs, grass, other plant materials, or hardscape infrastructure. In the event of damage, the Contractor is responsible for repairing or replacing the affected areas and must contact the Carmel Representative to assess the damage.
4. Any debris resulting from the work must be removed from the site. The cost for this cleanup shall be included in the initial quote. The work area must be kept safe and orderly until all cleanup is completed. Equipment and materials may not remain overnight on public or private property under any circumstances.
5. Staging vehicles or equipment on public sidewalks or paths is strictly prohibited. To fulfill the city's contractor requirements for accessing the paths for maintenance work, please provide signage such as "Workers Present" or "Trail Closed" on the side of the path, at the ends of the path where your equipment is located. (Please allow people a space around you, if possible and be mindful of driving on the edges of the asphalt so as to not break or crush the path.
6. Contractor shall adhere to Carmel Section 6-158 Noise Regulations.
7. The Contractor assumes full responsibility for any injuries, damages, expenses, or losses to individuals or property, whether public or private, resulting from or related to the project. The Contractor must repair or compensate for such damages to the satisfaction of both the injured party and the Owner, at no cost to the Owner.
8. The Contractor will schedule work to take place between 7:00 a.m. and 6:00 p.m., Monday through Saturday, unless otherwise authorized in advance by the Carmel Representative. Work on city holidays is prohibited.
9. Contractor shall require authorization from the Carmel Representative for any sub-contracted work. Otherwise, all work shall be completed by employees of the Contractor.
10. Any changes to the scope of work under the Contract must be agreed upon in writing by both the Contractor and Carmel Representative before commencing any altered or modified work.



City of Carmel

No claims for additional work or materials will be accepted unless covered by a written agreement signed by all parties involved.

11. The Contractor must notify the Carmel Representative at least seven (7) calendar days prior to starting any application work. This notice is to confirm the timeline for completing the application tasks.
12. The Contractor must submit product labels for all proposed fertilizers, herbicides, pesticides and other chemicals to the Carmel Representative for approval before use.
13. A pre-work meeting must take place between the Carmel Representative and the Contractor, including the personnel responsible for overseeing the work, before any tasks begin. The purpose of this meeting is to ensure the mulch installation work meets the standards outlined in the contract.
14. At the start of each layout project, the Contractor must send an email notification to dmindham@carmel.in.gov and aherrington@carmel.in.gov to indicate the beginning of the work.
15. Submit invoices to Connally Weed at cweed@carmel.in.gov and cc Todd Gillian at tgillian@carmel.in.gov.

IV. APPLICATION SPECIFICATIONS

A. Mulch Type

1. Mulch shall be purchased by the City of Carmel.

B. Application Timing

1. Spring:
 - a. Mulch trees and shrubs no earlier than April 1st and no later than May 31st.
 - b. Apply two (2) inches of mulch as needed to maintain proper coverage.
2. Fall:
 - a. Rake tree rings to loosen matted mulch no earlier than September 1st and no later than September 15th.
 - b. This loosening promotes water penetration and should occur before pre-emergent application as per the Weed Treatment Frequency section.

C. Tree Ring Application

1. Mulch Raking:
 - a. Rake away and level existing mulch and loose soil to prepare for even placement of new mulch.
 - b. Loose material can be used to level lawnmower tire ruts.
 - c. No additional soil should be placed on the root ball.



City of Carmel

2. Tree Ring Specifications:
 - a. Trees in landscaped areas should have a minimum five (5) foot diameter ring covered with two (2) inches of mulch.
 - b. Trees surrounded by turf will require mulch rings.
3. Mulch Spacing:
 - a. Mulch shall not be placed against the plant stem/tree trunk.
 - b. Maintain a three (3) inch gap between mulch and the plant stem/tree trunk.
 - c. Existing mulch should be pulled away from tree trunks, maintaining the three (3) inch space.
4. Smaller Spaces:
 - a. If space around the tree is less than five (5) feet (between path/sidewalk and curb), the mulch ring should be squared off between the path and curb.

D. Weed Treatment

1. Application type
 - a. Pre-emergent Treatment:
 - All tree rings must be treated with pre-emergent.
 - Spot treat with a Round-up/Surflan mixture or hand pull as needed throughout the growing season.
 - Tree suckers or sprouts must NOT be sprayed with Round-up.
 - Tree root suckers must be treated with 'Sucker Stopper' (naphthaleneacetic acid) or Scythe (pelargonic acid) to regulate growth or cut to grade as needed.
 - b. Spray Equipment Requirements:
 - Equipment must have a shield to prevent herbicide contact with unintended plant foliage, tree trunks, stems, or suckers.
 - Ensure no drift occurs that could cause herbicide contact with desirable plants.
2. Application Frequency
 - a. Pre-emergent Treatment:
 - Minimum of two (2) treatments per year.
 - SPRING: First mandatory application no earlier than March 15th and no later than March 31st.
 - FALL: Second mandatory application no earlier than September 1st and no later than September 15th. (to be completed immediately after loosening matted mulch, as per Section IV.B.2.a)

V. MULCH INSTALLATION AND WEED TREATMENT LOCATIONS

The project includes, but is not limited to, mulch installation and weed treatment for the following tree ring locations:



City of Carmel

LOCATIONS	NUMBER OF TREES	
	<i>Sidewalk to sidewalk</i>	<i>Back side of sidewalk</i>
TOTAL: 6247 TREES + 25 YARDS		
River Rd; (12780 River Rd north to E 146 th St) <u>Includes:</u> the double tree row south of E Main St on the east side of River Rd from Fletcher Trace south to Macalister Trace; a 300' section to the west of River Rd on E Main St; <u>Also includes:</u> trees southwest of E Main St/River Rd <u>and</u> east of River Rd, north of Main St, where no sidewalk	474	
Cherry Creek Blvd; (Mississinewa Dr to River Rd) <u>Includes:</u> trees in tree lawn at River Road roundabout	295	
Community Dr: (Cherry Creek Blvd to River Rd)	46	
Haverton Way; (Pheasant Ct to Lost Oaks Dr)	134	
Hazel Dell Pkwy; (14501 Hazel Dell Pky to Avian Way, mulch all the trees together; match existing)	25 yards	
Hazel Dell Pkwy; (E 96 th St to E 146 th St)	620	63
E 96 th St; (Haverstick Rd to Hazel Dell Pkwy (median only)	56	
E 116 th St and Hazel Dell Pky; SE Corner (behind path)		10
Gray Rd; (E 136 th St roundabout)	7	22
Gray Rd; (E Main St roundabout)	27	5
Gray Rd; (E 126 th St roundabout)	19	
Gray Rd; (12110 Gray Rd to E 136 th St, east and west sides) and (E 136 th St to Wedgewood Ln, west side)	95	
Gray Rd; (Gray Rd Park to E 116 th St, east side)	43	
Gray Rd; (E 96 th St to E 106 th St)	60	
E Main St; (Christ Community Church driveway entrance – 4770 E Main St west to 4443 E Main St)	49 <small>north side only</small>	37 <small>trees on south side where no sidewalk</small>
E Smoky Row; (Landser Pl to Carson Ct, south side only)	22	
E Main St; (1 st Ave SE to Lexington Blvd roundabout, north and south sides)	59	8
N Rangeline Rd; (W Main St to 861 N Rangeline Rd, east and west sides including trees behind path at Smoky Row Roundabout)	85	28
S Rangeline Rd; (E Main St to City Center, east side only)	16	15
933, 1390 and 1422 Keystone Pkwy (along Keystone Frontage Rd)		16
W Elm St; (Veterans Way to S Rangeline Rd, south side)	6	
S Rangeline Rd; (Carmel Dr to E City Center Dr, median and east side)	26	
S Rangeline Rd; (Carmel Dr to E 116 th St)	33	
1 Civic Sq; (individually mulched trees only)	49	
2 Civic Sq; (individually mulched trees only)		10
Executive Dr; (east of Rangeline Rd)		9
Monon Greenway at Midtown (tree pits)		73



City of Carmel

E Carmel Dr; (Keystone Pkwy to Rangeline Rd)	80	
Westfield Blvd; (E 96 th St to E 99 th St)	54	14
Pointe Pky; (E 116 th St to E 116 th St)	8	
E 116 th St; (S Guilford Rd to Keystone Pkwy)	25	94
City Center Dr; (Pennsylvania St – S Rangeline Rd)	193	4 Along Pallidum
Adams St; (W Carmel Dr to City Center Dr)	27	
W Carmel Dr; (Arbor Dr to S Guilford Rd)	21	
W Smoky Row; (Kensington Pl to Freeland Way)	11	
Congressional Blvd; (City Center Dr to Pennsylvania St, median only)	58	
College Ave/College Dr; (Pennsylvania St to E 116 th St, median only, 2 locations)	24	
Pennsylvania St; (College Ave to City Center Dr) <u>Includes:</u> north of City Center Dr, in median	133	
Old Meridian St; (Pennsylvania St to Guilford Rd) <u>Includes:</u> both islands at Pennsylvania St	52	
S Guilford Rd; (City Center Dr to W Main St, east and west sides)	34	
Grand Blvd; (S Guilford Rd to Old Meridian St, median only)	17	
Oak Ridge Rd; (W 136 th St to W 146 th St)	139	
Illinois St; (W 106 th St to W 136 th St)	487	
116 th St; (Springmill Blvd – Pennsylvania St, median only)	35	
Springmill Rd; (W 106 th St to W Main St) (W Main St to W 146 th St, median and east side, east side is W Main St to E 136 th St only)	287	
Ditch Rd; (W 136 th St to W 146 th St)	112	
Towne Rd; (W 96 th St to W 146 th St)	440	
Shelborne Rd; (W 116 th St to W 126 th St) <u>Includes:</u> north of W 126 th St, and trees in 116 th St roundabout area	182	106 W 116 th St/Shelborne Rd only
W 126 th St; (Shelborne Rd to Towne Rd)	180	
W 131 st St; (“east of Towne Rd named W Main St”; Shelborne Rd to Springmill Rd) <u>Includes:</u> trees west and north of Shelborne Rd	529	
W 141 st St; (Ditch Rd to Towne Rd, north and south sides)	91	
W 136 th St; (Ditch Rd to Oak Ridge Rd)	293	

City of Carmel

ONE CIVIC SQUARE
CARMEL, INDIANA 46032-2584

FORM APPROVED BY STATE BOARD OF ACCOUNTS FOR CITY OF CARMEL - 1997

INDIANA RETAIL TAX EXEMPT
CERTIFICATE NO. 003120155 002 0

FEDERAL EXCISE TAX EXEMPT
35-6000972

Page 1 of 1

PURCHASE ORDER NUMBER

119320

THIS NUMBER MUST APPEAR ON INVOICES, A/P
VOUCHER, DELIVERY MEMO, PACKING SLIPS,
SHIPPING LABELS AND ANY CORRESPONDENCE

PURCHASE ORDER DATE	DATE REQUIRED	REQUISITION NO.	VENDOR NO.	DESCRIPTION
2/3/2026			00352696	Mulch contract

T M T INC	Street Department
VENDOR 1719 W 161ST ST	SHIP TO 3400 W. 131ST Street
WESTFIELD, IN 46074 -	Carmel, IN 46074-
	Matt Higginbotham (317) 733-2001

PURCHASE ID	BLANKET	CONTRACT	PAYMENT TERMS	FREIGHT
108245				
QUANTITY	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE	EXTENSION

Department: 2201 Fund: 2201 Motor Vehicle Highway FND

Account: 43-504.00

1 Each	Mulching	\$85,000.00	\$85,000.00
		Sub Total	\$85,000.00



Send Invoice To:
Street Department

3400 W. 131st Street
Carmel, IN 46074-
(317) 733-2001

PLEASE INVOICE IN DUPLICATE

DEPARTMENT	ACCOUNT	PROJECT	PROJECT ACCOUNT	AMOUNT
				\$85,000.00

SHIPPING INSTRUCTIONS

- *SHIP PREPAID.
- *C.O.D. SHIPMENT CANNOT BE ACCEPTED.
- *PURCHASE ORDER NUMBER MUST APPEAR ON ALL SHIPPING LABEL
- *THIS ORDER ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENT THERETO.

PAYMENT

* A/P VOUCHER CANNOT BE APPROVED FOR PAYMENT UNLESS THE P.O. NUMBER IS MADE A PART OF THE VOUCHER AND EVERY INVOICE AND VOUCHER HAS THE PROPER SWORN AFFIDAVIT ATTACHED. I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

ORDERED BY

Lee Higginbotham
Commissioner

TITLE

Zac Jackson
CFO

CONTROL NO. **119320**

CARTER GREEN SPECIAL EVENT / FACILITY USE REQUEST FORM

Event submitted 30 days prior to event

Request submission date: 02/05/2026

Information

PLEASE SECTION V IN POLICY REGARDING FIREWORKS/NOISE ORDINANCES.

Department Review:

MAC: yes 02/16/2026

CFD: **NO RESPONSE**

ENG: yes, 02/18/2026

STREETS:yes, 02/17/2026

CPD: please see attached email

PARKS:yes, 02/17/2026

1. CITY FACILITY REQUESTED:

Chris Rohr, Fire Marshall: I have already cleared him on the approval for what he will be shooting however I am not the authority to green light him to do it outside the current dates allowable and property location.

Mark all that apply

FACILITY*

- CARTER GREEN (area between Center for the Performing Arts & James Building)**
- ALLIED SOLUTIONS CENTER FOR THE PERFORMING ARTS EAST PATIO (on the Campus of the Center for the Performing Arts)**

Allied Solutions: Indiana Wind Symphony Performance that evening at 7p in Studio Theater and a Center Presents show in the Palladium at 8p.

2. EVENT DETAILS:

Event Purpose & Description:

Provide a brief description of event

Wedding Event: The display will last 5 to 10 minutes using 1.4 probe fireworks
Attach additional pages if needed-SEE BELOW

Event Date Start*

3/7/2026

Event Date End*

3/7/2026

If multiple dates, please list

Set-Up time*

5:00:00 PM

Tear Down End time*

11:00:00 PM

Event Start time:*

5:00:00 AM

Event End time:*

12:00:00 AM

Rehearsal*

No Yes

Number of People Expected:*

6

Fees?

Will a Fee be charged for this event? If yes, please describe below.

YES NO

3. STREET(S) REQUESTED:

Neighborhood Name/Streets to be closed

Include addresses as appropriate

UPLOAD MAP

An easy to read, color map of the area is required with submission.

- Type of Closure:
- Rolling closure
 - Total closure
 - Lane restrictions - explain below
 - Other - explain below
 - N/A

Explain lane restrictions needed and other needed below:

Further Info for type of closure

4. SPECIAL REQUESTS:

Mark all that apply

- REQUESTS:
- ELECTRICITY
 - JAMES BUILDING RESTROOMS (CARTER GREEN) *Extra fees apply
 - N/A
 - Other

5. CITY SERVICES NEEDED:

Mark all that apply

- CITY SERVICES NEEDED:
- Cones/Barricades (signed agreement required)
 - Detour/Traffic Redirection Signs (signed agreement required)
 - Emergency Medical Services (EMS) (Extra fees may apply)
 - Extra Patrol During Event (when available)
 - Traffic Control (Extra fees may apply)
 - On-site Security (Assigned off-duty CPD officers, extra fees will apply)
 - No Parking Signs (Pick up at Carmel Police Department)
 - Trash Trailer (\$150 fee may be applied for use)
 - N/A
 - Other

EVENT SET UP:

Mark all that apply

- Stage

Size of Stage

- Tent(s) – If placing a tent over the entire green space at Midtown Plaza, the exclusive vendor for tent rental is A-Classic Party Rentals (317-251-7368). Otherwise, you may use the vendor of your choice.

Size of Tent (s) (Tents 20 x 20 or larger require inspection by Carmel Fire Department, 317-571-2600)

- Bounce House

- N/A

- Other

Circle City Pyrotechnics Inc

Name of Merchants(s) doing the setup

3174861676

Phone Number of Merchant(s) doing set up:

VENDORS:

Mark all that apply

- Vendors**
- VENDORS PRESENT
 - FOOD SERVED (May be subject to Hamilton County Health Department inspection.)
 - ALCOHOL SERVED - Please see Section R under "General Terms and Conditions" in the Public Use Policy.
 - N/A

6. CONTACT INFORMATION:



Contact Person Donald Eicks

Email circdecitypyros@aol.com

Phone Number: 3174861676

Cell Number: 3174353663

Name/Organization: Circle City Pyrotechnics Inc

Address

Street Address
264 N Old State Rd 67 S
Address Line 2

City Martinsville State / Province / Region In

Postal / Zip Code 46151 Country

Organization Type: * Individual

Residency Is the requestor a citizen of the City of Carmel?

Yes

No

SECURITY DEPOSIT AND FEE:

A refundable Security Deposit in the amount of \$100 for any applicant located or residing **within** Carmel city limits or a non-refundable event fee in the amount of \$150 for any applicant located or residing **outside** of Carmel city limits must be received prior to application review or processing.

Payment may be made online using a credit or debit card at <https://www.govpaynow.com> . PLC #A0026j, calling the Govpay call center at 1-888-604-7888 (give them PLC#) or in the form of a certified check or money order made payable to the City of Carmel. (Mail to: Carmel City hall, Attn: Lobby Desk, 1 Civic Square, Carmel, IN 46032)

DISCLAIMER:

The Carmel Board of Public Works and Safety reserves the right, in its sole discretion, to deny any facility use request and/or revoke any previously granted request to use a City facility for any lawful reason.

Acknowledgement and Agreement

Mayor's Office

ACKNOWLEDGEMENT AND AGREEMENT TO COMPLY WITH SPECIAL EVENT/FACILITY USE POLICY

I have read and understand the City of Carmel, Indiana ("City") [Special Event/Facility Use Policy](#) and agree to be bound by all the terms and conditions set forth therein.

I will leave the City facility I use in the same condition that it was immediately prior to my use thereof. I agree to pay for any damage, repair or clean-up costs incurred by the City as a result of my use of a City facility.

I hereby certify that I, and the organization I represent, if applicable, agree to be bound by the City's Special Event/Facility Use Policy and by any addition conditions or restrictions placed upon my/our use of a City facility by the Board. I understand that the Board has the right to deny, alter or revoke my request for the use of a City facility for any lawful reason. I and/or my organization also agree to indemnify and hold harmless the City of Carmel and all of its directors, officers, employees, agents and affiliates from any claims of whatever nature (whether foreseeable or not) arising from or in connection with this Application for any damages, costs or expenses incurred directly or indirectly as a result of my/our use of the City-owned facility and/or property.

Age Confirmation * **I confirm that I am 18 years of age or older.**

Special Event/Facility Use Policy * **By selecting this box, I hereby acknowledge that I have read and fully understand the City of Carmel, Indiana ("City") Special Event/Facility Use Policy and agree to be bound by all the terms and conditions set forth therein.**

Circle City Pyrotechnics Inc
Name of Organization/Applicant

*



Signature of Authorized Agent/Applicant

Donald Eicks / Lead Shooter
Printed Name and Title (If applicable)

*

317-486-1676
Phone Number (Required)

Laura Campbell, Presiding Officer

Date: _____

James Barlow, Member

Date: _____

Alan Potasnik, Member

Date: _____

ATTEST:

Jacob Quinn, City Clerk

Date

Special Conditions: _____

264 N Old State Rd 67S
Martinsville, IN 46151
Address of Organization/Applicant

2/5/2026
Date

GO TO THE CITY OF CARMEL USE ONLY TAB AND CLICK ON SUBMIT

City of Carmel Use Only

Approved this _____ day of _____, 20

CITY OF CARMEL, INDIANA

By and Through its Board of Public Works and Safety

RE: Facility Use Request In for Review DUE 02/23



Rush, Michael T

To ● Hoskins, Elizabeth



Reply



Reply All



Forward



Tue 2/17/2026 5:00 PM

You forwarded this message on 2/18/2026 8:47 AM.

We will need more information regarding the traffic needs for the wedding on 6/19. I believe they will just need assistance with traffic during the entrance but would need some details to pass on to on-duty shift.

The 3/7 request for a private fireworks display will generate complaints. I'm not sure private events were in mind when the exemption for "Events authorized by the Board of Public Works" was included in the noise ordinance.

Otherwise, all good.

Rush

M. Todd Rush
Lieutenant, Carmel Police Dept
317-571-2729
mrush@carmel.in.gov



CONFIDENTIALITY NOTICE: This E-mail (including attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. §§ 2510-2521, is confidential and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited, and may be subject to criminal and civil penalties. If you have received this transmission in error, please immediately call us at (317) 571-2500, delete the transmission from all forms of electronic storage, and destroy all hard copies. DO NOT FORWARD this transmission. Receipt of this electronic mail message by anyone other than the intended recipient(s) is not a waiver of any attorney-client work product, investigatory law enforcement privilege or any other applicable privilege. Thank you.



SPECIAL EVENT / FACILITY USE REQUEST

Request submission date: 01/22/2026

Department Review:

MAC: Yes 02/16/2026

ENG: yes, 02/18/2026

CPD: yes, 02/20/2026

CFD: **NO RESPONSE**

STREETS: yes, 02/17/2026

PARKS: Yes 02/16/2026

Information

1. CITY FACILITY(S) REQUESTED:

Facility(s)

Civic Square Fountain Area

Civic Square Gazebo / Lawn

Monon & Main Plaza

Midtown Plaza

Reflecting Pool

Other:

o Please click [here](#) to request [the Carter Green or East Patio](#).

2. EVENT DETAILS

Event Purpose & Description: *

Provide a brief description of event

Wedding Entrance Ceremony (also known as a Baarat)

Attach additional pages if needed-SEE BELOW

Has this event been held at City facility before? *

Yes No

Event Date Start *

6/19/2026

Event Date End *

6/19/2026

If multiple dates, please list

Set-Up time: *

8:00:00 AM

Tear Down time: *

10:00:00 AM

End Time

Event Start time: *

9:00:00 AM

Event End time: *

9:30:00 AM

Rehearsal

No Yes

Number of People Expected: *

500

Fees?

Will a Fee be charged for this event? If yes, please describe below.

Yes No

2. STREET(S) REQUESTED:

Neighborhood Name/Streets to be closed

13150 Ditch Road, Carmel Indiana 46032

(Ditch Road & W. Main St)

Include addresses as appropriate

Upload Map

An easy to read, color map of the area is required with submission.

Baraat Map.jpeg

564.53KB

- Type of Closure:**
- Rolling closure
 - Total closure
 - Lane restrictions - explain below
 - Other - explain below
 - N/A

Explain lane restrictions needed and other needed below:

Further Info for type of closure Assistance directing traffic

3. SPECIAL REQUESTS:



- Requests:**
- Electricity
 - Fountain Restroom - Fountain/Gazebo
 - Reflecting Pool Restrooms
 - N/A
 - Other

4. CITY SERVICES NEEDED: Mark all that apply



- City Services Needed**
- Cones/Barricades (signed agreement required)
 - Detour/Traffic Redirection Signs (signed agreement required)
 - Emergency Medical Services (EMS) (Extra fees may apply)
 - Extra Patrol During Event (when available)
 - Traffic Control (Extra fees may apply)
 - On-site Security (Assigned off-duty CPD officers, extra fees will apply)
 - No Parking Signs (Pick up at Carmel Police Department)
 - Trash Trailer (\$150 fee may be applied for use)
 - N/A
 - Other

5. EVENT SET UP:



- Stage
Size of Stage
 - Tent(s) – If placing a tent over the entire green space at Midtown Plaza, the exclusive vendor for tent rental is A-Classic Party Rentals (317-251-7368). Otherwise, you may use the vendor of your choice.
Size of Tent (s) (Tents 20 x 20 or larger require inspection by Carmel Fire Department, 317-571-2600)
 - Bounce House
 - N/A
 - Other
- Name of Merchants(s) doing the setup
- Phone Number of Merchant(s) doing set up:

6. VENDORS:



Vendors

- Vendors Present
- Food Served (May be subject to Hamilton County Health Department Inspection)
- Alcohol Served (Please see Section R under "General Terms and Conditions" in the Special Event/Facility Use Policy)
- N/A

Vendors Present *

Approximately how many vendors will be present?

3

7. CONTACT INFORMATION:



Contact Person *

Usnal Gill

Email *

usnal@apanacheaffair.com

Phone Number: *

8185347300

Cell Number:

Name/Organization:

Address

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Organization Type: *

Individual

Residency

Is the requestor a citizen of the City of Carmel?

Yes

No

SECURITY DEPOSIT AND FEE:



A refundable Security Deposit in the amount of \$100 for any applicant located or residing **within** Carmel city limits or a non-refundable event fee in the amount of \$150 for any applicant located or residing **outside** of Carmel city limits **must** be received prior to application review or processing.

Payment may be made online using a credit or debit card at <https://www.govpaynow.com> . PLC #a0026j, calling the Govpay call center at 1-888-604-7888 (give them PLC#) or in the form of a certified check or money order made payable to the City of Carmel. (Mail to: Carmel City hall, Attn: Lobby Desk, 1 Civic Square, Carmel, IN 46032)

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Acknowledgement and Agreement

Mayor's Office

ACKNOWLEDGEMENT AND AGREEMENT TO COMPLY WITH SPECIAL EVENT/FACILITY USE POLICY

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I will leave the City facility I use in the same condition that it was immediately prior to my use thereof. I agree to pay for any damage, repair or clean-up costs incurred by the City as a result of my use of a City facility.

I hereby certify that I, and the organization I represent, if applicable, agree to be bound by the City's Special Event/Facility Use Policy and by any addition conditions or restrictions placed upon my/our use of a City facility by the Board. I understand that the Board has the right to deny, alter or revoke my request for the use of a City facility for any lawful reason. I and/or my organization also agree to indemnify and hold harmless the City of Carmel and all of its directors, officers, employees, agents and affiliates from any claims of whatever nature (whether foreseeable or not) arising from or in connection with this Application for any damages, costs or expenses incurred directly or indirectly as a result of my/our use of the City-owned facility and/or property.

Age Confirmation * I confirm that I am 18 years of age or older.

Special Event/Facility Use Policy * By selecting this box, I hereby acknowledge that I have read and fully understand the City of Carmel, Indiana ("City") Special Event/Facility Use Policy and agree to be bound by all the terms and conditions set forth therein.

A Panache Affair / Usnal Gill
Name of Organization/Applicant

*



Signature of Authorized Agent/Applicant

Usnal Gill - Project Coordinator
Printed Name and Title (If applicable)

*

8185347300
Phone Number (Required)

Address of Organization/Applicant

1/22/2026
Date

Submit

City of Carmel Use Only

Approved this _____ day of _____, 20

CITY OF CARMEL, INDIANA

By and Through its Board of Public Works and Safety

Laura Campbell, Presiding Officer

Date: _____

James Barlow, Member

Date: _____

Alan Potasnik, Member

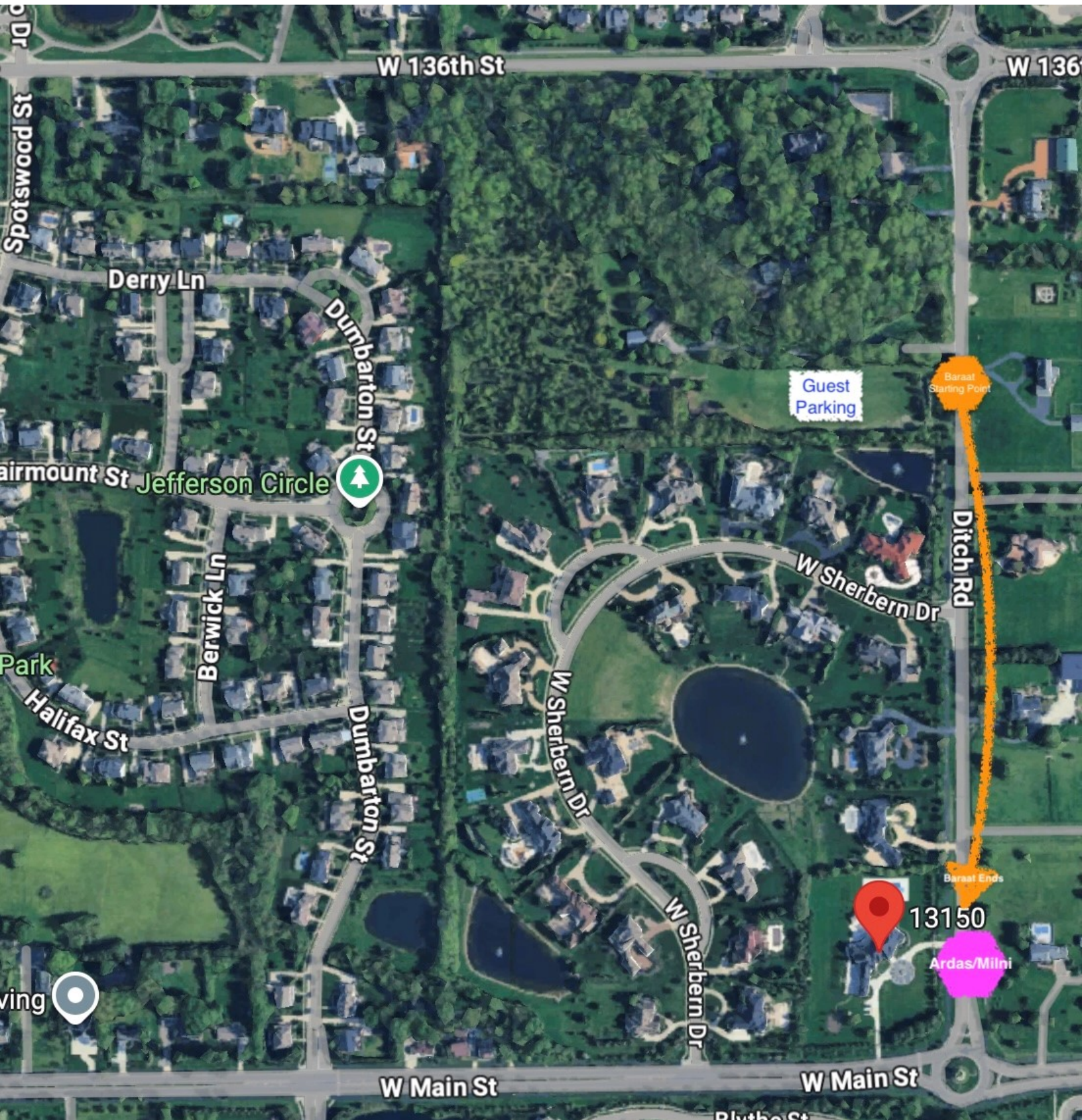
Date: _____

ATTEST:

Jacob Quinn, City Clerk

Date

Special Conditions: _____





SPECIAL EVENT / FACILITY USE REQUEST

Their insurance does not cover our policy requirements

Request submission date: 02/13/2026
Department Review:
MAC: Yes 02/16/2026
ENG: yes, 02/18/2026
CPD: yes, 02/18/2026
CFD: **NO RESPONSE**
STREETS: yes, 02/17/2026
PARKS: Yes 02/16/2026

Information

1. CITY FACILITY(S) REQUESTED:

- Facility(s)**
- Civic Square Fountain Area
 - Monon & Main Plaza
 - Reflecting Pool
 - Civic Square Gazebo / Lawn
 - Midtown Plaza
 - Other

o Please click [here](#) to request [the Carter Green or East Patio](#).

2. EVENT DETAILS

Event Purpose & Description: *

Provide a brief description of event

The Climb is a community-based walk and fundraiser hosted by Brittany Dewbrew-Hale and Leila Mortazavi in partnership with Postpartum Support International (PSI), the world's leading non-profit for perinatal mental health.

This event serves as a "climb" toward wellness, designed to raise awareness for the mental health challenges that many new parents face, including postpartum depression, anxiety, and other perinatal mood disorders. Our goal is to "Shine a Light" on these often-hidden struggles, reduce stigma, and build a local "village" of support for families.

Attach additional pages if needed-SEE BELOW

Has this event been held at City facility before? *

- Yes No

Event Date Start *

10/4/2026

Event Date End *

10/4/2026

If multiple dates, please list

Set-Up time: *

9:00:00 AM

Tear Down time: *

6:00:00 PM

End Time

Event Start time: *

11:00:00 AM

Event End time: *

5:00:00 PM

Rehearsal

- No Yes

Number of People Expected: *

150

Fees?

Will a Fee be charged for this event? If yes, please describe below.

- Yes No

2. STREET(S) REQUESTED:

Neighborhood Name/Streets to be closed I don't think we will need any streets shut down.
Include addresses as appropriate

Upload Map An easy to read, color map of the area is required with submission.

Type of Closure:

- Rolling closure
- Total closure
- Lane restrictions - explain below
- Other - explain below
- N/A

Explain lane restrictions needed and other needed below:

Further Info for type of closure

3. SPECIAL REQUESTS:

Requests:

- Electricity
- Fountain Restroom - Fountain/Gazebo
- Reflecting Pool Restrooms
- N/A
- Other

4. CITY SERVICES NEEDED: Mark all that apply

City Services Needed

- Cones/Barricades (signed agreement required)
- Detour/Traffic Redirection Signs (signed agreement required)
- Emergency Medical Services (EMS) (Extra fees may apply)
- Extra Patrol During Event (when available)
- Traffic Control (Extra fees may apply)
- On-site Security (Assigned off-duty CPD officers, extra fees will apply)
- No Parking Signs (Pick up at Carmel Police Department)
- Trash Trailer (\$150 fee may be applied for use)
- N/A
- Other

5. EVENT SET UP:

- Stage
Size of Stage
- Tent(s) – If placing a tent over the entire green space at Midtown Plaza, the exclusive vendor for tent rental is A-Classic Party Rentals (317-251-7368). Otherwise, you may use the vendor of your choice.
Size of Tent (s) (Tents 20 x 20 or larger require inspection by Carmel Fire Department, 317-571-2600)
- Bounce House
- N/A
- Other

Name of Merchants(s) doing the setup

Phone Number of Merchant(s) doing set up:

6. VENDORS:

- Vendors**
- Vendors Present
 - Food Served (May be subject to Hamilton County Health Department Inspection)
 - Alcohol Served (Please see Section R under "General Terms and Conditions" in the Special Event/Facility Use Policy)
 - N/A

Vendors Present * Approximately how many vendors will be present?
10

7. CONTACT INFORMATION:

Contact Person * Brittany Dewbrew-Hale

Email * flourish.mentalhealth.llc@gmail.com

Phone Number: * 3176905171

Cell Number:

Name/Organization: Flourish Mental Health and Wellness

Address

Street Address
5123 Saint Charles Pl

Address Line 2

City State / Province / Region
Carmel Indiana

Postal / Zip Code Country
46033-5955 United States

Organization Type: * Individual

Residency Is the requestor a citizen of the City of Carmel?

Yes
 No

SECURITY DEPOSIT AND FEE:

A refundable Security Deposit in the amount of \$100 for any applicant located or residing **within** Carmel city limits or a non-refundable event fee in the amount of \$150 for any applicant located or residing **outside** of Carmel city limits **must** be received prior to application review or processing.

Payment may be made online using a credit or debit card at <https://www.govpaynow.com> . PLC #a0026j, calling the Govpay call center at 1-888-604-7888 (give them PLC#) or in the form of a certified check or money order made payable to the City of Carmel. (Mail to: Carmel City hall, Attn: Lobby Desk, 1 Civic Square, Carmel, IN 46032)

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Acknowledgement and Agreement

Mayor's Office

ACKNOWLEDGEMENT AND AGREEMENT TO COMPLY WITH SPECIAL EVENT/FACILITY USE POLICY

I have read and understand the City of Carmel, Indiana ("City") [Special Event/Facility Use Policy](#) and agree to be bound by all the terms and conditions set forth therein.

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Age Confirmation * I confirm that I am 18 years of age or older.

Special Event/Facility Use Policy * By selecting this box, I hereby acknowledge that I have read and fully understand the City of Carmel, Indiana ("City") Special Event/Facility Use Policy and agree to be bound by all the terms and conditions set forth therein.

Flourish Mental Health and Wellness
Name of Organization/Applicant

*



Signature of Authorized Agent/Applicant

Brittany Dewbrew-Hale
Printed Name and Title (If applicable)

*

3176905171
Phone Number (Required)

5123 St Charles Pl Carmel IN 46033
Address of Organization/Applicant

2/13/2026
Date

Submit

City of Carmel Use Only

Approved this _____ day of _____, 20

CITY OF CARMEL, INDIANA

By and Through its Board of Public Works and Safety

Laura Campbell, Presiding Officer

Date: _____

James Barlow, Member

Date: _____

Alan Potasnik, Member

Date: _____

ATTEST:

Jacob Quinn, City Clerk

Date

Special Conditions: _____



SPECIAL EVENT / FACILITY USE REQUEST

Request submission date: 02/10/2026

Department Review:

MAC: Yes 02/16/2026

ENG: yes, 02/18/2026

CPD: yes 02/18/2026

CFD: **NO RESPONSE**

STREETS: yes, 02/17/2026

PARKS: Yes 02/16/2026

Information

1. CITY FACILITY(S) REQUESTED:

Facility(s)

Civic Square Fountain Area

Monon & Main Plaza

Reflecting Pool

Civic Square Gazebo / Lawn

Midtown Plaza

Other

o Please click [here](#) to request [the Carter Green or East Patio](#).

2. EVENT DETAILS

Event Purpose &

Provide a brief description of event

Description: *

This is a fun, free family festival for parents in the area. It will include bounce houses, mini golf, face painters, character meet and greet, lots of fun entertainment (dance groups, silly contests, etc). In addition it a summer camp expo and a place for parents to connect with resources in the area (classes, childcare etc).

5th year of doing this event and we really appreciate having this event in Carmel!

This event benefits the Kids & Family Growth Foundation that helps to pay for classes & programs for underprivileged children

Attach additional pages if needed-SEE BELOW

Has this event been held at City facility before? *

Yes No

Event Date Start *

4/25/2026

Event Date End *

4/25/2026

If multiple dates, please list

Set-Up time: *

7:00:00 AM

Tear Down time: *

4:00:00 PM

End Time

Event Start time: *

12:00:00 PM

Event End time: *

3:00:00 PM

Rehearsal

No Yes

Rehearsal Date:

Rehearsal Start:

Rehearsal Start Time:

Rehearsal End:

Rehearsal End Time:

Number of People Expected: *

400

Fees?

Will a Fee be charged for this event? If yes, please describe below.

- Yes No

2. STREET(S) REQUESTED:



Neighborhood Name/Streets to be closed

NA
Include addresses as appropriate

Upload Map

An easy to read, color map of the area is required with submission.

Indianapolis-Carmel - Event Map 2025.pdf 200.38KB

Type of Closure:

- Rolling closure
 Total closure
 Lane restrictions - explain below
 Other - explain below
 N/A

Explain lane restrictions needed and other needed below:

Further Info for type of closure

No street closures required

3. SPECIAL REQUESTS:



Requests:

- Electricity
 Fountain Restroom - Fountain/Gazebo
 Reflecting Pool Restrooms
 N/A
 Other

4. CITY SERVICES NEEDED: Mark all that apply



City Services Needed

- Cones/Barricades (signed agreement required)
 Detour/Traffic Redirection Signs (signed agreement required)
 Emergency Medical Services (EMS) (Extra fees may apply)
 Extra Patrol During Event (when available)
 Traffic Control (Extra fees may apply)
 On-site Security (Assigned off-duty CPD officers, extra fees will apply)
 No Parking Signs (Pick up at Carmel Police Department)
 Trash Trailer (\$150 fee may be applied for use)
 N/A
 Other

5. EVENT SET UP:



- Stage

We are using the Gazebo for the stage, but no special equipment will be used.

Size of Stage

- Tent(s) – If placing a tent over the entire green space at Midtown Plaza, the exclusive vendor for tent rental is A-Classic Party Rentals (317-251-7368). Otherwise, you may use the vendor of your choice.

Just 10x10 and maybe a very few # of 10x10

tents

Size of Tent (s) (Tents 20 x 20 or larger require inspection by Carmel Fire Department, 317-571-2600)

Bounce House

N/A

Other

Tents are the ones we own, but organizations coming bring their own. Bounce vendor is Jump N Play Party Rentals

Name of Merchants(s) doing the setup

3178389408

Phone Number of Merchant(s) doing set up:

6. VENDORS:



Vendors

Vendors Present

Food Served (May be subject to Hamilton County Health Department Inspection)

Alcohol Served (Please see Section R under "General Terms and Conditions" in the Special Event/Facility Use Policy)

N/A

Vendors Present *

Approximately how many vendors will be present?

30-40

7. CONTACT INFORMATION:



Contact Person *

Greg Yoakam

Email *

greg@kidslinked.com

Phone Number: *

6143543227

Cell Number:

Name/Organization:

Kids and family growth foundation/Kidslinked

Address

Street Address

4841 Industrial Pkwy - Unit #80

Address Line 2

City

Indianapolis

Postal / Zip Code

46226

State / Province / Region

IN

Country

United States

Organization Type: *

Non-Profit Organization

Residency

Is the Organization based within the City of Carmel city limits?

Yes

No

SECURITY DEPOSIT AND FEE:



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Age Confirmation * I confirm that I am 18 years of age or older.

Special Event/Facility Use Policy * By selecting this box, I hereby acknowledge that I have read and fully understand the City of Carmel, Indiana ("City") Special Event/Facility Use Policy and agree to be bound by all the terms and conditions set forth therein.

Kids & Family Growth Foundation / KidsLinked
Name of Organization/Applicant

*



Signature of Authorized Agent/Applicant

Greg Yoakam (CEO)
Printed Name and Title (If applicable)

*

614-354-3227
Phone Number (Required)

4841 Industrial Pkwy - Unit #80
Indianapolis, IN 46226
Address of Organization/Applicant

2/9/2026
Date

Submit

City of Carmel Use Only

Approved this _____ day of _____, 20

CITY OF CARMEL, INDIANA

By and Through its Board of Public Works and Safety

Laura Campbell, Presiding Officer

Date: _____

James Barlow, Member

Date: _____

Alan Potasnik, Member

Date: _____

ATTEST:

Jacob Quinn, City Clerk

Date

Special Conditions: _____

kidslinked.com events



presented by



benefiting



DOING THE MOST GOOD

4/27 in Carmel!

Gazebo & Green Space
@Carmel City Hall
1 Civic Square
Carmel, IN 46032
12-3pm

Event Map
presented by



1) KidsLinked.com's Registration, VIP Bag Pick-up, BEGINNING of SCAVENGER HUNT

- | | | |
|---|--|---|
| <ul style="list-style-type: none"> 2) VIP Bags 3) Teresa Chapman State Farm & Free Balloon Artist 4) The Tot Spot & Character Meet & Greet 5) Indiana Ballet Conservatory 6) Herd's 7) Bach to Rock 8) Gregory Hancock Dance Theatre & The Academy of GHDT 9) Equitable Mortgage Corporation - Fun Zone 10) AAHHAA CHAI 11) The Center for the Performing Arts 12) The Cabin 13) Silent Blessings Deaf Ministries 14) The BS Store 15) Creatively Christine LLC | <ul style="list-style-type: none"> 16) Hope Chiropractic 17) Western & Southern Financial Group 18) Bath Experts 19) Carmel Clay Public Library 20) Damsel in Defense 21) The Children's TherAplay Foundation, Inc. 22) Get Organized With Paula LLC 23) Farmer's Insurance - Zhang 24) Thomas Pea Shelter Insurance 25) Kinetico Water Systems & FREE Lollipop Game 26) Fifth Third Bank 27) Universal Windows Direct 28) Scentsy - Traci Kilian 29) Golf School of Indiana 30) Club Esprit Vacation Club | <ul style="list-style-type: none"> 31) Amethyst Designs 32) Liberty Mutual Insurance 33) Jams Trendy Boutique 34) Wild Cheetah 35) Premier Family Chiropractic, Pc 36) Mary Kay 37) Indianapolis Children's Choir 38) Sound Mind Treats 39) Vietnamese Eggroll Bar 40) Kora's Kitchen 41) aBOWrable 42) Hometown Window and Door Company 43) Rangeline Chiropractic - SCAVENGER HUNT PRIZES 44) Unique Home Solutions & Free Face Painter 45) Carmel Pediatric Dentistry & Mystery Prize Wheel |
|---|--|---|



SPECIAL EVENT / FACILITY USE REQUEST

Request submission date:02/07/2026

Department Review:

MAC: Yes 02/16/2026

ENG: yes, 02/18/2026

CPD: yes, 02/18/2026

CFD: **NO RESPONSE**

STREETS: yes, 02/17/2026

PARKS: Yes 02/16/2026

Information

1. CITY FACILITY(S) REQUESTED:

Facility(s)

- Civic Square Fountain Area
- Civic Square Gazebo / Lawn
- Monon & Main Plaza
- Midtown Plaza
- Reflecting Pool
- Other

Elm Street/Merchants Bank

o Please click [here](#) to request [the Carter Green or East Patio](#).

2. EVENT DETAILS

Event Purpose & Description: *

Provide a brief description of event

Merchants Bank at 410 Monon Blvd. will be hosting a mobile lung screening unit for employees. The oversized vehicle will park streetside in front of the bank, as we cannot support it on our attached parking deck.

Attach additional pages if needed-SEE BELOW

Has this event been held at City facility before? *

- Yes
- No

Event Date Start *

5/28/2026

Event Date End *

5/28/2026

If multiple dates, please list

Set-Up time: *

6:00:00 AM

Tear Down time: *

5:00:00 PM

End Time

Event Start time: *

8:00:00 AM

Event End time: *

4:00:00 PM

Rehearsal

- No
- Yes

Rehearsal Date:

Rehearsal Start:

Rehearsal Start Time:

Rehearsal End:

Rehearsal End Time:

Number of People Expected: *

50

Fees?

Will a Fee be charged for this event? If yes, please describe below.

- Yes
- No

2. STREET(S) REQUESTED:

Neighborhood West Elm Street at 410 Monon Blvd business frontage
Name/Streets to be closed Include addresses as appropriate

Upload Map An easy to read, color map of the area is required with submission.

Mobile Lung Screening Parking 2026.jpg 134.8KB

- Type of Closure:**
- Rolling closure
 - Total closure
 - Lane restrictions - explain below
 - Other - explain below
 - N/A

Explain lane restrictions needed and other needed below:

Further Info for type of closure Requesting to block off 4 streetside parking spaces closest to the east side. Due to Railyard residents sometimes parking on the street and potential Midtown congestion, it may be beneficial to place cones the night before or very early in the morning.

3. SPECIAL REQUESTS:

- Requests:**
- Electricity
 - Fountain Restroom - Fountain/Gazebo
 - Reflecting Pool Restrooms
 - N/A
 - Other

4. CITY SERVICES NEEDED: Mark all that apply

- City Services Needed**
- Cones/Barricades (signed agreement required)
 - Detour/Traffic Redirection Signs (signed agreement required)
 - Emergency Medical Services (EMS) (Extra fees may apply)
 - Extra Patrol During Event (when available)
 - Traffic Control (Extra fees may apply)
 - On-site Security (Assigned off-duty CPD officers, extra fees will apply)
 - No Parking Signs (Pick up at Carmel Police Department)
 - Trash Trailer (\$150 fee may be applied for use)
 - N/A
 - Other

Cones*

Agreement must be signed with Carmel Street Department before delivery/pickup

- Standard Cones
- Tall Skinny Cones
- Barricades (used to close roads)
- Crowd-Control Gates

Standard Cones*

Please note the number of Standard Cones needed

4

5. EVENT SET UP:

- Stage
Size of Stage
- Tent(s) – If placing a tent over the entire green space at Midtown Plaza, the exclusive vendor for tent rental is A-Classic Party Rentals (317-251-7368). Otherwise, you may use the vendor of your choice.

Size of Tent (s) (Tents 20 x 20 or larger require inspection by Carmel Fire Department, 317-571-2600)

Bounce House

N/A

Other

Name of Merchants(s) doing the setup

Phone Number of Merchant(s) doing set up:

6. VENDORS:

Vendors

Vendors Present

Food Served (May be subject to Hamilton County Health Department Inspection)

Alcohol Served (Please see Section R under "General Terms and Conditions" in the Special Event/Facility Use Policy)

N/A

7. CONTACT INFORMATION:

Contact Person * Natasha Adams, c/o Heather Walton - Merchants Bank Facilities

Email * hwalton@bankmerchants.com

Phone Number: * 3173244654

Cell Number: 3179641762

Name/Organization: Merchants Bank

Address

Street Address

410 Monon Blvd

Address Line 2

City

Carmel

Postal / Zip Code

46032

State / Province / Region

IN

Country

US

Organization Type: * For-Profit Organization

Residency

Is the Organization based within the City of Carmel city limits?

Yes

No

SECURITY DEPOSIT AND FEE:

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Special Event/Facility Use Policy * By selecting this box, I hereby acknowledge that I have read and fully understand the City of Carmel, Indiana ("City") Special Event/Facility Use Policy and agree to be bound by all the terms and conditions set forth therein.

Merchants Bank
Name of Organization/Applicant

*



Signature of Authorized Agent/Applicant

Heather Walton, Merchants Facilities
Printed Name and Title (If applicable)

*

3173244654
Phone Number (Required)

410 Monon Blvd
Carmel, IN 46032
Address of Organization/Applicant

2/6/2026
Date

Submit

City of Carmel Use Only

Approved this _____ day of _____, 20

CITY OF CARMEL, INDIANA

By and Through its Board of Public Works and Safety

Laura Campbell, Presiding Officer

Date: _____

James Barlow, Member

Date: _____

Alan Potasnik, Member

Date: _____

ATTEST:

Jacob Quinn, City Clerk

Date

Special Conditions: _____



Monon Blvd

Monon Blvd

TruSeal WASH
PROTECTION
System

211

Electric Vehicle
Charging Station

Beloved Event Co

4 spaces

W Elm St

Merchants Bank

410

457

350

W Elm St

3rd Ave SW

3rd Ave SW

3rd Ave SW



SPECIAL EVENT / FACILITY USE REQUEST

Request submission date: 01/28/2026

Department Review:

MAC: Yes 02/16/2026

ENG: yes, 02/18/2026

CPD: yes, 02/18/2026

CFD: **NO RESPONSE**

STREETS: yes, 02/17/2026

PARKS: Yes 02/16/2026

Information

AMENDMENT:UPDATED MAP ONLY -
SMALLER FOOTPRINT TO ACCOMODATE
LNOM
MONON/MAIN LLC: yes, 02/18/2026NO
FOODTRUCKS ON MONON PLAZA

1. CITY FACILITY(S) REQUESTED:

Facility(s)

- Civic Square Fountain Area
- Civic Square Gazebo / Lawn
- Japanese Garden
- Monon & Main Plaza
- Midtown Plaza
- Reflecting Pool
- Other

o Please click [here](#) to request [the Carter Green or East Patio](#).

2. EVENT DETAILS

Event Purpose & Description: *

Provide a brief description of event

Corks in Carmel WineFest is a 2nd year festival of Indiana produced wines. There will be 25-35 Indiana wineries serving samples to ticket buyers, as well as selling by the glass and the bottle to the public and sampling ticket buyers. There will be live music, food trucks, and artists/artisans as well, all held right on Main Street.

Attach additional pages if needed-SEE BELOW

Has this event been held at City facility before? *

Yes No

Event Date Start *

10/3/2026

Event Date End *

10/3/2026

If multiple dates, please list

Set-Up time: *

9:00:00 AM

Tear Down time: *

6:00:00 PM

End Time

Event Start time: *

1:00:00 PM

Event End time: *

5:00:00 PM

Rehearsal

No Yes

Number of People Expected: *

2,500

Fees?

Will a Fee be charged for this event? If yes, please describe below.

Yes No

Fees (cont'd)

Purpose of fee

sampling tickets will be sold, but the public is allowed in for free

2. STREET(S) REQUESTED:

Neighborhood Name/Streets to be closed Main Street from Range Line Rd. to 3rd Ave. SW. Also Veterans Way from 1st St. SW to 1st St. NW. See map
Include addresses as appropriate

Upload Map An easy to read, color map of the area is required with submission.
2026 Corks in Carmel event map.png 3.63MB

Type of Closure:

- Rolling closure
- Total closure
- Lane restrictions - explain below
- Other - explain below
- N/A

Explain lane restrictions needed and other needed below:

Further Info for type of closure A detailed document will be provided 2 months before the event.

3. SPECIAL REQUESTS:

Requests:

- Electricity
- Fountain Restroom - Fountain/Gazebo
- Reflecting Pool Restrooms
- N/A
- Other

4. CITY SERVICES NEEDED: Mark all that apply

City Services Needed

- Cones/Barricades (signed agreement required)
- Detour/Traffic Redirection Signs (signed agreement required)
- Emergency Medical Services (EMS) (Extra fees may apply)
- Extra Patrol During Event (when available)
- Traffic Control (Extra fees may apply)
- On-site Security (Assigned off-duty CPD officers, extra fees will apply)
- No Parking Signs (Pick up at Carmel Police Department)
- Trash Trailer (\$150 fee may be applied for use)
- N/A
- Other

Cones * Agreement must be signed with Carmel Street Department before delivery/pickup

- Standard Cones
- Tall Skinny Cones
- Barricades (used to close roads)
- Crowd-Control Gates

Barricades * Please note the number of Barricades needed
22

Crowd-Control Gates * Please note the number of Crowd-Control Gates needed
12

Tall Skinny Cones * Please note the number of Tall Skinny Cones needed
12

No Parking Signs * Please note the number of NO PARKING SIGNS needed
100

5. EVENT SET UP:

Stage



Size of Stage

- Tent(s) – If placing a tent over the entire green space at Midtown Plaza, the exclusive vendor for tent rental is A-Classic Party Rentals (317-251-7368). Otherwise, you may use the vendor of your choice.

10x10 tents will be supplied by vendors themselves

Size of Tent (s) (Tents 20 x 20 or larger require inspection by Carmel Fire Department, 317-571-2600)

- Bounce House
- N/A
- Other

N/A

Name of Merchants(s) doing the setup

Phone Number of Merchant(s) doing set up:

6. VENDORS:



Vendors

- Vendors Present
- Food Served (May be subject to Hamilton County Health Department Inspection)
- Alcohol Served (Please see Section R under "General Terms and Conditions" in the Special Event/Facility Use Policy)
- N/A

Vendors Present *

Approximately how many vendors will be present?

45

7. CONTACT INFORMATION:



Contact Person *

mark Lasbury

Email *

mark@indianaontap.com

Phone Number: *

3175003092

Cell Number:

Name/Organization:

Indiana On Tap

Address

Street Address

7414 Stones River Dr.

Address Line 2

City

INDIANAPOLIS

Postal / Zip Code

46259

State / Province / Region

IN

Country

United States

Organization Type: *

For-Profit Organization

Residency

Is the Organization based within the City of Carmel city limits?

- Yes
- No

SECURITY DEPOSIT AND FEE:



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Indiana On Tap/mark Lasbury
Name of Organization/Applicant

*



Signature of Authorized Agent/Applicant

Mark Lasbury
Printed Name and Title (If applicable)

*

3175003092
Phone Number (Required)

7414 Stones River Dr., Indianapolis IN 46259
Address of Organization/Applicant

11/10/2025
Date

Submit

City of Carmel Use Only

Approved this _____ day of _____, 20

CITY OF CARMEL, INDIANA

By and Through its Board of Public Works and Safety

Laura Campbell, Presiding Officer

Date: _____

James Barlow, Member

Date: _____

Alan Potasnik, Member

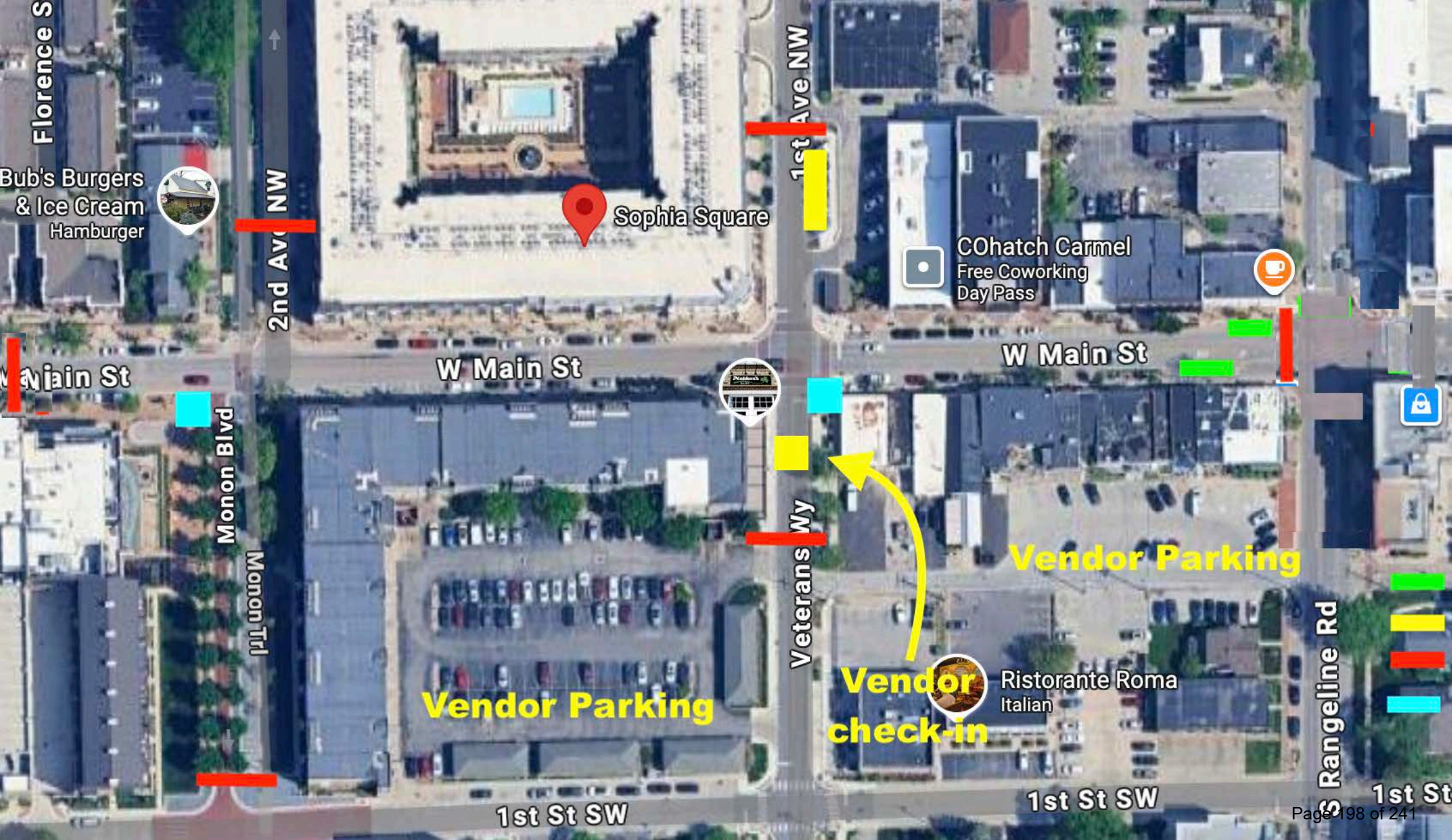
Date: _____

ATTEST:

Jacob Quinn, City Clerk

Date

Special Conditions: _____



Florence S

Bub's Burgers
& Ice Cream
Hamburger



2nd Ave NW



Sophia Square

1st Ave NW

COhatch Carmel
Free Coworking
Day Pass



Main St

W Main St

W Main St

Monon Blvd

Monon Trl



Veterans Wy

Vendor Parking

Vendor Parking

Vendor
check-in

Ristorante Roma
Italian

S Rangeline Rd

1st St SW

1st St SW

1st St



SPECIAL EVENT / FACILITY USE REQUEST

Request submission date: 01/28/2026

Department Review:

MAC: Yes 02/16/2026

ENG: yes, 02/18/2026

CPD: yes, 02/18/2026

CFD: **NO RESPONSE**

STREETS: yes, 02/17/2026

PARKS: Yes 02/16/2026

Information

AMENDMENT TO THE OCTOBER DATE -
Change from 10/10/2026 to 10/03/2026
- SET UP TIME 9AM to avoid conflicts
MONON/MAIN LLC: yes, 02/18/2026
NO FOODTRUCKS ON MONON PLAZA

1. CITY FACILITY(S) REQUESTED:

Facility(s)

- Civic Square Fountain Area
- Civic Square Gazebo / Lawn
- Japanese Garden
- Monon & Main Plaza
- Midtown Plaza
- Reflecting Pool
- Other

o Please click [here](#) to request [the Carter Green or East Patio](#).

2. EVENT DETAILS

Event Purpose & Description: *

Provide a brief description of event

Late Night on Main is a street party with live music and food and beverage vendors.

Opportunity for Main Street businesses to stay open late and participate in event.

Attach additional pages if needed-SEE BELOW

Has this event been held at City facility before? *
 Yes No

Event Date Start *

10/03/2026

Event Date End *

10/03/2026

If multiple dates, please list

Set-Up time: *

9:00:00 AM - ROAD CLOSURE

Tear Down time: *

11:00:00 PM
End Time

Event Start time: *

6:00:00 PM

Event End time: *

11:00:00 PM

Rehearsal

No Yes

Number of People Expected: *

8,000

Fees?

Will a Fee be charged for this event? If yes, please describe below.

Yes No

2. STREET(S) REQUESTED:

Neighborhood Name/Streets to be closed

Main Street from 2nd Ave NW to Range Line Rd.
Include addresses as appropriate

Upload Map

An easy to read, color map of the area is required with submission.

June 2026 LNOM Map.pdf

359.16KB

- Type of Closure:**
- Rolling closure
 - Total closure
 - Lane restrictions - explain below
 - Other - explain below
 - N/A

Explain lane restrictions needed and other needed below:

Further Info for type of closure Full closure on three entries, partial closure on S. Veterans Way for vendor entrance.

3. SPECIAL REQUESTS:

- Requests:**
- Electricity
 - Fountain Restroom - Fountain/Gazebo
 - Reflecting Pool Restrooms
 - N/A
 - Other

4. CITY SERVICES NEEDED: Mark all that apply

- City Services Needed**
- Cones/Barricades (signed agreement required)
 - Detour/Traffic Redirection Signs (signed agreement required)
 - Emergency Medical Services (EMS) (Extra fees may apply)
 - Extra Patrol During Event (when available)
 - Traffic Control (Extra fees may apply)
 - On-site Security (Assigned off-duty CPD officers, extra fees will apply)
 - No Parking Signs (Pick up at Carmel Police Department)
 - Trash Trailer (\$150 fee may be applied for use)
 - N/A
 - Other Requesting Trash Trailer but it may not be needed. TBD. Valet No Parking Cones

- Cones*** Agreement must be signed with Carmel Street Department before delivery/pickup
- Standard Cones
 - Tall Skinny Cones
 - Barricades (used to close roads)
 - Crowd-Control Gates

Barricades* Please note the number of Barricades needed
6 - 8

Crowd-Control Gates* Please note the number of Crowd-Control Gates needed
40

Standard Cones* Please note the number of Standard Cones needed
15 to block off dance floor

No Parking Signs* Please note the number of NO PARKING SIGNS needed
30

5. EVENT SET UP:

- Stage
- City Stage
- Size of Stage



- Tent(s) – If placing a tent over the entire green space at Midtown Plaza, the exclusive vendor for tent rental is A-Classic Party Rentals (317-251-7368). Otherwise, you may use the vendor of your choice.

10x10

Size of Tent (s) (Tents 20 x 20 or larger require inspection by Carmel Fire Department, 317-571-2600)

Bounce House

N/A

Other

Name of Merchants(s) doing the setup

Phone Number of Merchant(s) doing set up:

6. VENDORS:

Vendors

- Vendors Present
- Food Served (May be subject to Hamilton County Health Department Inspection)
- Alcohol Served (Please see Section R under “General Terms and Conditions” in the Special Event/Facility Use Policy)
- N/A

Vendors Present *

Approximately how many vendors will be present?

5

7. CONTACT INFORMATION:

Contact Person *

Sondra Schwieterman

Email *

Sondra_schwieterman@outlook.com

Phone Number: *

3176578263

Cell Number:

Name/Organization:

Carmel PorchFest, Inc.

Address

Street Address

3508 East Carmel Drive

Address Line 2

City

Carmel

Postal / Zip Code

46033

State / Province / Region

IN

Country

United States

Organization Type: *

Non-Profit Organization

Residency

Is the Organization based within the City of Carmel city limits?

Yes

No

SECURITY DEPOSIT AND FEE:

A refundable Security Deposit in the amount of \$100 for any applicant located or residing *within* Carmel city limits or a non-refundable event fee in the amount of \$150 for any applicant located or residing *outside* of Carmel city limits must be received prior to application review or processing.

Payment may be made online using a credit or debit card at <https://www.govpaynow.com> . PLC #a0026j, calling the Govpay call center at 1-888-604-7888 (give them PLC#) or in the form of a certified check or money order made payable to the City of Carmel. (Mail to: Carmel City hall, Attn: Lobby Desk, 1 Civic Square, Carmel, IN 46032)

DISCLAIMER:



The Carmel Board of Public Works and Safety reserves the right, in its sole discretion, to deny any facility use request and/or revoke any previously granted request to use a City facility for any lawful reason.

Acknowledgement and Agreement

Mayor's Office

ACKNOWLEDGEMENT AND AGREEMENT TO COMPLY WITH SPECIAL EVENT/FACILITY USE POLICY

I have read and understand the City of Carmel, Indiana ("City") [Special Event/Facility Use Policy](#) and agree to be bound by all the terms and conditions set forth therein.

I will leave the City facility I use in the same condition that it was immediately prior to my use thereof. I agree to pay for any damage, repair or clean-up costs incurred by the City as a result of my use of a City facility.

I hereby certify that I, and the organization I represent, if applicable, agree to be bound by the City's Special Event/Facility Use Policy and by any addition conditions or restrictions placed upon my/our use of a City facility by the Board. I understand that the Board has the right to deny, alter or revoke my request for the use of a City facility for any lawful reason. I and/or my organization also agree to indemnify and hold harmless the City of Carmel and all of its directors, officers, employees, agents and affiliates from any claims of whatever nature (whether foreseeable or not) arising from or in connection with this Application for any damages, costs or expenses incurred directly or indirectly as a result of my/our use of the City-owned facility and/or property.

Age Confirmation * I confirm that I am 18 years of age or older.

Special Event/Facility Use Policy * By selecting this box, I hereby acknowledge that I have read and fully understand the City of Carmel, Indiana ("City") Special Event/Facility Use Policy and agree to be bound by all the terms and conditions set forth therein.

Carmel PorchFest Inc.
Name of Organization/Applicant

*



Signature of Authorized Agent/Applicant

Sondra Schwieterman, Executive Director
Printed Name and Title (If applicable)

*

(317) 657-8263
Phone Number (Required)

3508 E. Carmel Dr. Carmel, IN 46033
Address of Organization/Applicant

10/20/2025
Date

Submit

City of Carmel Use Only

Approved this _____ day of _____, 20

CITY OF CARMEL, INDIANA

By and Through its Board of Public Works and Safety

Laura Campbell, Presiding Officer

Date: _____

James Barlow, Member

Date: _____

Alan Potasnik, Member

Date: _____

ATTEST:

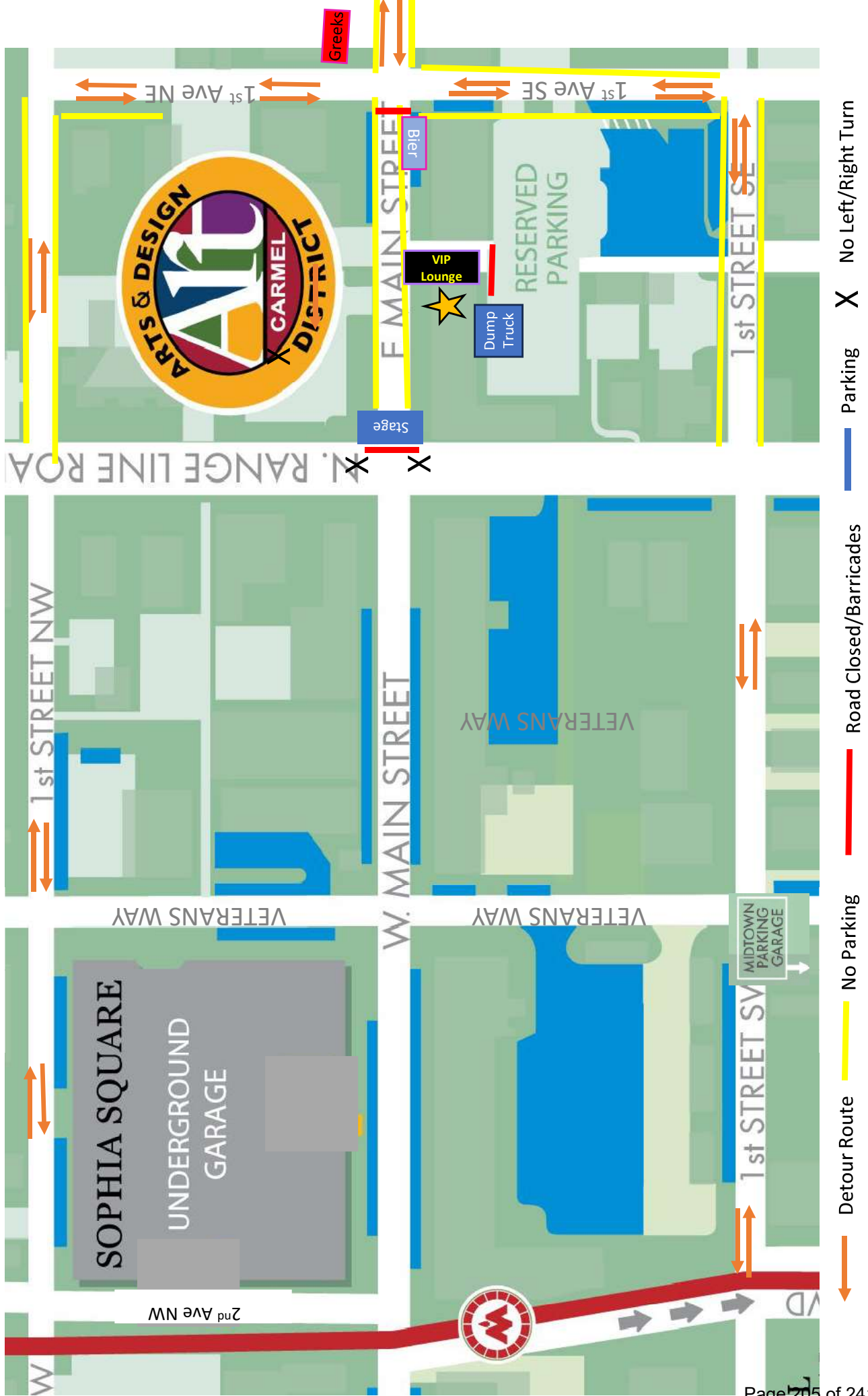
Jacob Quinn, City Clerk

Date

Special Conditions: _____



Saturday, October 3, 2026
Late Night on Main 6 – 11 p.m.
Feinstein's VIP Lounge – 7 – 10 p.m.
Roads close at 1 pm



- Detour Route
- Parking
- Road Closed/Barricades
- No Parking
- Parking
- No Left/Right Turn



SPECIAL EVENT / FACILITY USE REQUEST

Request submission date: 02/11/2026

Department Review:

MAC: Yes 02/16/2026

ENG: yes, 02/18/2026

CPD: yes, 02/18/2026

CFD: **NO RESPONSE**

STREETS: yes, 02/17/2026

PARKS: Yes 02/16/2026

Information

1. CITY FACILITY(S) REQUESTED:

Facility(s)

Civic Square Fountain Area

Monon & Main Plaza

Reflecting Pool

Civic Square Gazebo / Lawn

Midtown Plaza

Other

Various locations listed in description

- o Please click [here](#) to request the Carter Green or East Patio.

2. EVENT DETAILS

Event Purpose & Description: *

Provide a brief description of event

2026 City of Carmel Holiday Trolley – Schedule and Stops

Dates & Times

Stop Setup Date: Friday, November 20, 8 A.M.

1. Saturday, November 21, 2 P.M. – 9 P.M. (3 shuttles)
2. Friday, November 27, 5 P.M.- 9 P.M. (2 shuttles)
3. Saturday, November 28, 2 P.M. – 9 P.M. (3 shuttles)
4. Friday, December 4, 5 P.M.- 9 P.M. (2 shuttles)
5. Saturday, December 5, 2 P.M. – 9 P.M. (3 shuttles)
6. Friday, December 11, 5 P.M.- 9 P.M. (2 shuttles)
7. Saturday, December 12, 2 P.M. – 9 P.M. (3 shuttles)
8. Friday, December 18, 5 P.M – 9 P.M. (2 shuttles)
9. Saturday, December 19, 2 P.M – 9 P.M. (3 shuttles)

Trolley Stops

1. Indiana Design Center
2. 1st & Main (Across from Woody's) – 2 parking spots
3. Christkindlmarkt (North entrance) – 2 parking spots
4. W Main St. & Monon Blvd. (Bub's Burgers) – 2 parking spots
5. City Center – Tent in front of In Cycle, no parking spaces needed
6. W Elm St. & Monon Blvd. (Merchants Bank, south of Garden Table) – 2 parking spots
7. Civic Square (SW corner of fountain, in the corner near gazebo)

Attach additional pages if needed-SEE BELOW

Has this event been held at City facility before? *

Yes No

Event Date Start *

11/20/2026

Event Date End *

12/19/2026

**If multiple dates,
please list**

Dates & Times

Stop Setup Date: Friday, November 20, 8 A.M.

1. Saturday, November 21, 2 P.M. – 9 P.M. (3 shuttles)
2. Friday, November 27, 5 P.M.- 9 P.M. (2 shuttles)
3. Saturday, November 28, 2 P.M. – 9 P.M. (3 shuttles)
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7. Saturday, December 12, 2 P.M. – 9 P.M. (3 shuttles)
8. Friday, December 18, 5 P.M – 9 P.M. (2 shuttles)
9. Saturday, December 19, 2 P.M – 9 P.M. (3 shuttles)

Set-Up time: *

8:00:00 AM

Tear Down time: *

4:00:00 PM

End Time

**Event Start
time: ***

2:00:00 PM

Event End time: *

9:00:00 PM

Rehearsal

No Yes

**Number of People
Expected: ***

1,000

Fees?

Will a Fee be charged for this event? If yes, please describe below.

Yes No

2. STREET(S) REQUESTED:



**Neighborhood
Name/Streets to be
closed**

Trolley Stops

1. Indiana Design Center
2. 1st & Main (Across from Woody's) – 2 parking spots
3. Christkindlmarkt (North entrance) – 2 parking spots
4. W Main St. & Monon Blvd. (Bub's Burgers) – 2 parking spots
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6. W Elm St. & Monon Blvd. (Merchants Bank, south of Garden Table) – 2 parking spots
7. Civic Square (SW corner of fountain, in the corner near gazebo)

Include addresses as appropriate

Upload Map

An easy to read, color map of the area is required with submission.

Holiday Trolley + Santa House_IDC Lot.pdf	1.16MB
2026 City of Carmel Holiday Trolley – Schedule and Stops.pdf	227.93KB
Holiday Trolley Map.pdf	1.47MB

Type of Closure:

- Rolling closure
 Total closure
 Lane restrictions - explain below
 Other - explain below
 N/A

Explain lane restrictions needed and other needed below:

**Further Info for type
of closure**

(3) "No Parking Friday & Saturday" signs at each location

3. SPECIAL REQUESTS:



- Requests:**
- Electricity
 - Fountain Restroom - Fountain/Gazebo
 - Reflecting Pool Restrooms
 - N/A
 - Other

4. CITY SERVICES NEEDED: Mark all that apply

- City Services Needed**
- Cones/Barricades (signed agreement required)
 - Detour/Traffic Redirection Signs (signed agreement required)
 - Emergency Medical Services (EMS) (Extra fees may apply)
 - Extra Patrol During Event (when available)
 - Traffic Control (Extra fees may apply)
 - On-site Security (Assigned off-duty CPD officers, extra fees will apply)
 - No Parking Signs (Pick up at Carmel Police Department)
 - Trash Trailer (\$150 fee may be applied for use)
 - N/A
 - Other

Cones*

Agreement must be signed with Carmel Street Department before delivery/pickup

- Standard Cones
- Tall Skinny Cones
- Barricades (used to close roads)
- Crowd-Control Gates

Standard Cones*

Please note the number of Standard Cones needed

21

No Parking Signs*

Please note the number of NO PARKING SIGNS needed

21

5. EVENT SET UP:

Stage

Size of Stage

Tent(s) – If placing a tent over the entire green space at Midtown Plaza, the exclusive vendor for tent rental is A-Classic Party Rentals (317-251-7368). Otherwise, you may use the vendor of your choice.

Size of Tent (s) (Tents 20 x 20 or larger require inspection by Carmel Fire Department, 317-571-2600)

Bounce House

N/A

Other

Name of Merchants(s) doing the setup

Phone Number of Merchant(s) doing set up:

6. VENDORS:

- Vendors**
- Vendors Present
 - Food Served (May be subject to Hamilton County Health Department Inspection)
 - Alcohol Served (Please see Section R under “General Terms and Conditions” in the Special Event/Facility Use Policy)
 - N/A

7. CONTACT INFORMATION:



Contact Person * Tierra Bush
Email * tbush@carmel.in.gov
Phone Number: * 3176182799

Cell Number:

Name/Organization: City of Carmel

Address
Street Address
1 Civic Square
Address Line 2
City State / Province / Region
Carmel IN
Postal / Zip Code Country
46032 United States

Organization Type: * Non-Profit Organization

Residency Is the Organization based within the City of Carmel city limits?
 Yes
 No

SECURITY DEPOSIT AND FEE:



A refundable Security Deposit in the amount of \$100 for any applicant located or residing *within* Carmel city limits or a non-refundable event fee in the amount of \$150 for any applicant located or residing *outside* of Carmel city limits **must be received prior to application review or processing.**

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Acknowledgement and Agreement

Mayor's Office

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Age Confirmation * I confirm that I am 18 years of age or older.

Special Event/Facility Use Policy * By selecting this box, I hereby acknowledge that I have read and fully understand the City of Carmel, Indiana ("City") Special Event/Facility Use Policy and agree to be bound by all the terms and conditions set forth therein.

City of Carmel
Name of Organization/Applicant

*



Signature of Authorized Agent/Applicant

Tierra R. Bush, Project Manager
Printed Name and Title (If applicable)

*

317-614-2799
Phone Number (Required)

Address of Organization/Applicant

2/10/2026
Date

Submit

City of Carmel Use Only

Approved this _____ day of _____, 20

CITY OF CARMEL, INDIANA

By and Through its Board of Public Works and Safety

Laura Campbell, Presiding Officer

Date: _____

James Barlow, Member

Date: _____

Alan Potasnik, Member

Date: _____

ATTEST:

Jacob Quinn, City Clerk

Date

Special Conditions: _____

2026 City of Carmel Holiday Trolley – Schedule and Stops

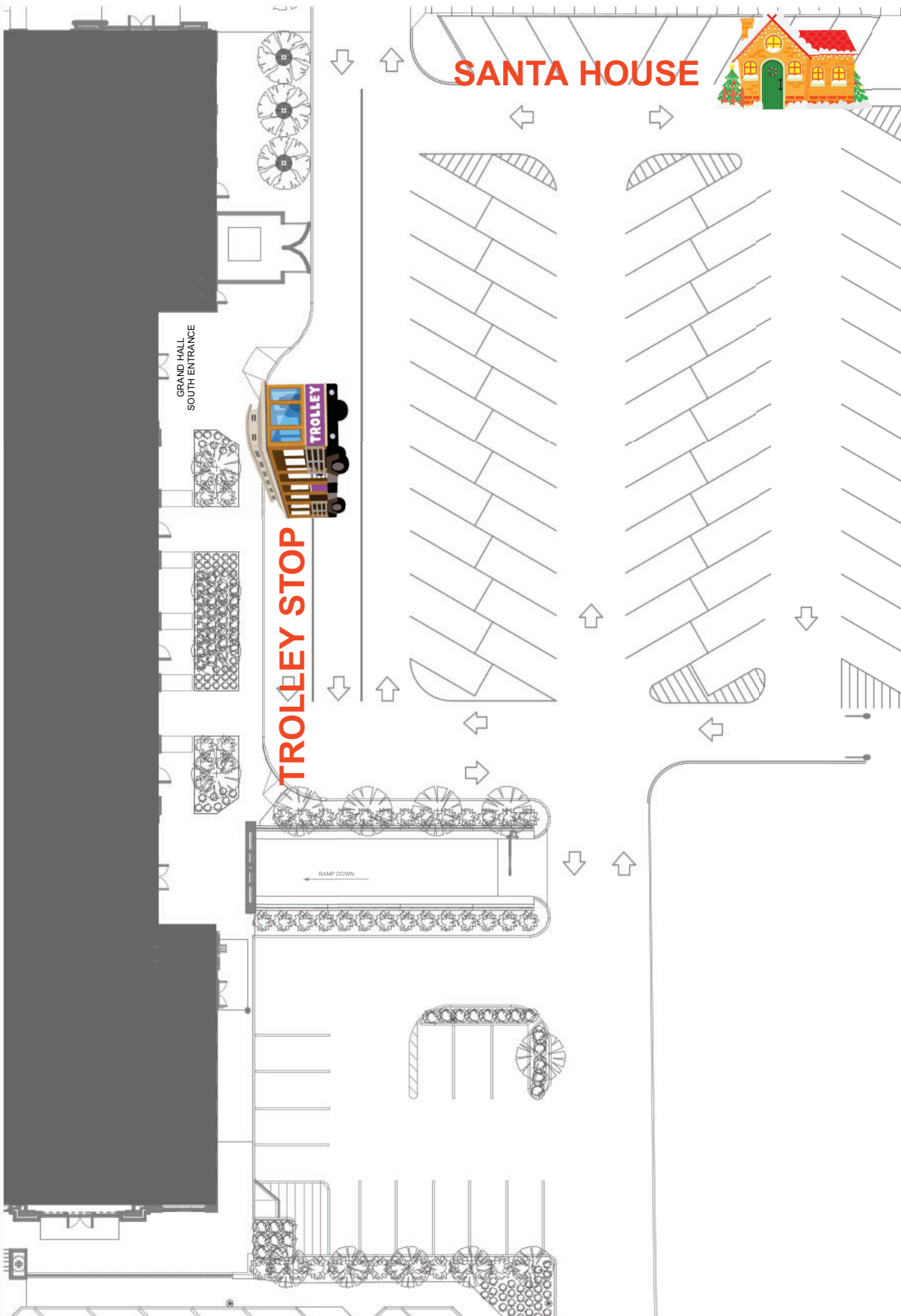
Dates & Times

Stop Setup Date: Friday, November 20, 8 A.M.

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5. City Center – Tent in front of In Cycle, no parking spaces needed
6. W Elm St. & Monon Blvd. (Merchants Bank, south of Garden Table) – 2 parking spots
7. Civic Square (SW corner of fountain, in the corner near gazebo)





Run Times

November 23, 29, 30

December ~~6, 7, 13, 14, 20, 21~~

FRIDAYS
5 - 9 p.m.

SATURDAYS
2 - 9 p.m.

See map for Trolley Stops

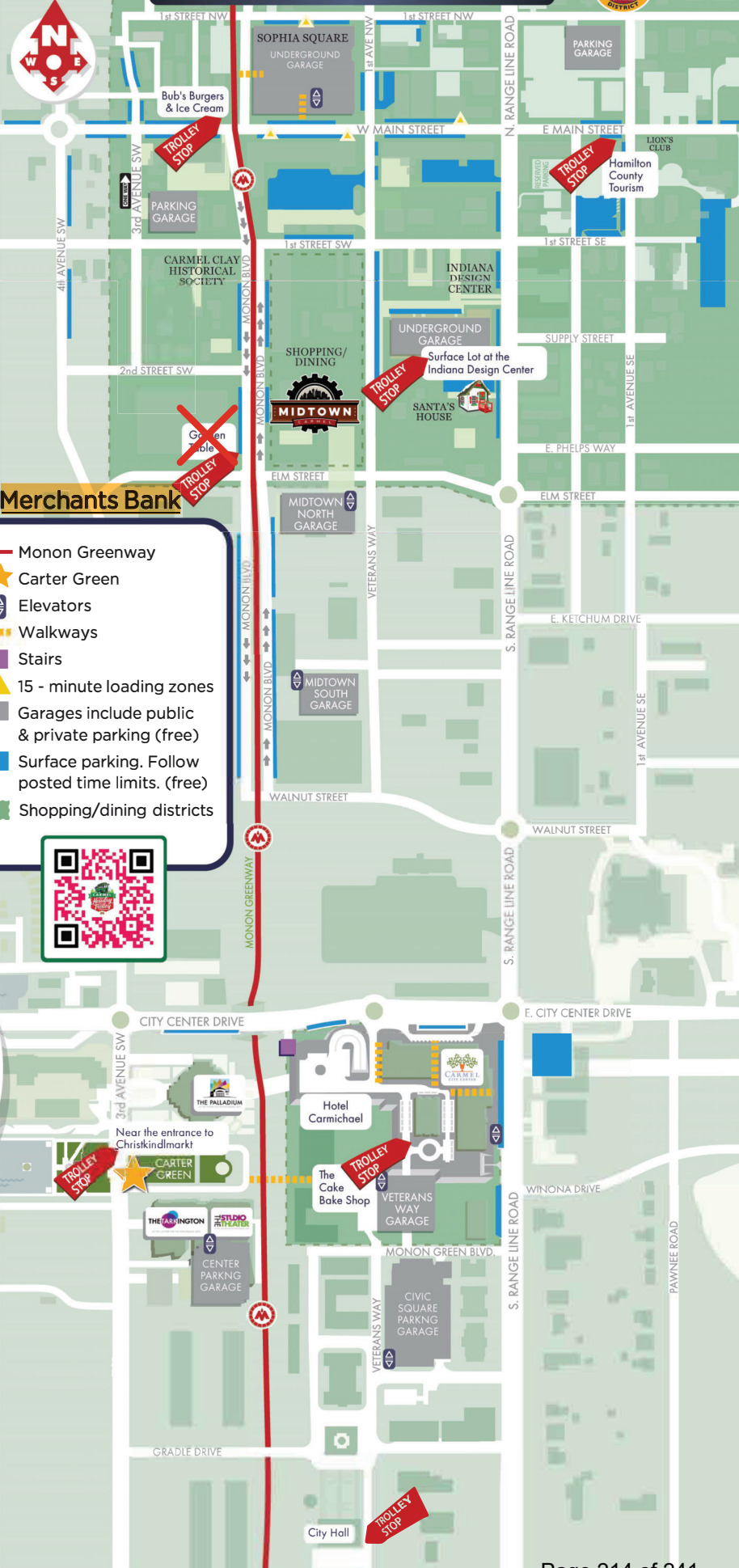
**TROLLEY
STOPS**

Take a ride on our free
Holiday Trolley and find
fantastic shopping, delicious
food and holiday magic
at every turn!



**Holidays
in Carmel**

Holiday Trolley Map





2/18/2026

Board of Public Works and Safety
One Civic Square
Carmel, IN 46032

Re: Consent to Encroach (Deck addition) at 14445 Tallyn Way

Dear Board Members:

A Consent to Encroach document signed by Suravarjjala, Mahesh & Ushasundari Kappagantula h&w, owners of the property with the common address 14445 Tallyn Way , is submitted to the Board for signatures. A variance for the encroachment is also submitted to the Board of Public Works for approval during the 03/04/2026 BPW meeting.

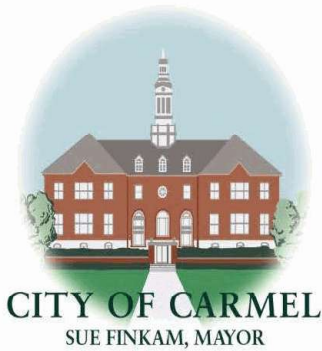
The Department of Engineering has reviewed and approved the encroachment document. Upon approval and signature by the Board Members the document will be recorded with the Hamilton County Recorder's Office.

Sincerely,

A handwritten signature in black ink, appearing to read "Bradley Pease", written in a cursive style.

Bradley Pease, PE
City Engineer

ATTACHMENT: CONSENT TO ENCROACH DOCUMENT



2/18/2026

Board of Public Works and Safety
One Civic Square
Carmel, IN 46032

Re: Request for Variance (Deck addition) at 14445 Tallyn Way

Dear Board Members:

Suravarjjala, Mahesh & Ushasundari Kappagantula h&w, owner of the property with the common address 14445 Tallyn Way, have requested a variance from the Carmel City Code Section 6-227(a)(4) for the installation of a Deck addition within a portion of the lot designated as an easement. Generally, the improvement is proposed to be installed at the location indicated on the attached exhibit.

It is not expected that the improvements at the proposed location will result in a Detriment (as defined by City Code) to the subject property or the adjacent properties (provided the petitioner adheres to the conditions recommended below). The Engineering Department recommends that the Board approve the variance conditioned upon the following (as discussed with the petitioners):

- Petitioners enter into a Consent-to-Encroach Agreement with the City and record the Agreement. (we will record the agreement for you).
- Petitioners (and successors and assigns) agree to remedy any drainage issues resulting from the installation of the improvement that, in the opinion of the City, represents a Detriment as defined in City Code.
- Petitioners shall obtain approval from the HOA for installation of the improvement if such approval is required by the restrictive covenants of the development.

Respectfully,

Bradley Pease, PE
City Engineer

CONSENT TO ENCROACH

THIS CONSENT TO ENCROACH (hereinafter the "Agreement") is entered into by and between Suravarjjala, Mahesh & Ushasundari Kappagantula h&w, 14445 Tallyn Way, Carmel, Hamilton County, Indiana 46074, (individually and collectively, "Owner"), and the City of Carmel, Hamilton County, Indiana, by and through its Board of Public Works and Safety ("City").

WITNESSETH:

WHEREAS, Owner owns in fee simple Lot 1 ("Lot") in TALLYNS RIDGE, section , which is located within the corporate limits of the City of Carmel, Indiana ("Subdivision"), which real estate is more particularly described in Exhibit A, attached hereto and incorporated herein by the reference; and

WHEREAS, the official plat of the Subdivision was recorded in PC 5 SLIDE 554, Instrument Number 2016-48354 in the Office of the Hamilton County Recorder on 09/15/2016, as TALLYNS RIDGE, section (the "Plat"); and

WHEREAS, the current Owner wishes to install a Deck addition on the Lot (the "Site Improvement"); and

WHEREAS, Owner has given the City a sketch ("Sketch") depicting the location of the Site Improvement on the Lot, a copy of which is attached hereto and incorporated herein by this reference as Exhibit B; and

WHEREAS, the Site Improvement will be constructed on portions of the Lot designated as 20-foot drainage and utility easement , identified as "20' D.&U.E." on Exhibit B (the "Easement"); and

WHEREAS, the Easement is beneficial to the City and its residents; and

WHEREAS, as indicated on the Sketch, the Site Improvement will encroach (the "Encroachment") upon the Easement, which Encroachment is crosshatched on Exhibit B; and

WHEREAS, City of Carmel Board of Public Works and Safety approves the Owner's request for a variance from Carmel City Code Section 6-227(4); and

WHEREAS, Owner and City acknowledge the location of the Encroachment; and

WHEREAS, Owner acknowledges that this Agreement does not imply any approval of existing or future improvements not indicated by Owner on Exhibit B; and

WHEREAS, the location of the Site Improvement as indicated by the Owner on Exhibit B should not materially interfere with the City's use of the Easement.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the parties mutually promise, agree and covenant as follows:

1. The foregoing preambles, recitations and definitions are made a part hereof as though such were fully set forth herein.
2. The City consents to the Encroachment for only so long as
 - (i) the Encroachment exists; and
 - (ii) Owner complies with all of the terms and provisions of this Agreement.
3. Owner covenants and agrees not to extend, increase, modify, alter, landscape, reconfigure or otherwise change the Site Improvement from what is depicted on Exhibit B, and to maintain the Site Improvement in good condition and repair.
4. Owner agrees that City shall have the right to remove any portion of the Site Improvement as City deems necessary, in City's sole discretion, to install, protect and/or repair any utility lines, sewer lines or drainage ditches located in the Easement, or for any other lawful purpose, and that, should the City take such action, the City shall incur no obligation to repair, replace or reimburse Owner for the cost of any damages thereby caused to the Site Improvement, the Lot, or to Owner
5. Owner agrees and acknowledges that the City's consent to encroach upon the Easement, as provided in this instrument, regards the City's Easement interests only, and does not constitute permission or authority for the Owner to otherwise enter on, in, under, over, or upon the property interests of any other person without that person's consent even if such property interests are also located within the Easement.
6. Owner agrees to indemnify and hold harmless City, its officers, officials, members, employees, invitees, licensees and agents, from and against any and all losses, liabilities, damages, claims, judgments, attorney fees and costs arising from any bodily injury and/or death, and from any destruction or damage to any property or improvements, located on the Lot, or otherwise, and/or for any failure of proper disclosure pursuant to Paragraph 12 hereof, which results directly or indirectly from any act of Owner, its employees, contractors and/or agents in, on, under, across or to the Easement.
7. Owner agrees to reimburse City for any and all costs and expenses incurred by City to replace or repair any damage to the Easement and any improvements located therein caused by the installation, construction, maintenance and/or operation of the Site Improvement.
8. The parties agree that the terms of this Agreement shall be binding upon and inure to the benefit of their respective heirs, administrators, successors and assigns.
9. The parties executing this Agreement represent and warrant that they are authorized to enter into and execute this Agreement for and on behalf of the party which they represent.
10. This Agreement shall be effective as of the date on which it is last executed by a party hereto.

- 11. The Owner agrees to provide full disclosure of this Agreement to all persons, entities and others who acquire by or through Owner any interest in the Lot on and after the effective date of this Agreement.
- 12. Owner agrees not to alter the ground surface elevation within the limits of the easement at any time.
- 13. Owner agrees to remedy any drainage problems or issues, saturated soil or standing water on the Lot or adjacent properties determined by the City to be resulting from the Encroachment.

"OWNER"

PROPERTY OWNER

PROPERTY OWNER

MAHESH SURAVARSSALA

USHA SUNDARI KAPPAGANTULA

Printed Name

Printed Name

[Signature]

[Signature]

Signature

Signature

Date: 02/12/2026

Date: 02/12/2026

STATE OF INDIANA

COUNTY OF Hamilton

Mahesh Suravarssala

Ushasundari Kappagantula

Before me, a Notary Public in and for said County and State, personally appeared by me known, and who acknowledged the execution of the foregoing "CONSENT TO ENCROACH" as his or her voluntary act and deed.

Witness my hand and Notarial Seal this 12 day of February, 2026

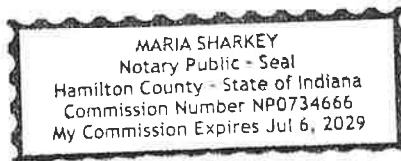
My Commission Expires:

July 6, 2029

[Signature]
NOTARY PUBLIC

Maria Sharkey
Printed Name

My County of Residence: Hamilton



"CITY"

CITY OF CARMEL, INDIANA,
BY AND THROUGH ITS BOARD OF
PUBLIC WORKS AND SAFETY

BY: _____
Laura Campbell, Presiding Officer

Date: _____

James Barlow, Member

Date: _____

Alan Potasnik, Member

Date: _____

Jacob Quinn, Clerk

Date: _____

STATE OF INDIANA)
) SS:
COUNTY OF HAMILTON)

Before me, a Notary Public in and for said County and State, personally appeared JAMES BARLOW, LAURA CAMPBELL and ALAN POTASNIK, by me known, and by me known to be the Members of the City of Carmel Board of Public Works and Safety, and Jacob Quinn, Clerk of THE CITY OF CARMEL, who acknowledged the execution of the foregoing "CONSENT TO ENCROACH" on behalf of the City of Carmel, Indiana.

Witness my hand and Notarial Seal this ____ day of _____, 20__.

My Commission Expires:

NOTARY PUBLIC

Printed Name

My County of Residence: _____

This instrument was prepared by Sergey Grechukhin, Esquire, Transactions Chief, One Civic Square, Carmel, Indiana 46032.

I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security Number in this document, unless required by law. Sergey Grechukhin, Esquire

Exhibit A

TALLYN'S RIDGE

I, the undersigned Registered Land Surveyor hereby certify that the included plat correctly represents a subdivision of part of the Northeast Quarter of the Northwest Quarter of Section 20, Township 18 North, Range 3 East in Clay Township, Hamilton County, Indiana, being more particularly described as follows:

Commencing at the Northeast corner of the Northwest Quarter of Section 20, Township 18 North, Range 3 East, Hamilton County, Indiana; thence South 89 degrees 35 minutes 37 seconds West 712.25 feet along the north line of said Northwest Quarter to the POINT OF BEGINNING of this description; thence South 00 degrees 04 minutes 04 seconds West 1,315.30 feet to the south line of the aforesaid Northeast Quarter of the Northwest Quarter; thence South 89 degrees 36 minutes 48 seconds West 612.85 feet along said south line to the Southwest corner of said Quarter-Quarter; thence North 00 degrees 04 minutes 05 seconds East 1,315.09 feet along the west line of said Quarter-Quarter to the Northwest corner of said Quarter-Quarter; thence North 89 degrees 35 minutes 37 seconds East 612.85 feet along the aforesaid north line of the Northwest Quarter to the place of beginning, containing 18.50 acres, more or less, subject to all legal highways, rights-of-ways, easements, and restrictions of record.

This subdivision consists of 27 lots numbered 1-27 (all inclusive) and four Common Areas labeled C.A. #1-C.A. #4(all inclusive). The size of lots and width of streets are shown in feet and decimal parts thereof.

Cross-Reference is hereby made to a survey plat dated November 8, 2013 prepared by the Staepfelwerth & Associates, Inc., recorded as Instrument Number 2014-028101 in the Office of the Recorder of Hamilton County, Indiana.

I, the undersigned, hereby certify that I am a Registered Land Surveyor, licensed in compliance with the laws of the State of Indiana and that the within plat represents a subdivision of the lands surveyed within the cross referenced survey plat, and that to the best of my knowledge and belief there has been no change from the matters of the survey revealed by the cross-reference survey on any lines that are common with the new subdivision.

Witness my signature this 23rd day of AUGUST, 2016.



Dennis D. Olmstead
Registered Land Surveyor
No. 900012





STOEPPELWERTH

ALWAYS ON

7965 East 106th Street, Fishers, IN 46038-2505
phone: 317.849.5935 fax: 317.849.5942

Exhibit B

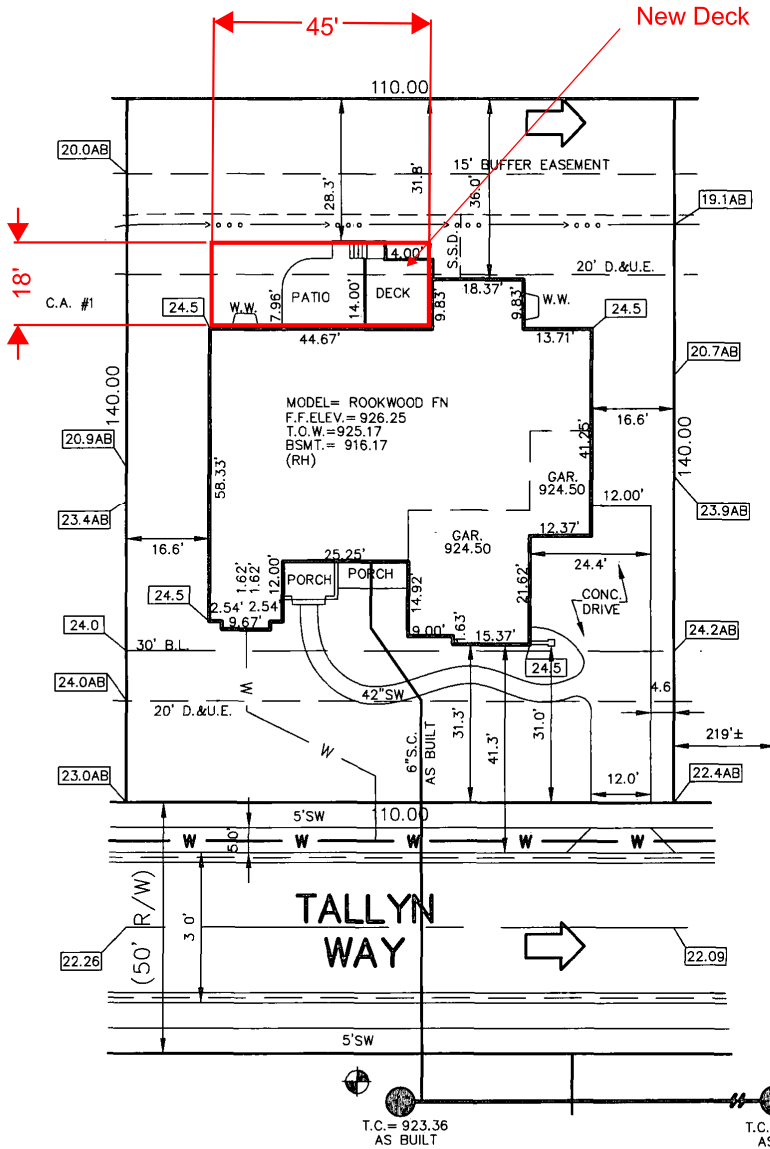
JOB ID TALR.1

CONTROL# 77179 FIS

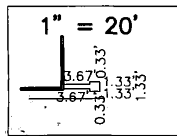
14445 TALLYN WAY
CARMEL, IN 46074

1" = 30'
LOT AREA: 15,400 Sq. Ft.

M.F.F.=924.3
FRONT M.L.A.G.=923.4
FRONT M.F.P.G.=923.4
REAR M.L.A.G.=921.2
REAR M.F.P.G.=921.2



- LEGEND:
- XX.X PROPOSED GRADE PER PLAN
 - XX.XAB AS BUILT GRADE
 - S.S.D. SUB-SURFACE DRAIN
 - Sanitary Sewer
 - Storm Sewer
 - Water Main
 - 3/4" Water Connection
 - Swale
 - Sanitary Manhole
 - Storm Manhole
 - Curb Inlet
 - Fire Hydrant
 - Emergency Flood Route
 - D.&U.E. DRAINAGE & UTILITY EASEMENT
 - B.L. BUILDING LINE



THE FISCHER GROUP
2670 CHANCELOR DRIVE, SUITE 300
CRESTVIEW HILLS, KY 41017



David J. Stoepfelwerth

LOT 1 TALLYN'S RIDGE

INST. #2016048354
P.C. #5, SLIDE #554

ZONING: S1
10' MINIMUM SIDE YARD
25' MINIMUM AGGREGATE
20' MINIMUM REAR YARD

ALL UNDERGROUND SEWERS AND UTILITIES SHOWN ARE PLOTTED BY SCALE FROM DESIGN PLANS FURNISHED BY ENGINEER. THE ACTUAL FIELD LOCATION MAY VARY.

NOTE: THIS DRAWING IS NOT INTENDED TO BE REPRESENTED AS A RETRACEMENT OR ORIGINAL BOUNDARY SURVEY, A ROUTE SURVEY OR A SURVEYOR LOCATION REPORT.

BENCHMARK
TOP OF CASTING = 923.36



February 19, 2026

Board of Public Works and Safety
One Civic Square
Carmel, Indiana 46032

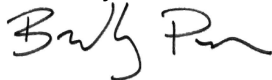
**RE: STORMWATER TECHNICAL STANDARDS WAIVER – 1335 S GUILFORD –
BARRINGTON OF CARMEL**

Dear Board Members:

Connor Strege with Kimley-Horn, has requested a waiver from the Stormwater Technical Standards Manual in association with the expansion of The Barrington of Carmel proposed at 1335 S Guilford (exhibits attached).

The Department of Engineering, in review of the proposed conditions and design standards, has determined that the waivers requested are valid given the existing site constraints involved with the project and recommend approval.

Sincerely,



Bradley Pease, P.E.
City Engineer



February 18, 2026

Mr. John Thomas
City of Carmel Engineering Department

RE: *The Barrington of Carmel Expansion – Drainage Waiver Request*

Members of the Board,

On behalf of our Client, we respectfully request waivers from the following Drainage Standards.

1. *§303.07 – Ponding and overflow path throughout the development resulting from a 100-year storm event... with the storm pipe system assumed completely plugged, shall be determined, clearly shown as hatched area on the plans...The Lowest Adjacent Grade for all residential, commercial, or industrial buildings shall be set a minimum of 2 feet above the highest noted overflow path/ponding elevation.*

It is the mutual understanding of The Property Owner, Carmel Engineering Staff, and the Civil Engineer that a courtyard area enclosed by a building cannot provide overland routing relief for flooding within the enclosed area.

Please refer to the attached Indemnification Letter for additional documentation.

If you have any questions, please do not hesitate to contact me at (317) 218-9560 or connor.strege@kimley-horn.com.

Sincerely,

Connor Strege, P.E.
Project Engineer



January 08, 2026

Mr. John Thomas
City of Carmel Engineering Department
1 Civic Square
Carmel, IN 46032

RE: The Barrington of Carmel Expansion – Drainage Waiver Request & Owner Acknowledgement

Members of the Board,

Prairie Landing Community, Inc., an Indiana nonprofit corporation d/b/a The Barrington of Carmel ("Property Owner"), as the owner of the proposed Barrington of Carmel Expansion respectfully requests a waiver from the following Drainage Standard.

1. §303.07 – *Ponding and overflow path throughout the development resulting from a 100-year storm event... with the storm pipe system assumed completely plugged, shall be determined, clearly shown as hatched area on the plans...The Lowest Adjacent Grade for all residential, commercial, or industrial buildings shall be set a minimum of 2 feet above the highest noted overflow path/ponding elevation.*

It is the mutual understanding of Property Owner, Carmel Engineering Staff, and the Civil Engineer that a courtyard area enclosed by a building cannot provide overland routing relief for flooding within the enclosed area. Property Owner acknowledges the associated risk of the lack of overland flooding relief from the courtyard area enclosed by a proposed building with respect to the Barrington of Carmel Expansion (the "Courtyard Flooding Risk"). Property Owner acknowledges that routine maintenance of storm pipes and structures within the courtyard area is required to reduce risk of ponding water resulting from clogged storm infrastructure. Property Owner hereby indemnifies the City of Carmel of any liability or damages related to the Courtyard Flooding Risk.

Property Owner Acknowledgement:



 Owner Signature



 Title



 Date Signed

February 24, 2026

Board of Public Works and Safety
One Civic Square
Carmel, Indiana 46032

RE: WAIVER OF BPW RESOLUTION NO. 04-28-17-01 – DUKE ENERGY – 1225 E 111th

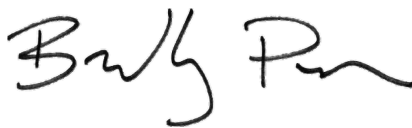
Dear Board Members:

Duke Energy is requesting a waiver from the City's Buried Utility District requirements (BPW Resolution No. 04-28-17-01) to replace 1 existing utility pole near 1225 E 111th Street (exhibit attached). This pole replacement is typical maintenance of the existing aerial electric transmission network.

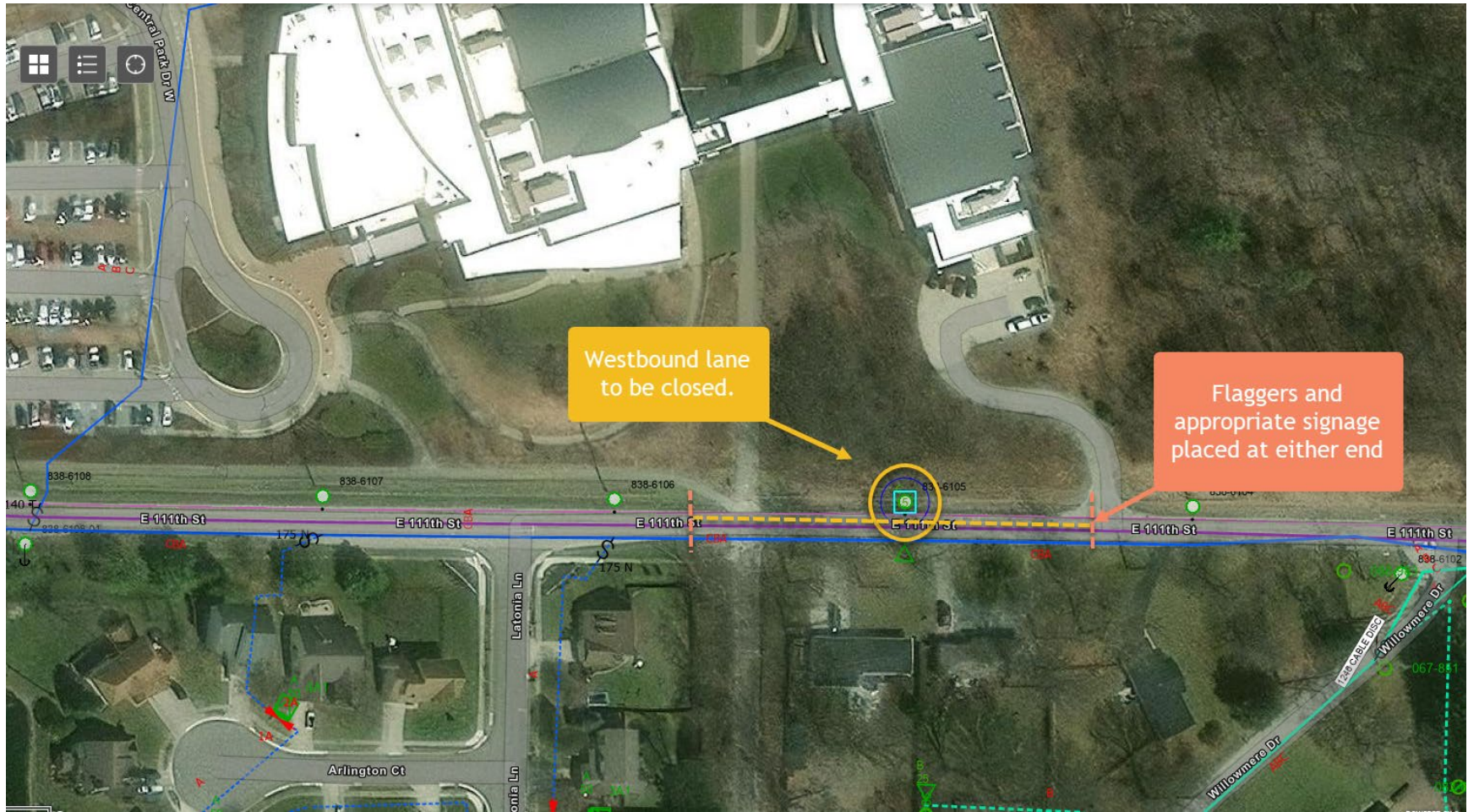
The Department of Engineering, in review of the proposed requested waiver, has determined that the waiver is valid and recommends approval of the waiver conditioned upon the following:

- The project's contractor shall comply with the provisions of Carmel City Code 6-227(a)(1), 6-227(a)(8) and 6-227(b).
- Any damage to the existing improvements within the right of way of and City of Carmel roadway shall be restored to the satisfaction of the City when work is completed.
- Access to all adjoining properties shall be maintained at all times.
- The petitioner shall be responsible for coordinating relocation of all utility lines attached to the poles and complete removal of any retired or replaced poles.
- The petitioner acknowledges that this waiver is for the items described above only.
- The petitioner acknowledges that the approval of this waiver does not guarantee approval of any future waiver requests for this or any other project.

Sincerely,



Bradley Pease, P.E.
City Engineer








AERIAL WAIVER-DUKE-111th St

Final Audit Report

2026-02-24

Created:	2026-02-24
By:	Caleb Warner (cwarner@carmel.in.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIZbh5vtPqeje57aKrAJOh-u-1FlgPEpy

"AERIAL WAIVER-DUKE-111th St" History

-  Document created by Caleb Warner (cwarner@carmel.in.gov)
2026-02-24 - 7:54:27 PM GMT
-  Document emailed to Bradley Pease (bpease@carmel.in.gov) for signature
2026-02-24 - 7:54:41 PM GMT
-  Email viewed by Bradley Pease (bpease@carmel.in.gov)
2026-02-24 - 8:34:52 PM GMT
-  Document e-signed by Bradley Pease (bpease@carmel.in.gov)
Signature Date: 2026-02-24 - 8:35:33 PM GMT - Time Source: server
-  Agreement completed.
2026-02-24 - 8:35:33 PM GMT

February 24, 2026

Board of Public Works and Safety
One Civic Square
Carmel, Indiana 46032

RE: WAIVER OF BPW RESOLUTION NO. 04-28-17-01 – DUKE ENERGY – OAKRIDGE ROAD

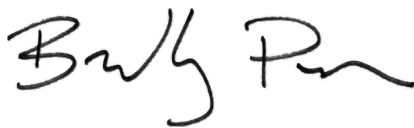
Dear Board Members:

Duke Energy is requesting a waiver from the City's Buried Utility District requirements (BPW Resolution No. 04-28-17-01) to replace 6 existing utility poles near along the west side of Oakridge Road (exhibits attached). These pole replacements are typical maintenance of the existing aerial electric distribution network.

The Department of Engineering, in review of the proposed requested waiver, has determined that the waiver is valid and recommends approval of the waiver conditioned upon the following:

- The project's contractor shall comply with the provisions of Carmel City Code 6-227(a)(1), 6-227(a)(8) and 6-227(b).
- Any damage to the existing improvements within the right of way of and City of Carmel roadway shall be restored to the satisfaction of the City when work is completed.
- Access to all adjoining properties shall be maintained at all times.
- The petitioner shall be responsible for coordinating relocation of all utility lines attached to the poles and complete removal of any retired or replaced poles.
- The petitioner acknowledges that this waiver is for the items described above only.
- The petitioner acknowledges that the approval of this waiver does not guarantee approval of any future waiver requests for this or any other project.

Sincerely,



Bradley Pease, P.E.
City Engineer



1 inch = 25 ft

Scope Of Work

Replace pole and 2 HV risers

Construction Notes

Hamilton / Clay

Date Page 1/1

2/18/26

Work Order Number

60977678

Job Plan Number

POLERPL

Job Site Address

14042 OAK RIDGE ROAD, CARMEL, IN, 46032, USA

Designer

Travis Krick

Designer Phone

317-385-1225

Customer Name

Customer Phone

Circuit Id

N1329211235

Primary Voltage

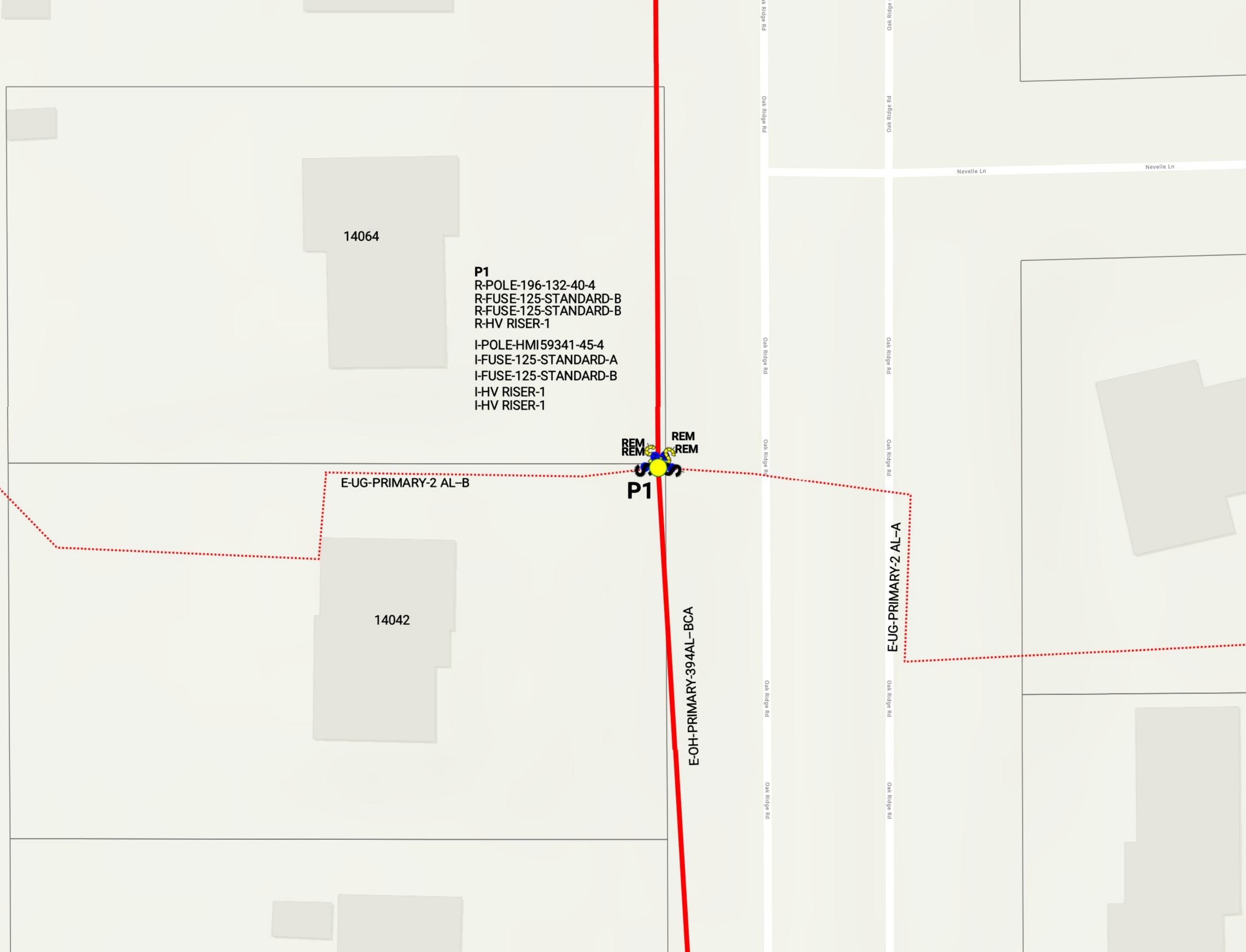
12.47/7.2KV

Upstream Protective Devices

Fuses at sub CARMEL ROHRER RD (921) 1235

Permits

ROW obtained on 60978182



14064

P1
 R-POLE-196-132-40-4
 R-FUSE-125-STANDARD-B
 R-FUSE-125-STANDARD-B
 R-HV RISER-1
 I-POLE-HMI59341-45-4
 I-FUSE-125-STANDARD-A
 I-FUSE-125-STANDARD-B
 I-HV RISER-1
 I-HV RISER-1

E-UG-PRIMARY-2 AL-B

14042

REM
 REM
 P1
 REM
 REM

E-OH-PRIMARY-394AL-BCA

E-UG-PRIMARY-2 AL-A



1 inch = 24 ft

Scope Of Work

Replace pole transfer wires

Construction Notes

Hamilton / Clay

Date Page 1/1

2/18/26

Work Order Number

60977881

Job Plan Number

POLERPL

Job Site Address

13992 OAK RIDGE ROAD, CARMEL, IN, 46032, USA

Designer

Travis Krick

Designer Phone

317-385-1225

Customer Name

Customer Phone

Circuit Id

N1329211235

Primary Voltage

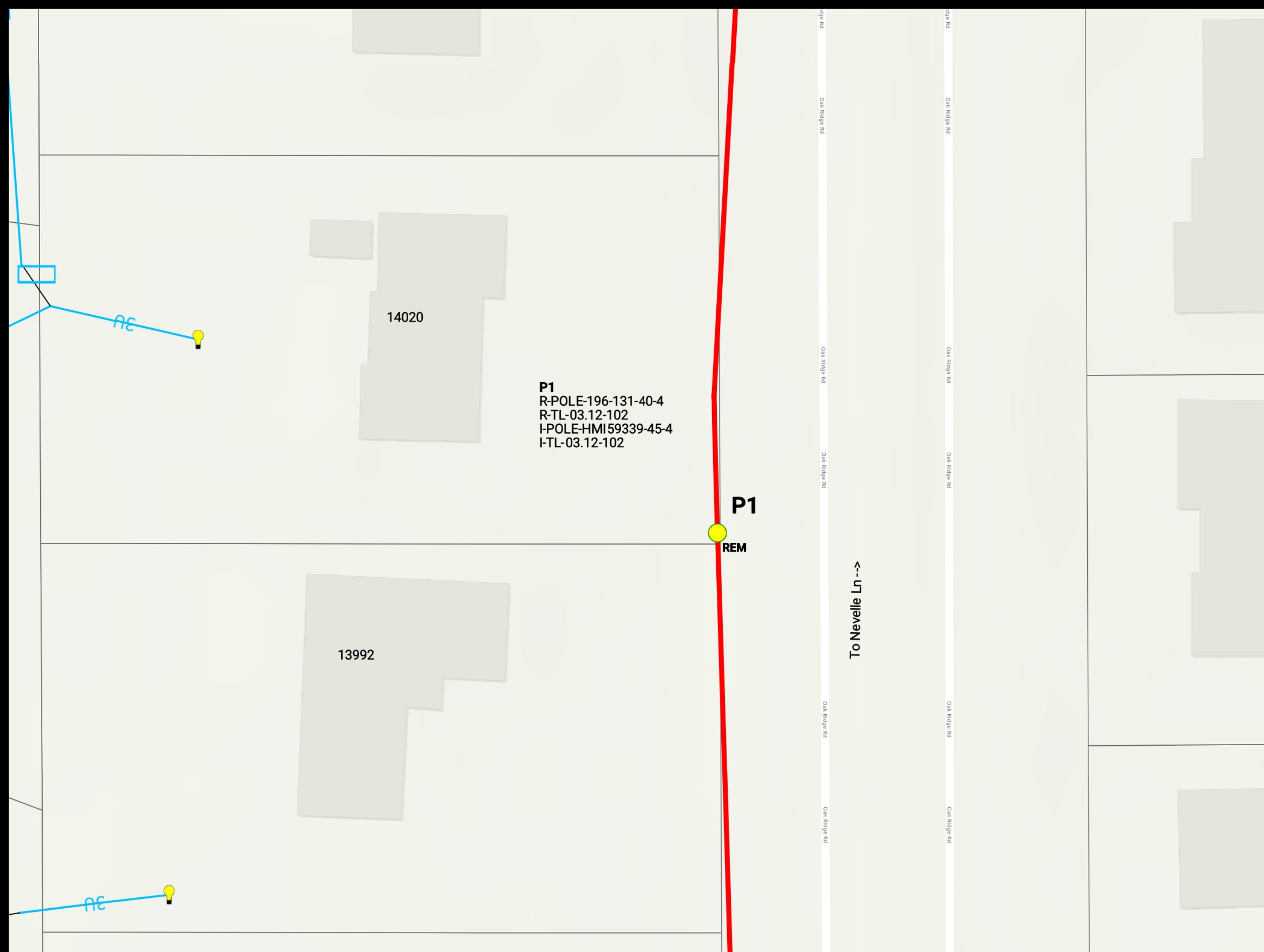
7.2/12.47KV

Upstream Protective Devices

Fuses at sub CARMEL ROHRER RD (921) 1235

Permits

ROW On job number 60978182





1 inch = 27 ft

Scope Of Work

**Remove Pole, Fuse, and HV Riser.
Replace with 45' pole, Fuse, and HV Riser**

Construction Notes

Hamilton / Clay

Date Page 1/1

2/18/26

Work Order Number

60977996

Job Plan Number

POLERPL

Job Site Address

13936 OAK RIDGE ROAD, CARMEL, IN, 46032, USA

Designer

Travis Krick

Designer Phone

317-385-1225

Customer Name

Customer Phone

Circuit Id

N1329211235

Primary Voltage

12.47/7.2KV

Upstream Protective Devices

Fuses at sub CARMEL ROHRER RD (921) 1235

Permits

ROW





1 inch = 33 ft

Scope Of Work

- Remove Pole 196-129 (40 ft class 4)
- Install new pole (45 ft class 4)
- Vertical construction 3-phase
- Transfer primary wires

Construction Notes

- Clay/Hamilton
- WOs (60978045, 60978182, 60978100, 60977996, 60977881, 60977678) all together
- 6 Pole replacement

Date

2/18/26

Page 1/1

Work Order Number

60978045

Job Plan Number

POLERPL

Job Site Address

13896 OAK RIDGE ROAD, CARMEL, IN, 46032, USA

Designer

Nathan Vu Nguyen

Designer Phone

765-736-2776

Customer Name

Customer Phone

Circuit Id

CARMEL ROHRER RD (921) 1235

Primary Voltage

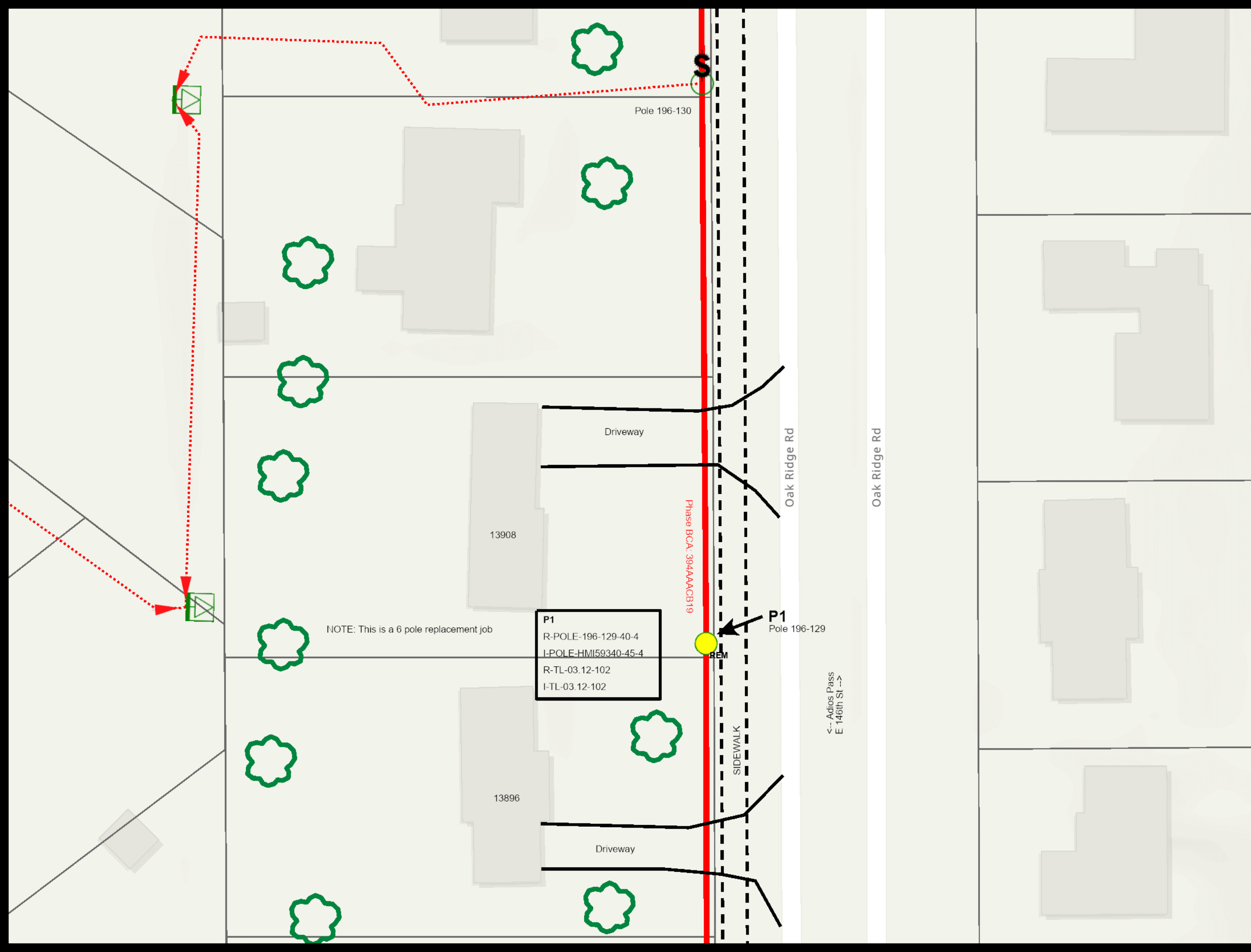
12.47/7.2

Upstream Protective Devices

- Breaker @ SS CARMEL ROHRER RD (921) 1235

Permits

Carmel





1 inch = 36 ft

Scope Of Work

- Remove pole 196-128 (40 ft class 4)
- Install new pole (45 ft class 4)
- Vertical Construction 3-phase
- Transfer primary wires

Construction Notes

- Clay/Hamilton
- WOs (60978045, 60978182, 60978100, 60977996, 60977881, 60977678) all together-6 Pole replacement
- 6 Pole replacement

Date Page 1/1

2/18/26

Work Order Number

60978100

Job Plan Number

POLERPL

Job Site Address

13840 OAK RIDGE ROAD, CARMEL, IN, 46032, USA

Designer

Nathan Vu Nguyen

Designer Phone

765-736-2776

Customer Name

Customer Phone

Circuit Id

CARMEL ROHRER RD (921) 1235

Primary Voltage

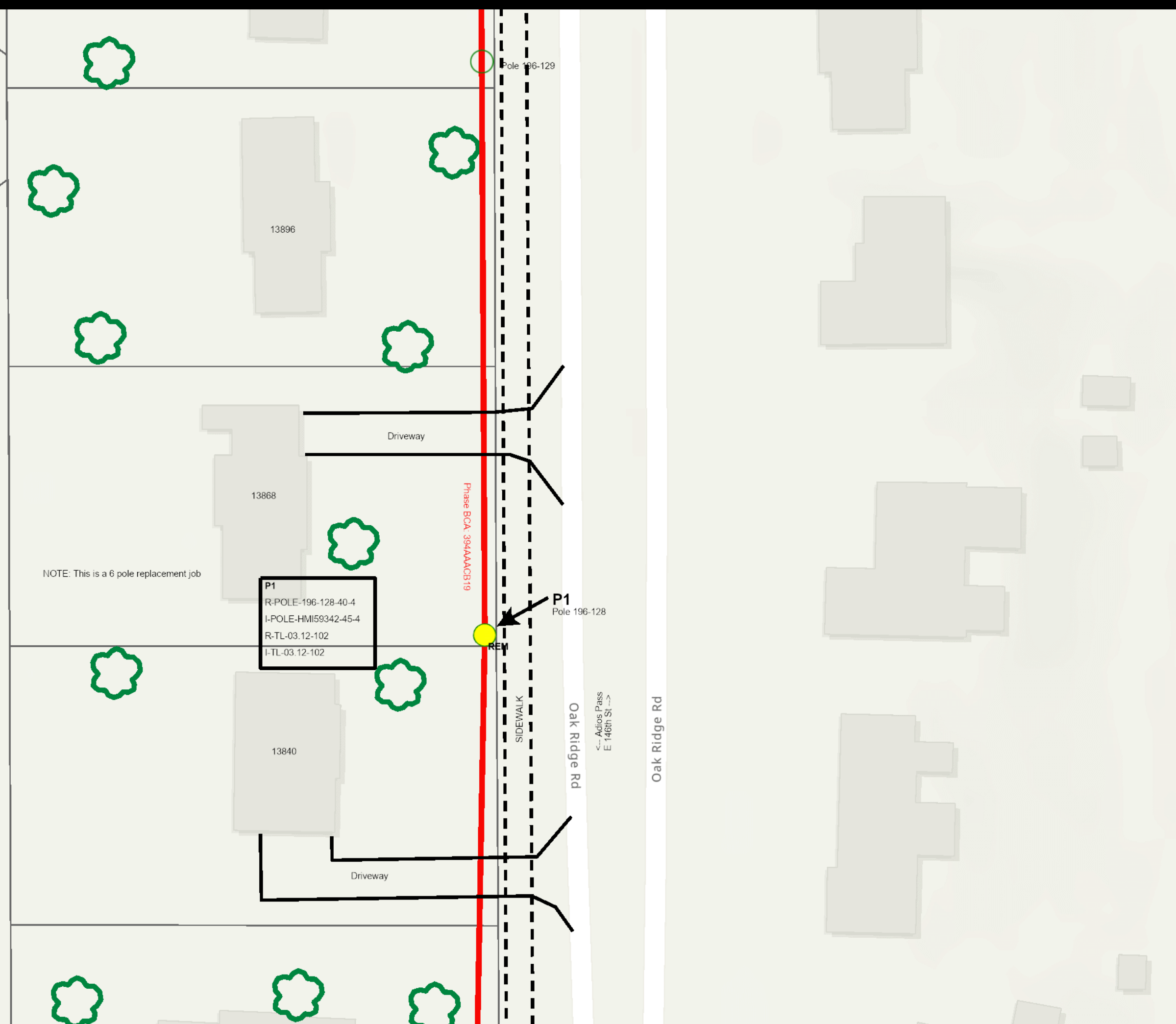
12.47/7.2

Upstream Protective Devices

-Breaker @ SS CARMEL ROHRER RD (921) 1235

Permits

Carmel





1 inch = 32 ft

Scope Of Work

- Remove pole 196-127
- Install new pole (45 ft class 2)
- Transfer capacitor bank (1200 kvar)
- Horizontal construction
- Replace wooden crossarm on pole 196-127
- Transfer primary wires

Construction Notes

- Clay/Hamilton
- WOs (60978045, 60978182, 60978100, 60977996, 60977881, 60977678) all together-6 Pole replacement
- 6 Pole replacement

Date Page 1/1

2/18/26

Work Order Number

60978182

Job Plan Number

POLERPL

Job Site Address

13815 ADIOS PASS, CARMEL, IN, 46032, USA

Designer

Nathan Vu Nguyen

Designer Phone

765-736-2776

Customer Name

Customer Phone

Circuit Id

CARMEL ROHRER RD (921) 1235

Primary Voltage

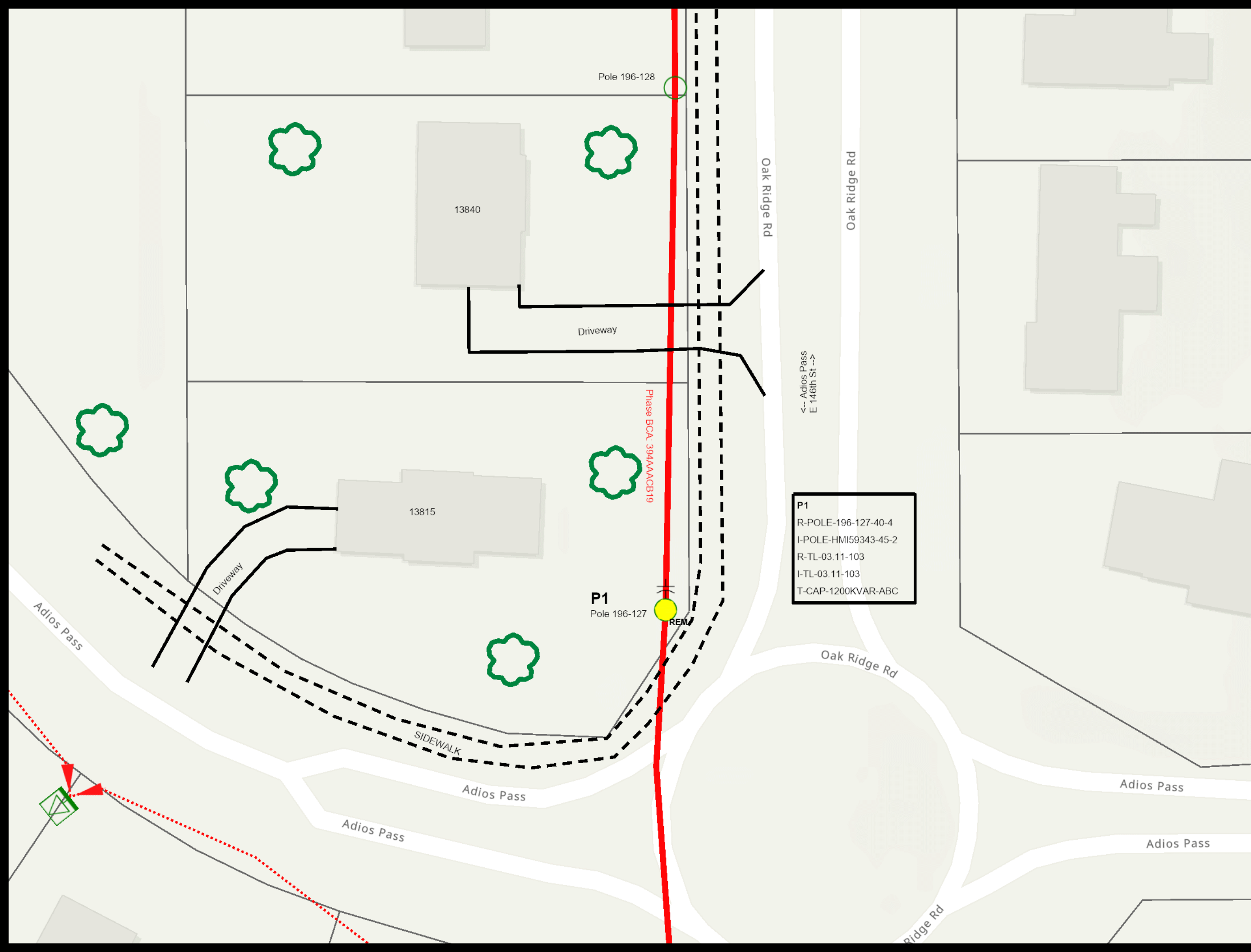
12.47/7.2

Upstream Protective Devices

-Breaker @ SS CARMEL ROHRER RD (921) 1235

Permits

Carmel



P1
 R-POLE-196-127-40-4
 I-POLE-HMI59343-45-2
 R-TL-03.11-103
 I-TL-03.11-103
 T-CAP-1200KVAR-ABC






AERIAL WAIVER-DUKE-Oakridge Rd

Final Audit Report

2026-02-24

Created:	2026-02-24
By:	Caleb Warner (cwarner@carmel.in.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMneRrP6G48i9NuCsfSDhjDS0bojSftw

"AERIAL WAIVER-DUKE-Oakridge Rd" History

-  Document created by Caleb Warner (cwarner@carmel.in.gov)
2026-02-24 - 8:00:43 PM GMT
-  Document emailed to Bradley Pease (bpease@carmel.in.gov) for signature
2026-02-24 - 8:01:20 PM GMT
-  Email viewed by Bradley Pease (bpease@carmel.in.gov)
2026-02-24 - 8:35:42 PM GMT
-  Document e-signed by Bradley Pease (bpease@carmel.in.gov)
Signature Date: 2026-02-24 - 8:35:59 PM GMT - Time Source: server
-  Agreement completed.
2026-02-24 - 8:35:59 PM GMT



UNDERGROUND & BURIED UTILITY DISTRICT WAIVER REQUEST

SMALL CELL PERMIT SC-2025-00028

The applicant listed below requests the Board of Public Works and Safety grant a waiver from the requirements of the Underground and Buried Utility District (BPW Res. 04-28-17-01) to facilitate installation of above ground small cell facilities within Carmel's dedicated right-of-way.

APPLICANT	FACILITY OWNER
Breana Hughes (On behalf of Verizon Wireless) 1961 Northpoint Boulevard, Ste. 130 Hixson, TN 37343 423-443-5998 breana.smith@telecadeng.com	Verizon Wireless 24242 Northwestern Highway Southfield, MI 48076

PROPOSED SITES		
	<i>Pole ID</i>	<i>Address</i>
Location 1	GN CARMEL 0016 SC	11823 Clay Center Rd, Carmel, IN 46032
Location 2	GN CARMEL 0017	12402 Clay Center Rd, Carmel, IN 46032
Location 3		
Location 4		
Location 5		

The Department of Engineering has determined this request to be valid and recommends approval the waiver, subject to the following conditions:

- The waiver is limited to the design and placement of small cell facilities, support structures, control cabinets and other appurtenances as shown on the construction plans submitted to the Department of Engineering as part of Small Cell Permit No. SC-2025-00028
- This waiver applies only to the locations listed above.
- Approval of this waiver does not guarantee approval of any future requests.

Bradley Pease, PE
City Engineer

NOTES:

1. THIS DRAWING IS BASED ON AERIAL IMAGERY AND FIELD OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
2. THE PROPOSED USE DOES NOT REQUIRE FULL OR PART TIME EMPLOYEES AT THE SITE.
3. FOR GENERAL SITE WORK NOTES, SEE SHEET C01.
4. ALL NORTH ARROWS ON SITE PLANS ARE TRUE NORTH UNLESS OTHERWISE SPECIFIED.
5. OPEN CUT CONSTRUCTION THROUGH EXISTING PAVEMENT, I.E. ROADWAYS, PARKING AREAS, SIDEWALKS WILL NOT BE ALLOWED. CONSTRUCTION UNDER EXISTING PAVEMENTS WILL BE REQUIRED TO BE INSTALLED WITH DIRECTIONAL BORING TECHNIQUE.

LEGEND:

OVERHEAD UTILITIES	UNDERGROUND UTILITIES
OVERHEAD POWER	STREET SIGN
OVERHEAD TELCO	UTILITY POLE
OVERHEAD GAS	LIGHT POLE
WOOD FENCE	WATER VALVE
SEWERLINE	MANHOLE
WATERLINE	GAS VALVE
HYBRID CABLE	FIRE HYDRANT
HIGH VOLTAGE POWER	TELECO PEDESTAL
FIBER	ELECTRICAL BOX
RIGHT-OF-WAY	
PROPERTY LINE	

UTILITY NOTE:

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES HAVE NOT BEEN VERIFIED. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT OCCUR BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

PREPARED FOR:
verizon

PREPARED BY:
TeleCAD Wireless
1981 NORTHPOINT BLVD, SUITE 130
HICKSON, TN 37343
PH: 423-843-9500
FAX: 423-843-9509

DRAWING NOTICE:
THE INFORMATION CONTAINED IN THIS SET OF DOCUMENTS IS PROPRIETARY BY NATURE AND IS TO BE KEPT CONFIDENTIAL AND NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WHICH RELATES TO THE CLIENT IS STRICTLY PROHIBITED.

DRAWN BY: ZCK
CHECKED BY: SEH

REVISIONS

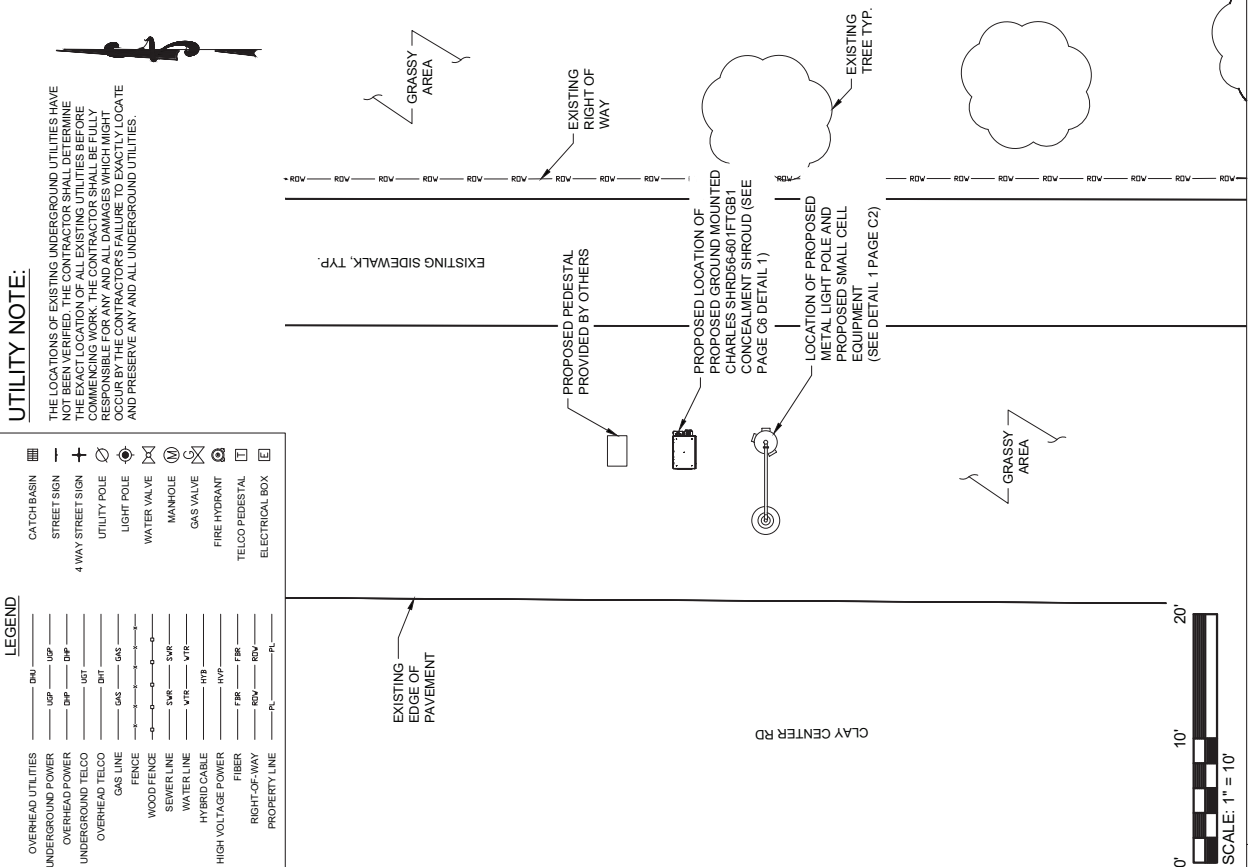
NO.	DATE	BY	DESCRIPTION
1	02/06/20	ZCK	CONSTRUCTION ISSUE
2	01/03/20	TMA	CONSTRUCTION ISSUE
A	01/22/20	ZCK	PRELIMINARY REVIEW

ENGINEER'S STAMP:
STEPHEN E. HUNTER
REGISTERED PROFESSIONAL ENGINEER
STATE OF INDIANA
PE#10609854

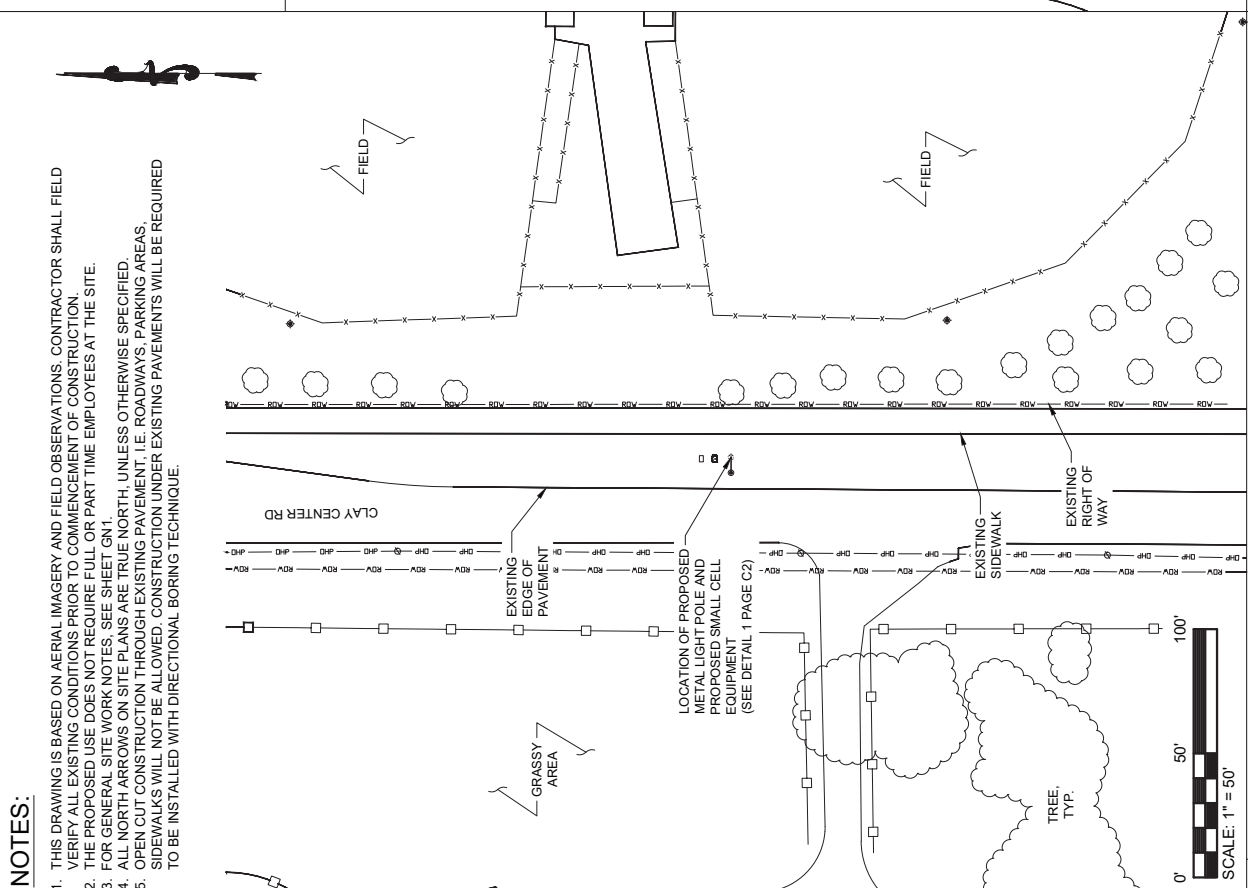
SITE NAME: GN CARMEL 0016 SC
ADDRESS: 12025 CLAY CENTER RD
CARMEL, IN 46032
COUNTY: HAMILTON
LATITUDE: 39° 57' 36.792" N
LONGITUDE: 86° 10' 43.608" W
DESIGN TYPE: RAWLAND

SHEET TITLE: SITE LAYOUTS

DRAWING NO. C1
REVISION 1



2 ENLARGED SITE LAYOUT
SCALE: 1" = 10'



1 OVERALL SITE LAYOUT
SCALE: 1" = 50'

PREPARED FOR:



PREPARED BY:

TeleCAD Wireless
1981 NORTHPOINT BLVD, SUITE 130
HIXSON, TN 37243
PH: 423-843-9500
FAX: 423-843-9599

DRAWING NOTICE:
THE INFORMATION CONTAINED IN THIS SET OF DOCUMENTS IS PROPRIETARY BY NATURE AND IS TO BE KEPT CONFIDENTIAL. ANY DISCLOSURE OR REPRODUCTION OF THIS INFORMATION WHICH RELATES TO THE CLIENT IS STRICTLY PROHIBITED.

DRAWN BY: ZCK

CHECKED BY: SEH

REVISIONS

NO.	DATE	BY	DESCRIPTION
0	02/19/08	TMA	CONSTRUCTION ISSUE
A	01/22/08	ZCK	PRELIMINARY REVIEW

ENGINEER'S STAMP:



NOT VALID WITHOUT P.E. STAMP & SIGNATURE

SITE NAME: GN CARMEL 0017
 ADDRESS: 0 HELFORD LN
 CARMEL, IN 46032
 COUNTY: HAMILTON
 LATITUDE: 39° 57' 57.564" N
 LONGITUDE: 86° 10' 44.328" W
 DESIGN TYPE: RAWLAND

SHEET TITLE: SITE LAYOUTS

DRAWING NO. C1 REVISION 0

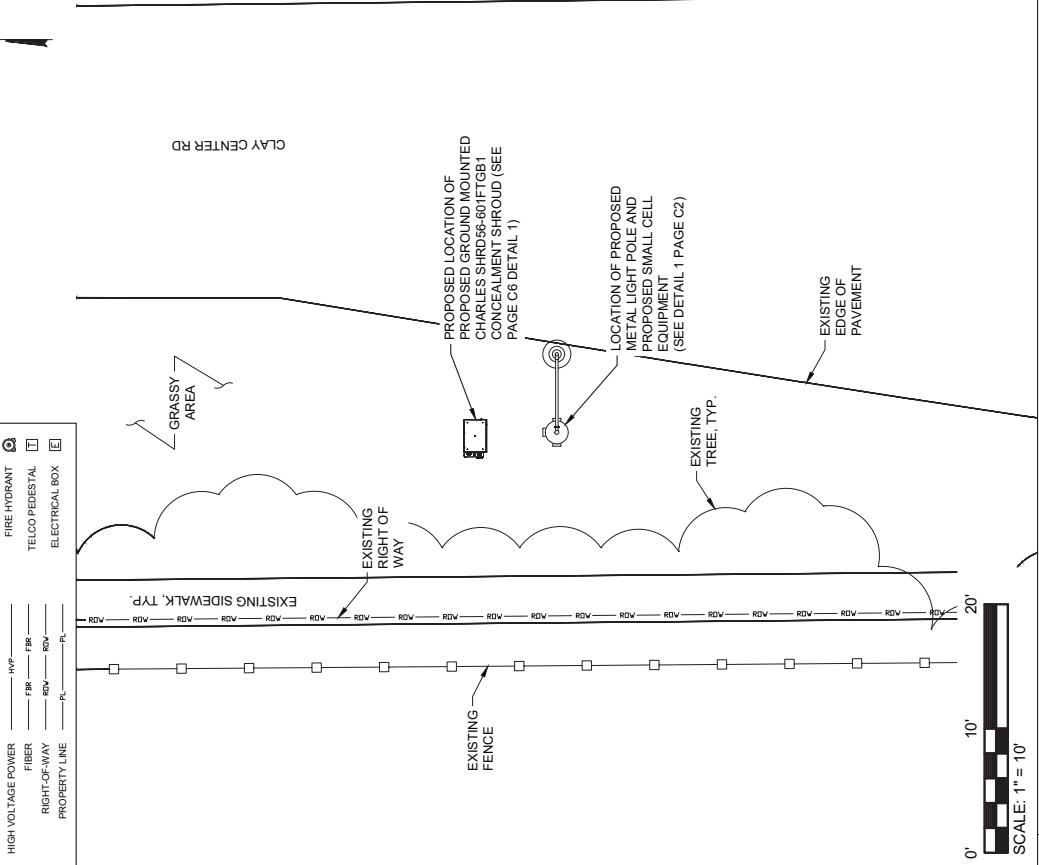
UTILITY NOTE:

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES HAVE NOT BEEN VERIFIED. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT OCCUR BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

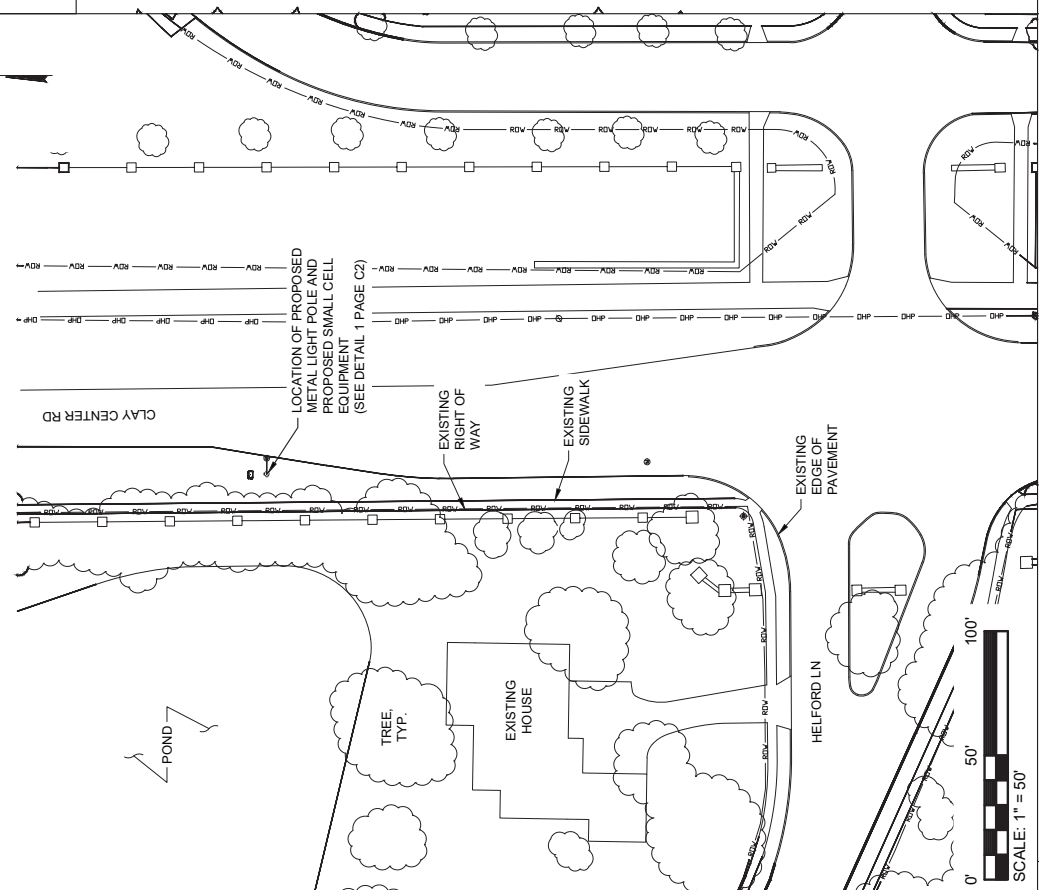
LEGEND

OVERHEAD UTILITIES	UNDERGROUND UTILITIES
OVERHEAD POWER	UNDERGROUND POWER
OVERHEAD TELCO	UNDERGROUND TELCO
OVERHEAD GAS	UNDERGROUND GAS
WOOD FENCE	WATER VALVE
SEWERLINE	MANHOLE
WATERLINE	GAS VALVE
HYBRID CABLE	FIRE HYDRANT
FIBER	TELECOM PEDESTAL
RIGHT-OF-WAY	ELECTRICAL BOX
PROPERTY LINE	

- NOTES:
- THIS DRAWING IS BASED ON AERIAL IMAGERY AND FIELD OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
 - THE PROPOSED USE DOES NOT REQUIRE FULL OR PART TIME EMPLOYEES AT THE SITE.
 - FOR GENERAL SITE WORK NOTES, SEE SHEET C01.
 - ALL NORTH ARROWS ON SITE PLANS ARE TRUE NORTH UNLESS OTHERWISE SPECIFIED.
 - OPEN CUT CONSTRUCTION THROUGH EXISTING PAVEMENT, I.E. ROADWAYS, PARKING AREAS, SIDEWALKS WILL NOT BE ALLOWED. CONSTRUCTION UNDER EXISTING PAVEMENTS WILL BE REQUIRED TO BE INSTALLED WITH DIRECTIONAL BORING TECHNIQUE.



2 ENLARGED SITE LAYOUT



1 OVERALL SITE LAYOUT





Buried Utility Waiver-Verizon Small Cells SC-2025-00028

Final Audit Report

2026-02-24

Created:	2026-02-24
By:	Caleb Warner (cwarner@carmel.in.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA71YLSBIwGUFQYWhQA4GP_AEM6dHI3fGt

"Buried Utility Waiver-Verizon Small Cells SC-2025-00028" History

-  Document created by Caleb Warner (cwarner@carmel.in.gov)
2026-02-24 - 7:39:42 PM GMT
-  Document emailed to Bradley Pease (bpease@carmel.in.gov) for signature
2026-02-24 - 7:41:27 PM GMT
-  Email viewed by Bradley Pease (bpease@carmel.in.gov)
2026-02-24 - 8:21:05 PM GMT
-  Document e-signed by Bradley Pease (bpease@carmel.in.gov)
Signature Date: 2026-02-24 - 8:27:05 PM GMT - Time Source: server
-  Agreement completed.
2026-02-24 - 8:27:05 PM GMT